

Budget Journal Entry

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References

Audit Trail: Actualizing JE: 0192139

Budget Revision Request

Agenda Item: Agenda Date: 9/17/2019 Approval: BOS 3/5 Has Board Letter: Yes

Title: Transfer Appropriations to Human Resources for the Alternative Commute (Clean Commute Program)

Budget Action: Transfer Appropriations of \$31,100 in General County Programs General Fund from Services and Supplies to Intrafund Expenditure Transfer (Out) for Board-adopted Clean Commute Program. Increase Appropriations of \$31,100 in Human Resources General Fund for Salaries and Employee Benefits (\$28,100) and Services and Supplies (\$3,000) funded by an Intrafund Expenditure Transfer (In) from the General County Programs General Fund.

Justification: The Board of Supervisors adopted \$50,000 of one-time funds to be applied to an Alternative Commute (Clean Commute) program as a Board adjustment to the FY2019-20 Adopted Budget. Human Resources has been designated as the lead agency for this program and is asking the Board of Supervisors to approve a Clean Commute Program utilizing these funds. This request would transfer appropriations from General County Programs to the Human Resources Department for the purposes of staffing a part-time, extra-help program coordinator and implementing program initiatives such as modifying existing parking lots to better accommodate car and vanpools.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	064 - Human Resources		50 - Salaries and Employee Benefits	0.00	28,100.00
0001 - General	064 - Human Resources		55 - Services and Supplies	0.00	3,000.00
0001 - General	064 - Human Resources		80 - Intrafund Expenditure Transfers (-)	0.00	(31,100.00)
Fund: 0001 - General, Department: 064 - Human Resources Total:				0.00	0.00
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	(31,100.00)
0001 - General	990 - General County Programs		85 - Intrafund Expenditure Transfers (+)	0.00	31,100.00

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Fund: 0001 - General, Department: 990 - General County Programs Total: 0.00 0.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	990	2530	7650	31,100.00		8300			201909	Txfr appropriations to HR for Clean Commute Prog
0001	990	2530	9323		31,100.00	8300			201909	Txfr appropriations to HR for Clean Commute Prog
0001	064	2530	9125	31,100.00		3000			201909	Txfr appropriations to HR for Clean Commute Prog
0001	064	2530	6200		2,800.00	3000			201909	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			201910	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			201911	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			201912	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			202001	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			202002	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			202003	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			202004	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,800.00	3000			202005	Inc EXH for Prog Coordinator
0001	064	2530	6200		2,900.00	3000			202006	Inc EXH for Prog Coordinator
0001	064	2530	7650		3,000.00	3000			202003	Inc S&S for marketing and advertising
Total				<u>62,200.00</u>	<u>62,200.00</u>					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Anacleto Quinoveva	CEO Analyst	All Depts-All Funds	9/4/2019 7:19:31 PM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	9/5/2019 7:08:52 AM	Y
Don Nguyen	Fund/Department	064-Human Resources Funds	9/5/2019 7:44:10 AM	Y
John Jayasinghe	Fund/Department	064-Human Resources Funds	9/5/2019 9:06:24 AM	Y
Sara Weal	FACS	All Depts-All Funds	9/5/2019 9:44:22 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	9/5/2019 12:37:02 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	9/13/2019 3:26:11 PM	Y