



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: June 19, 2007
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Robert Nisbet, Director (560-1011)
Director(s)
Contact Info: Paddy Langlands, Assistant Director (568-3096)

SUBJECT: **Agricultural Commissioners Office Addition- Project 8654 Contract Award**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Award a Fixed Price Construction Contract in the amount of \$498,773 to the lowest responsible bidder, EJS Construction Inc. (a local vendor) subject to the provisions of the documents and certifications as set forth in the plans and specifications applicable to the project and as required by California Law; and
- B. Authorize the Director of General Services to approve change orders of an amount not to exceed 10% of a base amount of \$250,000 plus 5% of the bid in excess of the base amount, or \$37,439.00 for this contract.

Summary Text: This project will construct a 1,333 square foot addition to the existing Santa Maria Agricultural Commissioners Office and update the existing facilities to comply with ADA accessibility requirements. The total project budget is \$680,000 and is being funded by previously authorized General Fund revenues.

Background: The Agricultural Commissioners Office is located at 624 West Foster Road, Suite E, in Santa Maria, California. The Agricultural Commissioners Office addition will be roughly 1,333 SF. With additional parking, walkways and new landscaping, it will cover an area of about 2,600 SF. Its

purpose is to provide the Agricultural Commissioners Office with 6 additional offices and an agricultural planning conference room, to accommodate recently mandated staff additions. The additional offices will help offset the space requirement deficiencies and will be occupied by the oak tree specialist and agricultural land use planners. The duration of the construction will be about 4 months, beginning July of 2007 and finishing November of 2007. Additionally, the existing restroom facilities within the facility will be updated to meet current ADA accessibility requirements.

There were four (4) bids submitted for construction of this project. EJS Construction Inc., a Carpentaria, Ca. based company, is the low bidder. EJS Construction’s bid has been determined to be a responsive bid and in accordance with the contract requirements. Further, EJS Construction Inc. has been determined to be a responsible company capable of performing this contract.

Performance Measure:

The completion of this addition project will help to relieve the Santa Maria Agricultural Commissioners Office of their space deficiencies and provide improved access to the building’s facilities.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 680,000.00
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 680,000.00

Narrative:

Funds for this project are available in Department 063, Fund 0030, Program 1930, Account 8700, Project 8654. The construction budget including a 10% contingency is \$548,651. The total project budget is \$680,000. The project is listed in the current CIP on page B-62, showing an estimated total project budget of \$902,000.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Please send duplicate original Contract and Minute Order to John Green, General Services, Support Div., Courthouse East Wing.

Attachments:

Construction Contract between EJS Construction Inc. and County of Santa Barbara
Contract Summary Sheet

Authored by: John Green, Project Manager (805) 934-6229