

**ADMINISTRATIVE AGENDA  
BUDGET REVISIONS**

**06/15//04**

**CONTINGENCY REVISIONS**

**Requires 4/5 Votes**

Transfer No: 2004715

Sheriff's Department

\$264,495 Total/Decrease

COPS revenue received in prior year fell to fund balance at close of FY 2002-2003. Designation draw agreed upon between Administrative Office and Sheriff.

Draw on Contingency will allow the COPS funding to be made available for contract cities expenditures.

Transfer No: 2004748

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Probation Department, General Services

\$60,000 Total/Decrease

This budget revision releases contingency designated in Line Item Account 9798 (Designated-Contingencies) to the Probation Department to finance a site study for staff housing units that Probation would like to erect at the Los Prietos Boys Camp site. Existing staff housing is scheduled for demolition due to an agreement with the United States Forest Service. Staff housing is necessary to ensure rapid response to the Camp due to its remote location. The funds will be transferred to the General Services Department via Line Item Account 7901 (Operating Transfer Out to Other Funds). The cost of the site survey and estimates will reside in General Services budget.

Work will not start until we are assured of State funding (TANF or State General Fund backfill) for the camp.

Transfer No: 2004785

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Social Services, General County Programs

\$67,000 Total/Decrease

Appropriations for Probation foster care is being increased by \$826,103 to cover additional placement costs. This is a mandated program.

We are increasing federal and state foster care revenue to reflect the increase in foster care assistance appropriations. We are increasing the level of VLF (Vehicle License Fees) funding. We have used the State Controller's estimate to project the level of revenue the department should receive in 2003-04.

We are requested \$67,000 in local funds to provide the local share of these mandated expenditures.

This is the mandated local share for foster care assistance payments less the amount of increased VLF (Vehicle License Fees) we are projecting to receive in 2003-04.

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Transfer No: 2004791

General County Programs, Public Health

\$51,795 Total/Decrease

This budget revision releases \$51,795 of general fund contingency for the use of the Animal Services program of the Public Health Department for expenditures incurred in the investigation of the Gardner Ranch. The contingency transfer was adopted on September 9, 2003, and was used for extra-help, overtime, and veterinary costs in connection with the mustang horses.

Bd. Ref: file# 03-00757

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**REVENUE REVISIONS**

**Requires 4/5 Votes**

Transfer No: 2004503

Social Services, General County Programs

\$60,000 Total

Department of Social Services is reducing contractual appropriations and increasing a transfer out to the Children & Families Commission for the same amount. This amount is a reserve generated from the leveraging project and will be held in an audit designation.

The Children & Families Commission is reducing appropriations originally budgeted for contractual services for leveraging and increasing the transfer out account to Department of Social Services for accounting services incurred for leveraging activities.

Department of Social Services is reducing federal and state revenue to account for accounting services being paid by the Children's & Families Commission for the leveraging project. The Children's & Families Commission is increasing revenue for this leveraging project based on new projections. This amount is then being reserved in a related audit designation.

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Transfer No: 2004741

General Services

\$20,000 Total

To recognize unanticipated revenue and distribute to Salaries & Benefits object level to cover unbudgeted expenses due to the retirement of an employee.

Unanticipated revenue due to reimbursement from Sheriff and Fire, for higher than budgeted aviation insurance.

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Transfer No: 2004761

Human Resources

\$282,000 Total

Appropriation increase needed to pay 3<sup>rd</sup> quarter (\$122,000) unemployment claims charges & estimated 4<sup>th</sup> quarter, charges (\$160,000). 4<sup>th</sup> quarter will be accrued to 2004-05 year.

Unemployment Insurance claims higher than estimated by actuary, weekly benefits higher than last year and employees are staying on unemployment longer.

Transfer No: 2004763

Sheriff's Department \$23,700 Total

The original appropriation was budgeted in Line Item Account 8200 (Structure & Strut Improvements) because the two-year project was anticipated to be more than \$100,000. The project jail storage addition is now complete and the actual costs, being less than \$100,000, are in Line Item Account 7700 (Capital Projects < \$100,000). Therefore, we need to move the budgeted appropriation to Line Item Account 7700 (Capital Projects < \$100,000).

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Transfer No: 2004771

Public Works \$11,000 Total

Release designation to provide funding for the upgrade of forty-seven street light heads within County Service Area 31 in Isla Vista.

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Transfer No: 2004775

Planning and Development \$9,861 Total

Return unexpended allocation to designation for Casmalia Toxic Monitoring. The funds will be allocated in next fiscal year budget to continue the work.

