



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

March 12, 2024

Present: 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

DISTRICT ATTORNEY'S OFFICE

File Reference No. 24-00238

RE: HEARING - Consider recommendations regarding an Extra Help Services and Retirement Waiver for the District Attorney's Office, as follows: (EST TIME: 5 MIN.)

- a) In accordance with California Government Code Section 7522.56(f)(1), certify that the appointment of retired County employee Elaine Contreras is necessary to fill a critical need in the District Attorney's Office before 180 days have passed from her date of retirement;
- b) Approve and authorize the District Attorney's Office to appoint retired employee Elaine Contreras as an Extra-Help employee to assist in the 2024 implementation of the District Attorney's new case management system (CMS) on a part-time basis, not to exceed 960 hours of annual service, with an effective start date of April 1, 2024; and
- c) Determine that the above actions are organizational and administrative activities of government that are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines.

COUNTY EXECUTIVE OFFICER'S RECOMMENDATION: APPROVE

HEARING TIME: 10:04 AM - 10:09 AM (5 MIN.)

Received and filed staff presentation and conducted a public hearing.

A motion was made by Supervisor Nelson, seconded by Supervisor Capps, that this matter be acted on as follows:

- a) **Approved;**
- b) **Approved and authorized; and**
- c) **Approved.**

The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino