

**Budget Revision Requests  
3/19/2019**

Revision No.: 0006102  
Departments: General Services, Sheriff  
Title: Release Restricted Fund Balance for K-9 donation purchase  
Budget Action: Increase appropriations of \$75,000 in Sheriff General fund for Capital Assets-Equipment (\$17,050), Other Financing Uses (\$50,875), and Services and Supplies (\$7,075) funded by the release of Restricted Donations Fund Balance. Increase appropriations of \$50,875 in Vehicle Operations/Maintenance for Capital Assets-Equipment (\$50,875) funded by Operating Transfers (In)-Other Fund.

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Revision No.: 0006141  
Departments: Sheriff  
Title: Release Committed Sheriff Projects Fund Balance for Jail Management System.  
Budget Action: Increase appropriations of \$242,715 in Sheriff Capital Outlay Fund for Capital Assets-Software funded by the release of Committed Sheriff Projects Fund Balance.

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Revision No.: 0006142  
Departments: Sheriff  
Title: Recognize Asset Seizure funds and place in Fund Balance  
Budget Action: Increase appropriations of \$195,760 in Sheriff General Fund to increase Restricted Forfeiture Penalty Fund Balance funded by Forfeitures and Penalties

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Revision No.: 0006154  
Departments: Sheriff  
Title: Reallocate expenses for the Sexual Assault Felony Enforcement Grant  
Budget Action: Transfer Appropriations in the Sheriff's Department General Fund from Changes in Fund Balance (\$36,000) and Salaries and Benefits (\$12,815) to Services and Supplies (\$33,599) and Capital Assets (\$15,216) for reallocation of grant expenses.

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Revision No.: 0006165  
Departments: Behavioral Wellness  
Title: Behavioral Wellness: ADP Cost Report Interim Settlement - FY2014/15  
Budget Action: Establish Appropriations of \$74,630 in Behavioral Wellness Department Alcohol and Drug Programs (ADP) Fund for Other Charges funded by unanticipated Drug Medi-Cal (DMC) Admin revenue.

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## Budget Revision Requests

Document Number: BJE - 0006102    Agenda Item:    Agenda Date: 3/19/2019    Approval: BOS 4/5    Has Board Letter: No

Title: Release Restricted Fund Balance for K-9 donation purchase

Budget Action: Increase appropriations of \$75,000 in Sheriff General fund for Capital Assets-Equipment (\$17,050), Other Financing Uses (\$50,875), and Services and Supplies (\$7,075) funded by the release of Restricted Donations Fund Balance. Increase appropriations of \$50,875 in Vehicle Operations/Maintenance for Capital Assets-Equipment (\$50,875) funded by Operating Transfers (In)-Other Fund.

Justification: Release of restricted donation fund balance to purchase a new K-9, vehicle, necessary training and equipment. This donation was provided by the Sheriff's Benevolent Posse and approved by the Board of Supervisors in December 2018.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	7,075.00
0001 - General	032 - Sheriff		65 - Capital Assets	0.00	17,050.00
0001 - General	032 - Sheriff		70 - Other Financing Uses	0.00	50,875.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	75,000.00	0.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>75,000.00</u>	<u>75,000.00</u>
1900 - Vehicle Operations/Maintenance	063 - General Services		40 - Other Financing Sources	50,875.00	0.00
1900 - Vehicle Operations/Maintenance	063 - General Services		65 - Capital Assets	0.00	50,875.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				<u>50,875.00</u>	<u>50,875.00</u>

### Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Ambry Tibay	Fund/Department	063-General Services Funds	3/5/2019 9:21:00 AM	Y
Brian Duggan	Fund/Department	063-General Services Funds	3/5/2019 10:34:22 AM	Y
Christina Sibley	Fund/Department	032-Sheriff Funds	3/5/2019 11:01:01 AM	Y
Hope Vasquez	Fund/Department	032-Sheriff Funds	3/5/2019 11:03:14 AM	Y
Paul Clementi	CEO Analyst	All Depts-All Funds	3/6/2019 9:12:35 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	3/7/2019 7:46:01 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/7/2019 8:31:33 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/7/2019 11:22:32 AM	Y

## Budget Revision Requests

Document Number: BJE - 0006141    Agenda Item:    Agenda Date: 3/19/2019    Approval: BOS 4/5    Has Board Letter: No

Title:            Release Committed Sheriff Projects Fund Balance for Jail Management System.

Budget Action: Increase appropriations of \$242,715 in Sheriff Capital Outlay Fund for Capital Assets-Software funded by the release of Committed Sheriff Projects Fund Balance.

Justification: Agreement with The Act 1 Group, Inc. (dba ATIMS) to provide a software upgrade to the jail management system for the Custody Operations Branch of the Sheriff's Office in the amount of \$640,000 was approved by the Board of Supervisors on 1/24/2017. The project is funded with existing fund balance in the Sheriff's Projects designation. This project is expected to be completed, the final invoices submitted and paid by 6/30/2019.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	032 - Sheriff		65 - Capital Assets	0.00	242,715.00
0030 - Capital Outlay	032 - Sheriff		93 - Changes to Committed	242,715.00	0.00
Fund: 0030 - Capital Outlay, Department: 032 - Sheriff Total:				<u>242,715.00</u>	<u>242,715.00</u>

### Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Hope Vasquez	Fund/Department	032-Sheriff Funds	2/27/2019 9:05:44 AM	Y
Christina Sibley	Fund/Department	032-Sheriff Funds	2/27/2019 9:15:20 AM	Y
Paul Clementi	CEO Analyst	All Depts-All Funds	3/4/2019 8:27:27 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	3/4/2019 9:15:19 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/4/2019 5:37:32 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/5/2019 2:59:38 PM	Y

