



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** March 15, 2022  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department George Chapjian, Community Services Director 805-568-2467  
Director(s)  
Contact Info: Dinah Lockhart, Deputy Director 805-568-3523

**SUBJECT:** Approval of Sub-Recipient Agreements and Amendments for Emergency Solutions Grant, Coronavirus (ESG-CV) funding for COVID-19 Homelessness Response

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute amendments to existing agreements using Emergency Solutions Grant, Coronavirus (ESG-CV) funds allocated through the State of California for continued COVID-19 homelessness response for the following existing sub-recipients:
1. \$96,364 in additional funds as an amendment to the Good Samaritan Shelter Sub-Recipient Agreement for Emergency Shelter, Freedom Warming Centers and Father Virgil Cordano Center programs;
  2. \$488,728 in additional funds, removal of previously allocated \$556,600 in Homeless Housing Assistance and Prevention (HHAP) Program funds, and a \$147,872 reduction to the total contract maximum as an amendment to the Good Samaritan Shelter Sub-Recipient Agreement for Hedges House of Hope Emergency Shelter & Interim Housing program;
  3. \$103,348 in additional funds as an amendment to the Good Samaritan Shelter Sub-Recipient Agreement for Rapid Re-Housing;
  4. \$376,572 in additional funds as an amendment to the Good Samaritan Shelter Sub-Recipient Agreement for Emergency Shelter in Lompoc and Santa Maria; and
  5. \$115,373 reduction of budgeted ESG-CV funds as a second amendment to the New Beginnings Counseling Center Sub-Recipient Agreement for Rapid Rehousing.

- b) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute agreements using Emergency Solutions Grant, Coronavirus (ESG-CV) funds allocated through the State of California for continued COVID-19 homelessness response for the following proposed sub-recipients:
1. \$93,300 to Channel Islands YMCA Youth and Family Services for Rapid Re-Housing;
  2. \$59,156 to Channel Islands YMCA Youth and Family Services for Street Outreach;
  3. \$542,517 to the City of Santa Barbara for expenses incurred for Emergency Shelter;
  4. \$68,725 to Fighting Back Santa Maria Valley for Rapid Rehousing;
  5. \$20,383 to Fighting Back Santa Maria Valley for Street Outreach;
  6. \$424,816 to Kingdom Causes Inc., dba CityNet, for Street Outreach to Encampments and Homeless Management Information System; and
  7. \$309,112 to PATH Santa Barbara for Emergency Shelter.
- c) Authorize the Community Services Department Director, or designee, to approve and execute amendments to any of the Sub-Recipient Agreements identified in Recommended Actions (a) and (b) above to increase or decrease the total contract maximum amount of any Subrecipient Agreement to ensure full and timely expenditure of all awarded ESG-CV funds; provided that any increase to a Subrecipient Agreement not exceed 10% of the original total contract maximum amount of the Subrecipient Agreement to be increased; and
- d) Determine that the above recommended actions are not the approval of projects subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Santa Barbara County was previously awarded two rounds of Emergency Solutions Grant CARES Act funding totaling \$7,150,769. On October 8, 2021, the State of California Housing and Community Development (HCD) contacted the County with an opportunity to receive additional ESG-CV funding that could be expended by September 30, 2022. The Community Services Department (CSD) identified an additional \$2.7 million in unfunded services that could be addressed with this additional funding. On December 31, 2021, State HCD approved \$2,734,293 in additional Emergency Solutions Grant – Coronavirus funding to aid in addressing ongoing impacts of COVID-19 on persons experiencing homelessness in Santa Barbara County, bringing the total ESG-CV amount awarded to \$9,885,062. CSD assessed projects that could meet State priorities and could expend funds prior to the September 30, 2022 deadline. Allocations and subrecipient agreements for the expenditure of ESG-CV funds have previously been approved and ratified by the Board of Supervisors on February 9, 2021, June 15, 2021, June 22, 2021, and August 17, 2021.

CSD is asking the Board of Supervisors to approve, ratify and authorize the Chair of the Board of Supervisors to execute five (5) amendments to existing ESG-CV subrecipient agreements (Table 1) and seven (7) new subrecipient agreements (Table 2) using Emergency Solutions Grant, Coronavirus (ESG-CV) funds for housing and service providers. Agreements and amendments have been drafted to reflect the new, extended expenditure deadlines.

