

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 5/16/06  
**Department Name:** Agricultural Commissioner  
**Department No.:** 051  
**Agenda Date:** 6/6/06  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

---

**TO:** Board of Supervisors

**FROM:** William D Gillette  
Agricultural Commissioner

**STAFF CONTACT:** Elena Morelos  
681-5600

**SUBJECT:** Capital Improvement Project: North County Office Space Addition

---

## **Recommendation(s):**

That the Board of Supervisors approve the attached budget revision request in the amount of \$390,000 for construction of additional office space in the Agricultural Commissioner's Office in Santa Maria.

## **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

## **Executive Summary and Discussion:**

Construction of additional office space addresses the space need for three new positions, the Oak Tree Specialist, the Agricultural Land Use Planners. There is also a need to provide offices for the Commissioner, Deputy Commissioners and Business Manager who spend a significant amount of time in the North County office. This project is included in the 2006-2011 CIP.

## **Fiscal and Facilities Impacts:**

This project would be funded as follows: 1) Designation in the amount of \$110,000 from Designated Accumulated Capital Outlay; 2) Unanticipated departmental revenue from the State (tax paid when pesticides are purchased) in the amount of \$80,000; 3) Transfer \$200,000 from the Vehicle License Fee (VLF) Gap Loan. The total of \$390,000 will be placed in a designation. The designation already contains \$50,000 to be used for this project. Additional funding of \$140,000 has been previously identified in the General Fund Capital Designation. Total funding for this project is \$580,000. The original estimate for this project increased due to a rise in construction costs and costs associated with obtaining an exception to build from US Fish & Wildlife. Please see attached summary of Vehicle License Fee Gap Loan Repayment Uses.

## **Concurrence:**

Assistant CEO and CEO Analyst  
Auditor-Controller