

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/18/02
Department Name: Parks
Department No.: 052
Agenda Date: 5/7/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Jennifer Briggs
Director of Parks

STAFF CONTACT: Mike Gibson
Business Manager (568-2477)

SUBJECT: Waiver of Formal Bid Process for Purchase of Lifeguard Towers for Goleta Beach, Arroyo Burro Beach, and Jalama Beach

Recommendation:

That the Board of Supervisors direct the County's Purchasing Manager to waive the formal bid process for the purchase of lifeguard towers from Industrial Design Research for Goleta Beach, Arroyo Burro Beach, and Jalama Beach, for a total purchase price of \$59,851.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law and routine business necessity.

Executive Summary and Discussion:

As part of the 2002 Coastal Resource Enhancement Fund (CREF) funding allocation process, the Board of Supervisors, on March 5, 2002, approved a \$57,505 CREF award for the acquisition of lifeguard towers for Goleta Beach, Arroyo Burro Beach, and Jalama Beach. These new fiberglass towers will replace the wooden towers currently used at these locations, which are in disrepair and do not meet current service and safety standards.

The Park Department and the Purchasing Division recently conducted a search for vendors capable of constructing fiberglass towers that would meet the requirements for these beach locations. Only one west coast vendor was found, Industrial Design Research, which is located in Laguna Beach, California. This company provided a quote of \$59,851 for construction of four towers (two for Goleta Beach and one each for Arroyo Burro Beach and Jalama Beach).

Given that Industrial Design Research is the only known west coast vendor that provides this particular

product, it is recommended that the formal bid process, normally required for purchases over \$25,000, be waived by the County's Purchasing Manager.

Mandates and Service Levels:

There are no mandates or changes in service levels.

Fiscal and Facilities Impacts:

The total purchase price for the lifeguard towers is \$59,851. Funding is available in the Parks budget for this purchase from the \$57,505 in 2002 CREF funds awarded for this project and \$2,346 from the South County Parks operating budget.

There is no impact to facilities.

Special Instructions:

Clerk of the Board to provide a copy of the minute order to County Parks/Administration, Attn: Mike Gibson.

Concurrence:

Purchasing Manager