**Table 1: Summary of Amended Agreements**

Provider	Project	Original Contract Amount	Proposed ESG-CV Amendment/ Additional Funds	Proposed New Contract Amount
New Beginnings Counseling Center* (Attachment E)	Rapid Rehousing: Housing Location and Case Management, Rental/Financial Assistance, Landlord Incentives	\$395,018	(\$115,373)	\$279,645
Good Samaritan Shelter (Attachment A)	Emergency Shelter: Freedom Warming Centers and Father Virgil Cordano Day Center	\$200,000	\$96,364	\$296,364
Good Samaritan Shelter (Attachment B)	Emergency Shelter & Interim Housing: Hedges House of Hope in Isla Vista	\$672,800	\$488,728	\$1,081,528**
Good Samaritan Shelter (Attachment C)	Rapid Re-Housing: Landlord Incentives and Staffing	\$635,368	\$103,348	\$738,716
Good Samaritan Shelter (Attachment D)	Emergency Shelter: Oak St Shelter (Lompoc), Stabilization Center (SM), Bridge House and SM Shelter COVID Response	\$1,132,489	\$376,572	\$1,509,061
Behavioral Wellness***	Street Outreach	\$659,570	\$138,327	\$797,897
Community Services Department	Administration	\$197,400	\$166,000	\$363,400
Total		\$3,892,645	\$1,253,966	\$5,146,611

\*New Beginnings cited ongoing staffing and other funding challenges and notified CSD that it will be unable to spend its full ESG-CV award by the deadline, allowing CSD to reallocate those funds.

\*\*Original contract amount should have been \$592,800

\*\*\* Behavioral Wellness will be provided a revised Memorandum of Understanding as the funds are moved between the two County departments.

**Table 2: Summary of new ESG-CV Agreements**

Provider	Project	Total Contract Amount
Channel Islands YMCA, Youth and Family Services (Attachment F)	Rapid Re-Housing Targeting Youth	\$93,300
Channel Islands YMCA, Youth and Family Services (Attachment G)	Street Outreach Targeting Youth	\$59,156
City of Santa Barbara (Attachment H)	Non-Congregate Emergency Shelter	\$542,517
Fighting Back Santa Maria Valley (Attachment I)	Rapid Re-Housing Targeting Youth	\$68,725
Fighting Back Santa Maria Valley (Attachment J)	Street Outreach Targeting Youth	\$20,383
Kingdom Causes Inc., dba CityNet (Attachment K)	Street Outreach to Encampments and HMIS	\$424,816
PATH Santa Barbara (Attachment L)	Emergency Shelter	\$309,112
Total		\$1,518,009

**Background:**

The County of Santa Barbara serves as the Administrative Entity (AE) for the Continuum of Care (CoC) service area. Under the Coronavirus Aid, Relief, and Economic Stimulus (CARES) Act enacted by Congress, the State of California was awarded approximately \$253 million in federal funds for the ESG-CV Program. The goal of the program is to prevent, prepare for, and respond to coronavirus among individuals and families who are experiencing homelessness or receiving homeless assistance; and, to support additional homeless assistance and homeless prevention activities to mitigate the impacts created by coronavirus.

The County Community Services Department (CSD) requested additional funding for Emergency Shelter, Rapid Re-Housing, Street Outreach, and Administration based on existing projects that could utilize additional funding by September 30, 2022. On November 9, 2021 the County Board of Supervisors adopted a resolution authorizing the Community Services Director or designee to accept and administer additional ESG-CV funds. The State encouraged local communities to address homelessness by moving persons to the safest locations possible in either non-congregate shelter or housing. The funds received by Santa Barbara County for Emergency Solutions Grant, Coronavirus appears in Table 3. A Summary of the current ESG-CV funding available is outlined in Table 4.

