



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Agricultural  
Commissioner  
Department No.: 051  
For Agenda Of: August 14, 2007  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors

**FROM:** Department William Gillette 681-5600  
Director(s)  
Contact Info: Elena Morelos 681-5600

**SUBJECT: Annual Destruction of Records**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

As to form: Select\_Concurrence

**Recommended Actions:**

That the Board of Supervise:  
Approve by a 4/5ths vote, the destruction of records in accordance with the "Schedule of Records for Destruction" attached.

**Summary Text:**

This approval will allow for the annual destruction of records in order to limit the amount of storage space needed.

**Special Instructions:**

Please send a minute order to the Agricultural Commissioner's Office

**Attachments:**

Application for Destruction of Records and Certification of Approval  
Schedule of Records for Destruction

**Authored by:**

Elena Morelos