

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 5/30/05
Department Name: Social Services
Department No.: 044
Agenda Date: 06/28/05
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Kathy M. Gallagher, Director
Social Services Department

STAFF CONTACT: Peggy Rueda
x 4446

SUBJECT: Workforce Investment Act (WIA) Youth Employment & Training Service Contracts

Recommendation(s):

That the Board of Supervisors:

Execute agreements with four vendors to provide youth employment and training activities pursuant to the Workforce Investment Act for the period July 1, 2005 through July 5, 2007, as follows:

- a) Community Action Commission, a local vendor, in the amount of \$220,000;
- b) Santa Ynez People Helping People, a local vendor; in the amount of \$75,000;
- c) Santa Barbara County Education Office, in the amount of \$250,000;
- d) City of Santa Maria, a local vendor, in the amount of \$165,000.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 7: Strengthen the Safety and Well-Being of Children and Their Families to Ensure a Strong Future for our Community.

Executive Summary and Discussion:

The Workforce Investment Act targets low-income participants, ages 14-21 (in-and out-of-school) to provide these youth with comprehensive activities, which includes a variety of options for improving educational and skill competencies as well as provide effective connections to employers. Per the Department of Labor, a greater focus is to be placed on out-of-school youth, as well as those in the foster care system, the disabled and youth involved in the juvenile justice system.

Through direct mail, e-mail mailing lists, and public notices in local newspapers, the RFP was publicized. As a result 23 RFP packets were distributed and 14 applications for funding were received by the RFP deadline (six in-school and eight out-of-school). A committee of Workforce Investment Board members read and scored each application. Recommendations for funding took into account local unemployment rates, graduation rates, as well as the need to ensure some services to each area of the County.

Contractors serving both in-school and out-of-school youth will provide year-round employment and training and education support. Program activities are subject to performance standards developed by the U.S. Department of Labor for employment outcomes, educational attainments, and skill acquisitions. In addition unique performance based outcomes have been included in each of the contracts. 10% of each contract is withheld until the documented attainment of the performance measures. The chart below outlines the specifics for each contract.

Contractor	Amount	In-School or Out-of-School	Area of Coverage	Youth to be Served
City of Santa Maria (Partnered with T. Lathos Consulting, & Four Square Youth)	\$165,000	In-School	Santa Maria Valley	62
Community Action Commission (CAC)	\$220,000	Out-of-school	Countywide Cuyama – Carpinteria	75
Santa Ynez Valley People Helping People (PHP)	\$75,000	In-School	Santa Ynez Valley	35
Santa Barbara County Education Office (SBCEO)	\$175,000	In-School	Lompoc, and South Coast	63
Santa Barbara County Education Office (SBCEO)	\$75,000	Out-of-School	County wide Cuyama – Carpinteria	29

Mandates and Service Levels:

Services to be provided under this Agreement are in conformance with Section 664 of the Final Federal Regulations governing Youth Activities under the Workforce Investment Act (August 11, 2000).

Fiscal and Facilities Impacts:

Approval and execution of these two-year contracts will result in direct contract expenditures of no more than \$639,000 in Fiscal Year 2005/06 and \$71,000 in Fiscal Year 2006/07. Appropriations for Fiscal Year 2005/06 have been included in the Departments recommended 2005/2006 Budget. Appropriations for Fiscal Year 2006/07 will be included in that year’s budget. Funding for these contracts comes from the Department’s Workforce Investment Act (WIA) federal allocation and they include rollover ability so the Department will be able to reserve adequate funding from its 2006/07 allocation to fund the \$71,000 to be paid in 2006/07. Each contract includes a clause that allows the County to reduce the contracted not to exceed amount if revenues are not realized at the department’s anticipated amount.

The Fiscal Year 2006/2007 revenues and appropriations for this contract, as well as our entire WIA program are included in the Workforce Investment Act Cost Center of the Client Benefits and Services Division, page D-220. This program requires no County funds as it is 100% funded by federal funds.

Attachments:

A greements for Services of Independent Contractor

Special Instructions:

After execution by the Chair, please return one (1) originally signed agreement for each contractor, except for the City of Santa Maria, please return one (1) copy in addition to the Department copy of each agreement, and one (1) copy of the minute order attention: Diana Klopp

Concurrence:

Auditor-Controller
County Counsel
Risk Management