



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller
Department No.: 061
For Agenda Of: April 23, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Betsy M. Schaffer, CPA
Director(s) Auditor-Controller, 805-568-2100
Contact Info: Joel Boyer, CPA
Internal Audit Chief, 805-568-2456

SUBJECT: Auditor-Controller's Report on the Santa Barbara County Treasurer's
Investment Pool Statement of Assets – As of December 31, 2023

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- (a) Receive and file the Auditor-Controller's Report on the Santa Barbara County Treasurer's Investment Pool Statement of Assets as of December 31, 2023.
- (b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA Guidelines because they consist of the creation of government funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The Auditor-Controller's Report is being submitted pursuant to California Government Code Section 26920 and Santa Barbara County Code of Ordinances Section 2-23.2. The report includes a clerical error identified as a result of our procedures.

Background:

Funds that are controlled by the County Treasurer include currently available cash of the County as well as the cash invested into the pool by other governments (such as school districts, special districts and others). The Treasurer is responsible for investing all of these funds in accordance with California Government Code and the County Investment Policy.

The goals of the County Investment Policy are safety, liquidity, and yield, in that order. Types of securities in which the Treasurer may invest include U.S. Treasury and U.S. Government agency securities; state and/or local agency bonds, notes, warrants or certificates of indebtedness; bankers' acceptances; commercial paper; corporate bonds and notes; negotiable certificates of deposit; repurchase agreements; reverse repurchase agreements; securities lending; bank deposits; money market mutual funds; State of California Local Agency Investment Fund (LAIF); and investment pools managed by a Joint Powers Authority.

Furthermore, pursuant to California Government Code Section 27131, the Treasurer has established a County Treasury Oversight Committee to review and monitor the County Investment Policy and to promote public interest in the investment of public funds.

In accordance with California Government Code Section 26920 and Santa Barbara County Code of Ordinances Section 2-23-2, at least once in each quarter, the Auditor-Controller shall perform a review of the Santa Barbara County Treasurer's Investment Pool Statement of Assets (the Statement).

At the end of each quarter, the Treasurer elects to prepare the Statement using the modified cash basis of accounting and omit certain note disclosures required by generally accepted accounting principles. At the end of each fiscal year, the Treasurer prepares a set of financial statements and note disclosures under generally accepted accounting principles, which are audited at that time by the County's external auditors.

We have completed the required review of the Statement as of December 31, 2023. The purpose of the review was to determine whether cash and investments shown on the Statement are reasonably stated.

Our review included the following procedures: 1) The quarterly review of the Statement. 2) A physical count of selected cash in the County Treasury. 3) Verifying the records of the County Treasury and Auditor-Controller are reconciled for cash and investment accounts required under California Government Code Section 26905.

Based on the results of our procedures the Statement appears to be reasonably stated except for a clerical error of \$4,230,520 which overstated the cash balance. Please see the attached Auditor-Controller's report for a description of the occurrence.

Special Instructions:

NA

Attachments:

Attachment: Auditor-Controller's Report and Santa Barbara County Treasurer's Investment Pool Statement of Assets as of December 31, 2023, with accompanying note.

Authored by:

Joel Boyer, Internal Audit Chief

cc:

Harry Hagen, Treasurer-Tax Collector