



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** September 1, 2015  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Takashi M. Wada, MD, MPH, Public Health Director, 681-5105  
Director(s) Public Health Department  
Contact Info: Paige Batson, PHN, 346-8286  
Manager, Disease Control & Prevention

**SUBJECT:** Immunization Local Assistance Revenue Grant Agreement Number 15-10451

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:** That the Board of Supervisors consider the following:

- a) Approve, ratify, and authorize the Public Health Director to sign Grant Agreement Number 15-10451 for the Immunization Local Assistance Grant with the California Department of Public Health Immunization Branch to support vaccination activities for the period of July 1, 2015 through June 30, 2017 in the amount of \$165,525 annual revenue with a total revenue amount of \$331,050.
- b) Acknowledge that approval, ratification, and authorization of Grant Number 15-10451 replaces and cancels Immunization Action Project Revenue Agreement 13-20345 that had a period of performance from July 1, 2013 to June 30, 2017.
- c) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment

**Summary Text:**

This item is on the agenda to authorize the Public Health Department (PHD) to enter into a grant agreement with the California Department of Public Health (CDPH) Immunization Branch to fund the maintenance of an Immunization Program which supports the State's objectives to control diseases that are preventable by vaccines.

On August 19, 2014 your board approved a four year immunization contract (13-20345) from July 2013 through June 2017. The State is replacing the last two years of that contract with this two year grant agreement. Once executed, the State will send a cancellation notice for contract 13-20345, cancelling years three and four with no additional action needed by the County.

The state is changing the agreement from a contract to a grant to allow for a more expeditious process and to give grantees more flexibility with making category changes. The existing contract and this grant agreement have the same Scope of Work. The annual award amount increased \$12,687 (8%).

**Background:**

The Immunization Program has been awarded contracts through the State of California for the past 30 years to provide immunization services to those living in Santa Barbara County.

The Scope of Work includes the following objectives:

- Consultation, collaboration and assessments to maintain high immunization coverage levels for each immunization required by law for kindergarten students and child care entrants within our county.
- Close alliance with private and public providers to ensure compliance with VFC standards and to offer current educational materials to improve vaccination rates.
- Supporting immunization campaigns by providing information regarding immunization updates/recommendations via newsletters, press releases, provider alerts, mailings, telephone access, websites, web-cast and on-site trainings.
- Reduce or eliminate illness, disability and death due to vaccine-preventable diseases within our county, through prevention, surveillance and outbreak control.
- Perform Quality Assurance Reviews of all Public Health Department Health Care Centers to provide technical support and ensure proper and effective immunization practices.

Collaboration with community partners such as local hospitals, schools, MediCal, Child Health Disability and Prevention Program (CHDP) and Woman, Infant and Children (WIC), allows us to promote immunizations for all ages while encouraging participation in the immunization registry.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Approving, ratifying and authorizing the Public Health Director to execute Agreement Number 15-10451 will allow us to accept \$331,050 in funding for the two year period starting July 1, 2015 and ending June 30, 2017. This funding will provide \$165,525 per year to fund budgeted salaries and benefits, and services and supplies associated with the Immunization program.

The 2015-2016 adopted budget is \$152,838. This agreement provides \$165,525 per year. A budget revision for the \$12,687 difference is not needed because the department has sufficient appropriation.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please send an electronic copy of the minute order to: [phdcu@sbcphd.org](mailto:phdcu@sbcphd.org).

**Attachments:**

Agreement 15-10451 with the California Department of Public Health

**Authored by:**

Adriana Almaguer, Immunization Program Coordinator