



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 055
For Agenda Of: May 7, 2019
Placement: Departmental
Estimated Tme: 15 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: George Chapjian, Director
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
Laurie Baker, Grants and Program Manager (805) 568-3521
SUBJECT: Approval of Action Plan Substantial Amendment, consisting of \$70,000 for Agnes Avenue ADA Site Improvements (Supervisory District 5)

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Receive and file a staff report on the Substantial Amendment to the FY 2018-19 Action Plan (Attachment A), which describes the use of federal Community Development Block Grant (CDBG) funds by the Santa Barbara County General Services Department for the Agnes Avenue ADA Site Improvements project in Santa Maria (Project);
- B. Hear and consider public comments received on the draft Action Plan Amendment during the 30-day public comment period, which began on April 5, 2019 and concludes at the end of today's public hearing on this item;
- C. Approve the Substantial Amendment to the FY 2018-19 Action Plan (Attachment A), which adds the use of Seventy Thousand Dollars (\$70,000) in CDBG funds for the Project and direct staff to submit the Substantial Amendment to HUD;
- D. Determine that the recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4), finding that the actions are not a project as they are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Summary Text:

The purpose of this Substantial Amendment to the FY 2018-19 Action Plan is to award \$70,000 of CDBG funds to County of Santa Barbara General Services Department, to complete the Project. The Project will provide ADA access to the County Behavioral Wellness mental health facility under construction in Santa Maria. The requested funds are available from uncommitted FY 2018-19 CDBG funds and will not impact existing project funding commitments or set-asides.

Background:

The County of Santa Barbara is the lead agency of the CDBG Urban County, which includes the County and the Cities of Buellton, Carpinteria, and Solvang. Each year, the Urban County receives an allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The purpose of this Substantial Amendment to the FY 2018-19 Action Plan is to award \$70,000 of CDBG funds to County General Services Department to complete the Project in 2019.

Amendments to annual Action Plans require a 30-day public notice and public hearing; the public comment period for this Amendment began on April 5, 2019 and ends on May 7th, at the close of the Board hearing on this item. No public comments were received as of the docket. Any comments subsequently received during the public comment period will be provided to the Board by HCD staff.

Performance Measure:

General Services Department will report to HCD monthly on program/project progress to assure that they are meeting stated goals. Furthermore, the rate of CDBG expenditures is monitored by HCD to assure that programs and projects are progressing in accordance to established timelines and HUD regulations.

Key Contract Risk:

HUD holds the County accountable for ensuring that federal funds expended are for eligible costs and could require repayment by the County, with non-federal funds, for ineligible expenses. For those projects to be implemented by other County departments, HCD administratively executes a Memorandum of Understanding (MOU). The County could be subject to repaying federal funds, from non-federal source(s), if HUD finds that the County expended funds inconsistent with regulations or otherwise did not comply with federal requirements. Real property improved, in whole or in part with CDBG funds, must continue to meet a CDBG National Objective for a period of at least five (5) years. Failure to meet the five-year period may result in repayment to the County CDBG fund in an amount equal to the increase in value of the property minus any increased value attributable to the use of non-CDBG funds for improvements or acquisition. HCD monitors the financial condition and the use of real property for the duration of the required periods.

Fiscal and Facilities Impacts:

CDBG funds are allocated to the County on an annual basis from HUD. Federal CDBG funds are awarded to the County as grants. Twenty-percent (20%) of the CDBG grant may be used to cover County costs to administer the federal programs. County general funds are used for a portion of HCD administrative expenses; however, no County funds are being used to fund the approved projects.

Fiscal Analysis:

Federal				\$	70,000.00
Fees					
Other:					
Total	\$	-	\$	-	\$ 70,000.00

Staffing Impacts:

The federal programs are administered by existing HCD staff.

Special Instructions:

Please provide a copy of the Minute Order to eteyber@co.santa-barbara.ca.us

Attachments:

Attachment A: Draft FY 2018-19 Substantial Action Plan Amendment

Authored by:

Ted Teyber, Senior Housing Program Specialist
cc: Laurie Baker, Grants and Program Manager