

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: December 19, 2005
Department Name: Public Works - Transportation
Department No.: 054
Agenda Date: January 10, 2006
Placement: Administrative
Estimate Time:
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Phillip M. Demery,
Director of Public Works

STAFF CONTACT: Charlie Elbert, 568-3123
Project Manager

SUBJECT: Preliminary Design and Environmental Services for the Tepusquet Low Water Crossing Replacement, Fifth Supervisorial District, County Project No. 862248

Recommendation(s):

That the Board of Supervisors:

- A. Authorize the Chair to execute an agreement with Quincy Engineering, Inc. (not a local vendor), Sacramento, California, for preliminary design and environmental services for the Tepusquet Low Water Crossing Replacement, Project Number 862248, at a total cost of \$219,000;
- B. Authorize the Director of Public Works to approve amendments to the agreement for supplemental work up to \$21,900.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the needs of the Community.

Executive Summary and Discussion:

In compliance with Federal requirements, the County released a Request for Proposal (RFP) to sixteen qualified firms. An evaluation committee from the County Public Works Department evaluated the three proposals submitted based on a predetermined evaluation criterion. Following the evaluation and scoring, the committee ranked Quincy Engineering, Inc. (QEI) as the most qualified firm and recommended that this firm be selected to perform the preliminary design and environmental services for this project.

Staff has completed negotiations with QEI and reached an agreement regarding the project scope of work, cost and contract terms. The contract cost and scope before your Board today includes both preliminary design and environmental services, referred to as Phase I. Upon satisfactory completion of Phase I services by QEI, staff will negotiate with QEI for Phase II services which will include preparation of final design plans, specifications and estimates.



The scope of work includes project management, quality control, hydraulic study, environmental documentation, permitting, geometric approval plan and bridge type selection.

The amount of the contract is sufficient to cover the completion of Phase I of service and deliverables that are specifically identified in the contract scope of work. However, it is possible that unanticipated tasks will arise that are beyond the current scope of work. Staff recommends that the Director of Public Works be given authority to approve contract budget amendments for supplemental work that are beyond the scope of the proposed contract. The sum total cost of any amendments is limited to \$21,900. Your Boards approval of this recommendation would expedite contract amendments.

Mandates and Service Levels:

No mandate or service levels are affected by this action.

Fiscal and Facilities Impacts:

The Federal Highway Bridge Rehabilitation and Replacement (HBRR) Program will fund 80% of the project. General Fund (VLF) revenues will fund the remaining 20% of the project. The work of this contract has been budgeted in Department 054, Fund 0015, Program 2050, Organization Unit 0014, and Account 7460.

Special Instructions:

Please forward a stamped copy of the Certified Minute Order approving this action and executed document to the Public Works, Transportation Division attention Beverly Cross, ext. 3094.

Concurrence:

County Counsel

Auditor-Controller

Risk Management

Attachment: Agreement For Services of Independent Contractor