



JESUS ARMAS, DIRECTOR, Community Services

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Sarah York Rubin, Executive Director, Office of Arts & Culture

Garrett Wong, Division Manager, Sustainability



Community Services Department
Connecting People to Opportunities

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June 23, 2026

Rosa Paredes, Executive Director
St. Vincent's Institution
4200 Calle Real
Santa Barbara, CA 93110

RE: Reservation of County Affordable Housing Funds: Family Strengthening Program Roof Replacement ("Project")

Dear Ms. Paredes:

Based on information provided by St. Vincent's Institution ("St. Vincent's") in March 2025, the County's Capital Loan Committee (CLC) recommended a commitment of \$200,000 in Community Development Block Grant ("CDBG") program funding (the "Reserved CDBG Funds") to be used by St. Vincent's for the development of the Project. This funding is reserved beginning July 1, 2026, and expires on June 30, 2027. On June 9, 2026, the Santa Barbara County Board of Supervisors ("Board") concurred with the recommendation and approved Project funding under the County's Annual Action Plan.

Project Description and Scope of Work:

Family Strengthening Program Roof Replacement will be a capital project located at 4200 Calle Real in the city of Santa Barbara ("Property"). The Property is owned by St. Vincent's and is used to provide affordable housing for low-income families with children. The Project will consist of roof replacement at the Family Strengthening Program's four residential buildings, with two roofs funded by the County of Santa Barbara and two roofs funded by the City of Santa Barbara.

Following Project due diligence, County staff will return to the Board requesting Board approval of a Subrecipient Agreement memorializing the commitment of such Reserved Funds to the Project, and terms and conditions of the use of such funds by St. Vincent's as "Subrecipient" thereunder. Standard County requirements must be met as conditions precedent to County approval of such a Subrecipient Agreement. In addition, as Federal funds are involved, approval of County documents will be contingent on demonstrating compliance with Federal environmental review processes. The source of funds for the agreement, if approved, will be the Community Development Block Grant (CDBG) program. CDBG funding will likely come in the shape of a cost-reimbursement grant.

Requirements that must be met as conditions precedent to County approval of any Subrecipient Agreement include:

- The County has received its fiscal year 2025 funding award from HUD, which occurred in March 2026;
- All Project funding, other than the Reserved Funds, has been formally committed in sufficient amounts to complete the Project;
- All Project planning and zoning approvals have been acquired;
- Environmental review required under the National Environmental Policy Act and receipt of Authority to Use Grant Funds (AUGF) by the U.S. Department of Housing and Urban Development (HUD) has been completed by County staff. Note that Good Samaritan may not undertake or enter into agreement to undertake any activity at the Project site that would adversely affect existing site conditions or would otherwise be a choice limiting action, including the acquisition, demolition, construction, or relocation of buildings or structures, or otherwise making a physical change to the Property (including moving dirt) until the AUGF has been issued by HUD.

Please submit documentation reflecting completion of the aforementioned conditions precedent to James Francis, Senior Housing Programs Specialist, and work with him in preparing the aforementioned Subrecipient Agreement and related documents for Board approval. Please keep Mr. Francis updated on any changes to the Project as described above. Mr. Francis may be contacted by email at jfrancis@countyofsb.org or by phone at (805) 568-3549.

St. Vincent's Institution serves as an essential component of Santa Barbara County's affordable housing and community development goals. The Family Strengthening Program Roof Replacement will undoubtedly assist Santa Barbara County in its efforts to provide affordable housing and prevent homelessness in our community.

Sincerely,

DocuSigned by:

Jesús Armas

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Jesús Armas, Director

Community Services Department