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Transfer No: 2004776

Sheriff's Department \$348,965 Total

SCAAP Funds to reduce salary overtime for unusually high overtime expenses.

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Transfer No: 2004778

Sheriff Department \$31,818 Total

Increase budget for Sheriff Civil Bureau Division purchases from Fund 1516 (Sheriff Fees GC 26731)

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Transfer No: 2004786

Planning and Development \$162, 598 Total

Designate unexpended funds from contacts for use in FY 2004-05 for process improvements (\$100,000) and housing design workshops (\$62,598).

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**DESIGNATION REVISIONS**

**Requires 3 Votes**

Transfer No: 2004783

Housing and Community Development

\$20,000 Total

Housing and Community Development has incurred increased costs for motor pool charges resulting from additional travel for the newly created Housing Advisory Committee and its subcommittees, and the Economic Development Advisory Committee. There has been increased in-State travel for staff to attend Housing and Economic Development training classes. Additional telephone and data lines for computers have also increased the charges. This is an administrative revision to reallocate appropriation from Services and Supplies to Other Charges for anticipated charges through year-end. There is no increase in the overall budget for the Housing and Community Development Department and no impact to the General Fund.

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(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION  
IN THE AUDITOR-CONTROLLER'S OFFICE)

**Contingency Fund Detail  
06/15/2004**

<b>Beginning Balance (FIN), 7/31/03</b>	<b>\$3,494,219.00</b>
<b>General Fund Contingency Transfers:</b>	
Imprest Cash	(\$170.00)
08/12/03-2004330-Clerk-Recorder-Assessor	(\$800,000.00)
10/07/03-2004378-General County Programs	(\$141,000.00)
10/07/03-2004387-General County Programs	(\$14,244.00)
10/28/03-2004356-General County Programs, Public Works	(\$65,000.00)
11/04/04-2004373-Clerk-Recorder-Assessor	\$75,000.00
11/04/04-2004408- Housing & Community Development	\$20,000.00
11/04/03-2004414-General County Program, Child Support Services	(\$201,238.00)
11/25/03-2004416-Gen. Co. Prog., AC, Social Svcs., Gen. Rev., Pub Works, Pub Hlth	(\$885,000.00)
11/25/03-2004435-Park Department	(\$15,000.00)
11/25/03-2004438-County Administrator	\$81,000.00
11/25/03-2004438-General County Programs	\$85,000.00
11/25/03-2004440 ADMHS, General County Programs	\$15,000.00
<del>12/2/03 — 2004455 County Counsel— Withdrawn</del>	
12/2/03 – 2004459 Public Works	\$15,000.00
12/9/03 – 2004405 Parks, Parks ACO	\$50,000.00
12/9/03 – 2004443 General Services	\$80,706.00
01/06/04 – 2004497 Human Resources	\$35,000.00
02/03/04 - 2004546 General County Programs, General Revenue	\$40,000.00
02/10/04- 2004544 General Services, General County Programs	\$40,300.00
03/09/04 – 2004596 General County Programs	\$111,958.00
03/09/04 – 2004610 Park Department, General County Programs	\$35,000.00
03/09/04 – 2004610 Park Department, General County Programs	(\$35,000.00)
03/09/04 - 2004631 Sheriff Department, General County Programs	\$100,000.00
03/16/04 -104689 Treasurer-Tax Collector, General County Programs	\$13,000.00
03/23/04 – 2144565 Court Special Services, General County Programs	(\$455,639.00)
04/6/04 - 2004664 General County Programs, Child Support Services	(\$591,767.00)
04/13/04 - 2004656 General Services	(\$119,000.00)
04/13/04 - 2004662 Fire Department, General County Prog	96,000.00
Imprest Cash	(\$50.00)
Imprest Cash	(\$50.00)
04/27/04 – 2004701 County Counsel	(\$20,000.00)
06/01/04 - 2004712 General Services	(\$80,706.00)
06/01/04 - 2004712 General County Programs	\$80,706.00
06/01/04 -2004738 General Services	(\$35,000.00)
06/15/04 - 2004715 Sheriff's Department	(\$264,495.00)
06/15/04 - 2004785 Social Services, General County Programs	(\$67,000.00)
06/15/04 - 2004791 General County Programs, Public Health	(\$51,795.00)
06/15/04 - 2004748 Probation Department, General Services	(\$60,000.00)
<b><u>Ending Total Remaining General Fund Contingency Balance</u></b>	<b>\$565,735.00</b>