



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** January 23, 2024  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Kirk Lagerquist, Director (805) 560-1011  
Contact Info: Patrick Zuroske, Assistant Director (805) 568-3096  
**SUBJECT:** Calle Real Campus Main Water Loop Design - Award Professional Services Agreement (PSA) for Construction Administration Services; Second District Project No. 19012

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Manager

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Professional Services Agreement (PSA) with Diversified Project Services International, Inc. (DPSI) to provide professional civil design, and construction administration services for the Calle Real Campus Main Water Loop Improvements and New Water Loop Design, located on the County's Calle Real Campus in Santa Barbara, CA, in an amount not to exceed \$29,490.00; and
- b) Find that this contract is determined by your Board to be exempt from the provisions of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 14 CCR 15302(c) because it consists of replacement or reconstruction of existing utility systems and/or structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, and the Notice of Exemption on these bases was filed with the Board letter on December 1, 2021.

**Summary Text:**

This item is on the agenda to award a professional architectural and engineering (A&E) services contract to Diversified Project Services International, Inc. for finalizing bidding documents and performing construction oversight for the Calle Real Water Loop Phase II Project. This work supplements the design

performed by DPSI for both Phase I and Phase II of this project. Phase II includes the full design of a new water loop system for the Calle Real Campus replacing the existing infrastructure that takes into consideration the Calle Real Master Plan future redevelopment efforts.

**Background:**

The Calle Real Water Loop Project is necessary to address the ongoing failures and escalating repair costs of the existing 80-year-old water system infrastructure on the County’s Calle Real Campus. The new water loop design will provide better tracking and efficiency of water usage as well as improving the serviceability of the system. These improvements are being performed in two phases. Construction of Phase I was completed in April 2023. The Phase II project construction is expected to be solicited for bids in January 2024.

General Services conducted a competitive, qualification-based selection (QBS) process soliciting Requests for Qualifications (RFQs) from interested firms. Proposals were due and received on March 26, 2021. One (1) design team responded to the RFQ. The selection process employed a review committee comprised of County of Santa Barbara General Services staff. The proposal was reviewed and a subsequent interview was conducted on July 12, 2021. General Services secured Diversified Project Services International, Inc. (DPSI) to provide professional design services, cost estimating services, and construction administration services for the Calle Real Campus Water Loop Improvements and New Water Loop Design. A previous professional service agreement (PSA) was established for design in August 2021. In order to complete the construction administration services described in the aforementioned RFQ, a new PSA is being established. The scope of services covered by this PSA is funded by the Capital Outlay Fund 0030 Project 19012.

**California Environmental Quality Act (CEQA) Documentation:**

A CEQA categorical exemption for design services was filed on December 1, 2021. This project involves the replacement or reconstruction of existing utility systems and/or structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. The County will be performing a CEQA review and will return to the Board with an update on the potential impacts and mitigative measures, if any, that will be undertaken, if required.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 23-24 Cost:</u></b>	<b><u>Annualized On-Going Cost</u></b>	<b><u>Total One-Time Project Cost</u></b>
Fund 0030 Capital Outlay Fund	<b><u>\$29,490.00</u></b>	-	<b><u>\$29,490.00</u></b> for PSA

Fiscal Narrative:

Funding for the PSA with DPSI in the amount of \$29,490.00 is budgeted in the Capital Outlay Fund 0030 Project 19012. These services will support the project construction which is expected to be solicited for bids in January 2024.

**Special Instructions:**

Please forward the following items to Darrell Goo in the General Services Capital Division at 912 W. Foster Road:

- A certified, stamped Minute Order approving these recommendations
- Two duplicate originals executed originals of the Professional Service Agreement, keep one copy for Clerk

**Attachments:**

1. Attachment 1 -Two (2) duplicate original Professional Services Agreements
2. Attachment 2 – CEQA Notice of Exemption

**Authored by:**

Darrell Goo, General Services – Capital Projects

# Attachment 1

## ATTACHMENT 1

### Professional Services Agreement

## **Attachment 2**

# **ATTACHMENT 2**

## **CEQA Notice of Exemption**