



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** September 11, 2018  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: Joyce E. Dudley, District Attorney, x2308  
Contact Info: Megan Rheinschild, Victim Witness Program Director, x2408  
**SUBJECT:** First Amendment to Agreement for Services of Contractor on Payroll for Sexual Assault Response Team (SART) Coordinator for Fiscal Year 2018 - 2019

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Human Resources, Risk Management

**Recommended Actions:**

It is recommended that the Board of Supervisors:

- a) Approve and authorize the Chair to execute the First Amendment to the Agreement for Services of Contractor on Payroll with Claudia Dato as Coordinator for the Sexual Assault Response Team (SART), for the period of September 11, 2018 through June 30, 2019, for a new contract amount not to exceed \$80,000.00; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

The Sexual Assault Response Team (SART) is a countywide multi-disciplinary effort focused on providing services to both child and adult sexual assault victims. In January 2008, the District Attorney assumed administrative oversight of the SART program with the addition of one Contractor on Payroll (COP) position due to the complexity of the services and the existence of three countywide sites.

Ms. Dato replaced the previous SART Coordinator in February 2018. Through the ongoing contract renewal process during the Fiscal Year 2018-19 Budget Hearings, the Board of Supervisors authorized the Chair to renew an Agreement for Services of Contractor on Payroll with Claudia Dato for the period of July 1, 2018 through June 30, 2019 in an amount not to exceed \$55,000.

At that time, the SART program budget only provided enough funding to partially fund the SART Coordinator at 0.70 FTE, or 1,456 hours per fiscal year. However, the District Attorney identified additional needs for the SART program, and has secured grant funding from the California Office of Emergency Services (Cal OES) for the Child Advocacy Center (KC) program.

The KC grant will supplement the existing SART program and will fully-fund the increase to Ms. Dato's hours from 0.70 FTE to 1.0 FTE, or 2,080 hours per fiscal year. This item is on the agenda to amend Exhibit B – Contractor on Payroll Compensation from \$55,000 to \$80,000 for Fiscal Year 2018-19, which is the cost to staff this existing position at 1.0 FTE.

**Background:**

Initiated in 1986, the SART program is a collaborative effort that now involves 20 participating agencies, departments and hospitals dedicated to ensuring that adult and child sexual abuse survivors receive comprehensive services tailored to their unique needs. The concept of this program is to provide multi-disciplinary services and facilities that will promptly and sensitively treat victims of sexual assault or abuse. SART partners actively participate in case review consultations to ensure victims are provided with comprehensive and appropriate medical, legal and social services.

Over the past 32 years, the scope has evolved from a single site adjacent to Santa Barbara Cottage Hospital to include additional facilities in Lompoc and Santa Maria, all of which are owned by the local area hospital. Each facility offers a safe, child-friendly location that is specifically equipped to enable the SART team to conduct thorough medical examinations and forensic interviews, and provide on-site treatment, emotional support, advocacy, and counseling referrals for victims and their families. These efforts have been the result of public-private partnerships that locate and furnish sites in ways that will offer prompt and responsive victim services. Timely responses ensure effective and efficient outcomes through a coordinated multi-disciplinary forensic-legal model. Ultimately, this achieves SART's primary goal of facilitating the recovery of adult and child sexual assault victims and their families.

The District Attorney has maintained administrative oversight of the SART program since 2008. The District Attorney continues to provide the countywide leadership role needed to coordinate the program, with centralized administrative responsibilities. The Victim Witness Program Director maintains programmatic oversight, and has extensive experience managing grant programs. SART is accredited through the National Children's Alliance (NCA), which signifies compliance with rigorous national standards and has afforded the program access to technical and financial assistance.

**Fiscal and Facilities Impacts:**

No net fiscal impact.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:	\$ 80,000.00	\$ 80,000.00	
Total	\$ 80,000.00	\$ 80,000.00	\$ -

Ms. Dato’s current COP contract was renewed for Fiscal Year 2018-19 at a 0.70 FTE schedule of 1,456 hours per fiscal year, for a total amount not to exceed \$55,000. Annualized ongoing costs included \$39,399 in salary expenses and \$15,601 in retirement benefits.

The District Attorney has received grant funding from Cal OES for the Child Advocacy Center (KC) program, which will enable the department to increase the SART Coordinator position to a 1.0 FTE schedule of 2,080 hours per fiscal year, for a new contract amount not to exceed \$80,000. The amended contract for Ms. Dato includes \$56,285 in salary expenses and \$23,715 in retirement benefits for Fiscal Year 2018-19.

The existing 0.70 FTE SART Coordinator COP position is 50% funded via a per capita contribution from each of the SART law enforcement partners: the City of Santa Barbara, the City of Lompoc, and the City of Santa Maria. The balance is funded through General Fund Contribution to the Public Health Department.

There is no additional cost to the County to increase the SART Coordinator’s hours by 0.30 FTE from 0.70 FTE to 1.0 FTE. The additional hours will be fully-funded by Cal OES grant funds awarded to the District Attorney through the KC grant.

**Key Contract Risks:**

The District Attorney has administered this program since 2008. There is minimal risk to the County.

**Staffing Impacts:**

This amendment increases the existing SART Coordinator position from 0.70 FTE to 1.0 FTE COP.

**Special Instructions:**

Please return one (1) fully-executed copy of the Amendment to Nicole Acosta, DA Business Specialist.

**Attachments:**

- Attachment A: First Amendment to the Agreement for Services of Contractor on Payroll
- Attachment B: Agreement for Services of Contractor on Payroll

**Authored by:**

Nicole Acosta, Department Business Specialist (x2413)

**cc:**

Human Resources