



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: March 16, 2021
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Director, 805-568-3010
Director(s)
Contact Info: Leslie Wells, Deputy Public Works Director, 805-568-3605

SUBJECT: Professional Services Contract with MNS Engineers for the Foothill Debris Management Site, Second Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve and authorize the Chair to execute a contract with MNS Engineers to provide professional services related to the operation of the Foothill Debris Management Site in the event of its activation as needed for debris reporting and tracking for the period beginning on March 16, 2021 and ending on December 31, 2025, in the amount not to exceed \$100,000; and
- b) Determine that the proposed action is not a project under the California Environmental Quality Act, pursuant to Guidelines Section 15378 (b) (5), as it consists of organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Resource Recovery & Waste Management Division (RRWMD) of the Public Works Department has been tasked with managing and operating the Foothill Debris Management Site (FDMS) to support the needs of the Santa Barbara County Flood Control and Water Conservation District in its maintenance of regional debris basins and the Transportation Division in the clearing of the County maintained road system. Use of the FDMS is sporadic and limited to activation during heavy rain events, natural disasters, and/or declared emergencies. RRWMD may require the assistance from a private contractor in order to fulfill the operational requirements of this facility when in use in order to track tonnages and other reporting requirements determined by the Federal Emergency Management Agency (FEMA) or as otherwise required.

The contract under consideration before your Board today would be used in the event that the FDMS is activated in the period beginning March 16, 2021 and ending December 31, 2025.

Background:

FDMS has been used as both a processing and temporary disposal facility for debris taken from Santa Barbara County Flood Control and Water Conservation District's debris basins during heavy rain events, natural disasters, and declared emergencies. This facility is one of the few currently available to Public Works for handling debris and the only one currently available to the Resource Recovery & Waste Management Division. As such, it is a critical piece of debris management infrastructure and requires the attached contract in order to supplement existing resources for activation during a potential declared emergency or winter that requires these efforts.

MNS Engineers has performed this work at this location in past activations of the FDMS, including the winter of 2018/2019 and the 1/9 Montecito Debris Flow Event of 2018.

The work provided by this agreement with MNS Engineers will consist of tasks needed for the management and staging of incoming sedimentation basin debris and emergency debris to the FDMS.

Per FEMA requirements, to ensure reimbursement if a declared emergency occurs, this contract was competitively bid. MNS Engineers was the sole respondent.

This work will be performed on an as needed basis and at the direction of the Resource Recovery and Waste Management Division for the period beginning March 16, 2021 and ending December 31, 2025, with a not to exceed amount of \$100,000. The work will be billed in a time and material manner and may include:

- Traffic control
- Material tracking
- Daily, weekly, and monthly reporting

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative:

Current costs associated with the activation of the FDMS will be paid out of the South Coast Flood Zone, using current appropriations. Additionally, costs will also be submitted to the State and Federal agencies for reimbursements when appropriate.

Key Contract Risks:

The key contracts risks are low for these agreements.

Special Instructions:

Direct the Clerk of the Board to send two originals of each agreement and a copy of the minute order to the Resource Recovery & Waste Management Division Office, Attn: Carlyle A. Johnston.

Attachments:

Attachment A Copy of MNS Engineers' RFP Response

Attachment B Contract Between the County and MNS Engineers

Authored by:

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