## Budget Revision Requests

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Document Number: BJE - 0006142    Agenda Item:    Agenda Date: 3/19/2019    Approval: BOS 4/5    Has Board Letter: No

Title:            Recognize Asset Seizure funds and place in Fund Balance

Budget Action: Increase appropriations of \$195,760 in Sheriff General Fund to increase Restricted Forfeiture Penalty Fund Balance funded by Forfeitures and Penalties

Justification:    Per the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies published July 2018 by the U.S. Department of Justice and the U.S. Department of the Treasury, agencies are prohibited from budgeting anticipated receipts from asset seizures. Therefore, the Sheriff's Office did not budget for any revenue and corresponding increase in fund balance. Fiscal year to date, the Sheriff's Office has received \$195,760 in State asset forfeiture funds that need to be recognized and placed in fund balance. This revision allows the department to take such action and anticipated future funds to be received.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	032 - Sheriff		15 - Fines, Forfeitures, and Penalties	195,760.00	0.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	0.00	195,760.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>195,760.00</u>	<u>195,760.00</u>

### Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Christina Sibley	Fund/Department	032-Sheriff Funds	3/5/2019 10:09:54 AM	Y
Hope Vasquez	Fund/Department	032-Sheriff Funds	3/5/2019 10:53:43 AM	Y
Paul Clementi	CEO Analyst	All Depts-All Funds	3/6/2019 9:11:02 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	3/7/2019 7:50:24 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/7/2019 8:30:33 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/7/2019 11:23:22 AM	Y

## Budget Revision Requests

Document Number: BJE - 0006154    Agenda Item:    Agenda Date: 3/19/2019    Approval: BOS 4/5    Has Board Letter: No

Title:            Reallocate expenses for the Sexual Assault Felony Enforcement Grant

Budget Action: Transfer Appropriations in the Sheriff's Department General Fund from Changes in Fund Balance (\$36,000) and Salaries and Benefits (\$12,815) to Services and Supplies (\$33,599) and Capital Assets (\$15,216) for reallocation of grant expenses.

Justification:    California Office of Emergency Services has funded the Sexual Assault Felony Enforcement Grant per PC 13821. This budget revision revises the current budgeted grant expenses to meet actual.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	032 - Sheriff		50 - Salaries and Employee Benefits	0.00	(12,815.00)
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	33,599.00
0001 - General	032 - Sheriff		65 - Capital Assets	0.00	15,216.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	0.00	(36,000.00)
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>0.00</u>	<u>0.00</u>

### Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Christina Sibley	Fund/Department	032-Sheriff Funds	3/5/2019 9:03:33 AM	Y
Hope Vasquez	Fund/Department	032-Sheriff Funds	3/5/2019 9:05:01 AM	Y
Paul Clementi	CEO Analyst	All Depts-All Funds	3/5/2019 9:40:08 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	3/5/2019 9:45:55 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/6/2019 5:04:00 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/7/2019 8:14:51 AM	Y

## Budget Revision Requests

Document Number: BJE - 0006165    Agenda Item:    Agenda Date: 3/19/2019    Approval: BOS 4/5    Has Board Letter: No

Title: Behavioral Wellness: ADP Cost Report Interim Settlement - FY2014/15

Budget Action: Establish Appropriations of \$74,630 in Behavioral Wellness Department Alcohol and Drug Programs (ADP) Fund for Other Charges funded by unanticipated Drug Medi-Cal (DMC) Admin revenue.

Justification: The budget revision is necessary in order to recognize unanticipated DMC Admin revenue of \$128,720, establish appropriations of \$74,630 for the FY14/15 ADP cost settlement and decrease anticipated DMC Quality Assurance (QA) revenue by \$54,090 due to a shortened period of QA activity eligible for reimbursement under DMC Organized Delivery System (ODS).

The Department of Health Care Services (DHCS) issued FY 2014/15 Alcohol and Drug Program interim audit settlement in the amount of \$128,720 due to Behavioral Wellness and \$74,630 due to the State. The net financial result of the settlement is a positive \$54,090. This was an interim audit settlement of the

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0049 - Alcohol and Drug Programs	043 - Behavioral Wellness		30 - Charges for Services	74,630.00	0.00
0049 - Alcohol and Drug Programs	043 - Behavioral Wellness		60 - Other Charges	0.00	74,630.00
Fund: 0049 - Alcohol and Drug Programs, Department: 043 - Behavioral Wellness Total:				<u>74,630.00</u>	<u>74,630.00</u>

### Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Melissa Manzo		043-Behavioral Wellness	3/4/2019 4:44:55 PM	Y
Chris Ribeiro	Fund/Department	043-Alcohol,Drug,&Mental Hlth Svcs Funds	3/4/2019 7:15:57 PM	Y
Rachel Lipman	CEO Analyst	All Depts-All Funds	3/5/2019 10:22:56 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	3/5/2019 10:32:13 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/6/2019 5:09:05 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/7/2019 8:17:02 AM	Y

7/1/2018 Beginning Balance	Detail of Board Approved Changes:	\$ 2,005,143.52	Status
Adopted Budget Use			
	Transfer Fund Balance for allocation in FY 2018-19 as per adopted Budget.	\$ 2,000,000.00	Completed
<b>FY 2018-19 Board Adjustments</b>			
8/28/2018	Community Outreach Liaison	\$ (70,000.00)	In Progress
<b>6/30/2019 Adjusted Budget</b>			
<b>Ending Balance</b>		<b><u>\$ 3,935,143.52</u></b>	