



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: December 13, 2016
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director Scott D. McGolpin, Public Works Director, 568-3010
Contact Info: Chris Sneddon, Deputy Public Works Director, 568-3064

SUBJECT: Agreements for Services of Independent Contractors with Bengal Engineering, MNS Engineers, and Rende Consulting for Engineering Consulting Services, All Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute professional services contracts for engineering consulting services for the period December 13, 2016 through December 12, 2018 in an amount not to exceed \$100,000 with each of the following consultants:
 - i) Bengal Engineering (a local vendor)
 - ii) MNS Engineers (a local vendor)
 - iii) Rende Consulting (not a local vendor)
- b) Find that the proposed contract does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to 14 CCR 15378 (b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment), and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve blanket type agreements with Bengal Engineering, MNS Engineers, and Rende Consulting for engineering consulting services. These agreements will provide engineering for project design on an as needed project basis. For each of these firms, the County's \$100,000 purchasing threshold per vendor will be exceeded when combined with existing contracts.

To initiate work, Notices to Proceed will be issued by project and will specify tasks, deliverables, timelines, and budget. Each Notice to Proceed will be approved by the Public Works Director or designee.

Background:

Each of these firms has been on a prequalified consultants list, has local engineering experience, and has been evaluated and selected through the Master Services Agreement (MSA) process in the past by the Public Works Department. The MSA process provides a rigorous competitive evaluation of consultant qualifications and selected consultants are available for on-call services. However, the \$100,000 purchase threshold for countywide contracts precludes the continued use of these consultants' services without Board approval. The requested contracts for engineering services will provide for continuation of their ongoing services for various projects in Transportation.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Total One-Time Project Cost</u>
Road Fund	\$ 300,000.00
Total	\$ 300,000.00

Narrative:

Engineering consulting costs are included in each capital improvement or maintenance project budget. The funds are budgeted in Dept. 054, Fund 0016 and 0017, Org. Unit 0600, various Programs and Account 7460.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

One original of each contract to be filed with the Clerk of the Board. Please send two duplicate originals of each contract, along with a certified stamped minute order approving these actions to the Transportation Division, Engineering Section office, ATTN: Gena Valentine Felix, ext 3064.

Attachments:

Attachment A : Agreement for Services of Independent Contractor with Bengal Engineering, Inc. (3 originals) includes contract summary

Attachment B : Agreement for Services of Independent Contractor with MNS Engineers, Inc. (3 originals) includes contract summary

Attachment C : Agreement for Services of Independent Contractor with Rende Consulting, Inc. (3 originals) includes contract summary

Attachment D : Notice of Exemption

Authored by:

Brittany Heaton, Transportation Programs Manager, 568-3035