**Table 3: ESG-CV Funding Awards**

ESG Funding Activities	Round 1	Round 2	Round 3	Proposed New Budget Amount
<b>Emergency Shelter</b>	\$683,900	\$1,725,289	\$1,813,293	\$4,222,482
<b>Street Outreach</b>	\$293,100	\$1,465,712	\$605,000	\$2,363,812
<b>Rapid Re-Housing</b>	\$0	\$2,671,847	\$150,000	\$2,821,847
<b>HMIS</b>	\$0	\$59,221	\$0	\$59,221
<b>Local Grant Administration</b>	\$54,300	\$197,400	\$166,000	\$417,700
<b>TOTAL ESG-CV BUDGET</b>	<b>\$1,031,300</b>	<b>\$6,119,469</b>	<b>\$2,734,293</b>	<b>\$9,885,062</b>

**Table 4: Summary of ESG-CV Funding Available by Activity**

Activity/Component Type	Project
Emergency Shelter	\$1,813,293
Street Outreach	\$605,000
Rapid Re-Housing	\$150,000
Administration	\$166,000
<b>Additional ESG-CV Awarded</b>	<b>\$2,734,293</b>
Rapid Re-Housing (Reallocation)	\$115,373
Street Outreach (Reallocation)	\$13,837
HMIS (Reallocation)	\$23,845
<b>Reallocated ESG-CV</b>	<b>\$153,055</b>
<b>Total</b>	<b>\$2,887,348</b>

**Performance Measure:**

The subrecipients will provide quarterly reports to the County on services provided and the outcomes, or performance measures, which have been outlined in their respective scopes of work.

**Contract Renewals and Performance Outcomes:**

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>Current FY Cost:</b>	<b>Annualized On-going Cost:</b>	<b>Total One-Time Project Cost</b>
General Fund			
State			\$ 2,734,293.00
Federal			
Fees			
Other:			
<b>Total</b>	\$ -	\$ -	\$ 2,734,293.00

Narrative: The additional ESG-CV funds will provide shelter, housing, and services to persons experiencing homelessness. They will be fully expended on or before September 30, 2022. The state does allow for the expenditure of funds prior to the execution of agreements. The \$2,734,293 identified in the table above reflects new State awards only, not including reallocations. This amount does not include funds previously awarded, but re-allocated-ESG CV funds totaling \$153,055 are included in the amendments and agreements outlined.

**Key Contract Risks:**

The County assumes responsibility for the administration of ESG-CV funds in accordance with all state and federal requirements governing their use. In addition, County would be held liable if it or any provider to which it sub-grants funds is found to be non-compliant with applicable requirements. All sub-recipients have successfully operated State- and/or federally-funded homeless assistance projects in the past that have had similar regulatory and administrative requirements.

The ESG-CV Sub-recipient Agreements are cost-reimbursement contracts. This allows CSD/HCD to disburse funds to the aforementioned Sub-recipients for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse sub-recipients for costs that are eligible under the Agreements and documented in a manner that is acceptable to CSD/HCD. CSD/HCD staff will assess the performance of the sub-recipients to determine if the services provided are adequate and as outlined in the Agreement.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at [dlockhart@co.santa-barbara.ca.us](mailto:dlockhart@co.santa-barbara.ca.us).
- 2) Please execute three (3) originals of each Sub-recipient Agreement and Amendment and return two (2) originals to Dinah Lockhart (x3523).

**Attachments:**

- A) First Amendment to the Good Samaritan Shelter ESG-CV Sub-Recipient Agreement for Emergency Shelter, Warming Centers;
- B) First Amendment to the agreement for Good Samaritan Shelter ESG-CV Sub-Recipient Agreement for Hedges House of Hope Emergency Shelter;
- C) First Amendment to Good Samaritan Shelter ESG-CV Sub-Recipient Agreement for Rapid Re-Housing;
- D) First Amendment to Good Samaritan Shelter ESG-CV Sub-Recipient Agreement for Emergency Shelter in Lompoc and Santa Maria;
- E) Second Amendment to the New Beginnings Counseling Center ESG-CV Sub-Recipient Agreement for Rapid Rehousing;
- F) ESG-CV Sub-recipient Agreement for CI YMCA YFS for RRH;
- G) ESG-CV Sub-recipient Agreement for CI YMCA YFS for SO;
- H) ESG-CV Sub-recipient Agreement for the City of SB for ES;
- I) ESG-CV Sub-recipient Agreement for FB SMV for RRH;
- J) ESG-CV Sub-recipient Agreement for FB SMV for SO;
- K) ESG-CV Sub-recipient Agreement for Kingdom Causes Inc., dba CityNet for SO and HMIS; and
- L) ESG-CV Sub-recipient Agreement for PATH SB for ES.

**Authored by:**

Lucille Boss, Housing Program Specialist Sr., CSD

**cc:**