



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** May 5, 2020  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Sherman Hansen, Community Services Business Manager (805) 568-3408  
**SUBJECT:** Annual Pavement Evaluation Service Agreement with Pavement Engineering Inc. for County Parks

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Pavement Engineering, Inc. (Contractor) in the amount not to exceed \$50,000 to allow the Contractor to provide pavement assessment, project management and database updates for parking lots and roads in County Parks (Attachment A); and
- b) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15309 as the action consists of activities limited entirely to inspections, to check for performance of an operation or quality, health, or safety of a project.

**Summary Text:**

The attached professional services agreement allows Pavement Engineering, Inc. to complete annual assessments, project management and database updates for the roads and parking lots in County Parks. When combined with existing County contracts, this County Parks Division contract of \$50,000 will exceed \$200,000 County-wide for Pavement Engineering, Inc.

**Background:**

In April 2019 County Parks entered into a standard service contract with Pavement Engineering Inc. (PEI) to conduct pavement assessments for all County Park roads and parking lots. The initial assessment put Parks' overall Pavement Condition Index (PCI) at 54, with a range of a low of 19 and a high of 83. PEI also developed a plan for Parks to use to begin addressing their backlog of pavement needs by completing work on those areas that were close to deteriorating to a lower level. Parks has

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budgeted approximately \$50,000 annually for this contract and will be using PEI to consult on and manage pavement maintenance work based on this plan. The goal is to eventually have all Parks' pavements be at a PCI of 71 or greater. A PCI of 71 or greater means the pavement is in "good" condition and the maintenance costs to maintain this level are at their lowest. Currently, approximately 66% of Park's pavements are below a PCI of 71. As part of this annual contract, PEI will also update the online database used to track the PCI level.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

All costs for work conducted by the Contractor are budgeted within the Community Services Department Parks Division operating budget.

**Attachments:**

Attachment A: Agreement for Services with Pavement Engineering, Inc.

**Special Instructions:**

After Board action, please distribute as follows to Sherman Hansen, Community Services Department:

1. Minute Order
2. Agreement for Services with Pavement Engineering, Inc. (two originals)