



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

2ND AUG 26 PM 1:30

COUNTY OF SANTA BARBARA  
CLERK OF THE  
BOARD OF SUPERVISORS

Department Name: Probation  
Department No.: 022  
For Agenda Of: September 7, 2010  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

**TO:** Board of Supervisors

**FROM:** Department Patricia J. Stewart, Chief Probation Officer 805.882.3652  
Director(s)  
Contact Info: Tanja Heitman, Probation Manager 805.739.8537  
[heitman@co.santa-barbara.ca.us](mailto:heitman@co.santa-barbara.ca.us)

**SUBJECT:** FFY 2011 California Office of Traffic Safety – DUI Intensive Supervision Program

**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

That the Board of Supervisors:

- A. Authorize the Chief Probation Officer to accept the 2011 California Office of Traffic Safety (OTS) Grant in the amount of \$97,550 for the period covering October 1, 2010 to September 30, 2011.
- B. Adopt the attached Budget Revision recognizing the unanticipated revenue.

**Summary Text:** Utilizing OTS grant funds the Santa Barbara County Probation Department will improve overall safety in the County through a combination of enforcement and supervision efforts. Enforcement activities will include locating driving under the influence (DUI) convicted absconders, and conducting surveillance and apprehension of unlicensed DUI probationers who drive. Supervision efforts will include targeting the highest risk DUI probationers in the Santa Maria region for increased field and office contacts, DUI program verification activities, searches, and alcohol testing.

**Background:**

On January 26, 2010, your Board authorized the Chief Probation Officer to submit an application for the 2011 California OTS Grant in the amount of \$198,950 for the period covering October 1, 2010 to September 30, 2012. The Probation Department has been notified that the application was successful and the project has been funded for one year in the amount \$97,550.

In line with the Department's current transition to Evidence Based Supervision, the application focused on providing risk and needs assessment specific to the DUI population and supervising the highest risk DUI offenders in the Santa Maria region on a dedicated DUI caseload. The officer assigned to this caseload will provide intensive supervision to these cases as well as working closely with the DUI treatment providers and assisting with the Secure Continuous Remote Alcohol Monitoring (SCRAM) program. The Santa Maria region was selected for this pilot effort, as it has the highest number of supervised DUI probationers, as well as the highest number of DUI offenders on the SCRAM program. The need to target this region is further demonstrated by OTS rankings data taken from the latest published California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS) report, which included Santa Maria in a comparison of 103 like-sized California cities and revealed that Santa Maria ranked the second highest in the number of alcohol-involved collisions that resulted in killed and injured victims.

**Fiscal and Facilities Impacts:** Budgeted: No

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ -	\$ -	\$ -
State			
Federal	\$ 73,163.00	\$ 97,550.00	
Fees			
Other:			
Total	\$ 73,163.00	\$ 97,550.00	

**Narrative:**

The total grant is \$97,550 over Federal Fiscal Year 2010-11 grant period beginning 10/01/10 and ending 9/30/11. The grant will re-fund a Deputy Probation Officer position that was un-funded in the 2009-10 fiscal year due to budget constraints. There is no match requirement. The grant fully funds the cost of the position. The Probation Department's General Fund contribution will not increase as a result of approving this grant.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

+1.0

**Special Instructions:**

Please return two (2) Certified Minute Orders to Michael Cameron, Fiscal Manager, Probation Department, 117 E. Carrillo Street, Santa Barbara, CA 93101.

**Attachments:**

Attachment A – Department Mandates

Attachment B – Budget Revision

**Authored by:**

Tanja Heitman, Probation Manager

## **PROBATION DEPARTMENT MANDATES**

### **GENERAL**

131.5CCP; 830.5 PC; 1202.7 PC; 273a(c) (3) (A) and 273d(c) (3) (A) PC; 1203.097(c) PC; 1203.098 PC; 1203. 097 (c) (1) PC; 1203. 097 (C) PC; 13010-13014 PC; 6035 PC13020 PC; 3300 G C; 1020-1031.5 Government Code

### **CIVIL**

1513 Probate Code; 1513.1 Probate Code; 1826 Probate Code; 1851 Probate Code; 1851.5 Probate Code; 7800FLC;7801 FLC; 7803 FLC;7804 FLC; 7805 FLC; 7807 FLC; 7808 FLC; 7810 FLC; 9001 FLC

### **JUVENILE DIVISION**

#### **A. Administrative Responsibility/Notification**

1203.74 PC; 270 WIC

#### **B. Juvenile Intake**

601; 601.2; 601.3;602; 627.5; 628 WIC; 628.1 WIC; 630 WIC;631 WIC; 632 WIC; 652 WIC;652.5WIC; 653 WIC ;676.5 WIC; 777WIC;778 WIC;1404-1405 Juvenile Court Rules

#### **C. Juvenile Investigations**

200 WIC; 280 WIC; 281 WIC; 281.5 WIC; 361.2 WIC; 635 WIC; 636 WIC; 652 WIC; 653.5 WIC; 656.2 WIC; 636.1 WIC; 706 WIC; 706.5 WIC; 706.6 WIC; 707 WIC; 727.1 WIC; 727.4 WIC; 742 WIC; 781 WIC; 1499 Juvenile Court Rules Sealing Records

#### **D. Juvenile Supervision**

241.1 WIC; 366.23 WIC; 366.26 WIC; 625 WIC; 625.3 WIC; 641 WIC; 654 WIC; 654.1 WIC; 654.2 WIC; 654.3 WIC; 654.4 WIC; 654.6 WIC; 655 WIC; 725 WIC; 727 WIC; 727.1 WIC; 727.2 WIC; 727.3 WIC; 727.31 WIC; 727.4 WIC; 727.4 (d) (4) WIC; 727.6 WIC; 729 Et Esq. WIC; 729.3 WIC; 729.7 WIC; 729.8 WIC; 729.9 WIC; 730 WIC; 730.6 WIC; 730.7 WIC; 730.8 WIC; 737 WIC; 738 WIC; 740 WIC; 740.1 WIC; 742.16 WIC; 790 WIC; 793 WIC; 794 WIC; 795 WIC; 841 WIC; 1300 ET Esq. WIC; 1502.4 (a)(1) H&S; 4096 WIC; 5600.3 WIC; 11400 WIC; 11401 WIC; 11402 WIC; 11404 WIC; 10553.1 WIC; 11404.1 WIC; 11462.01(2) (C) WIC; 295(i) (2) and 298 (b) (4) PC; 296.1 (a) (3) (A) PC

## **INSTITUTIONS**

### **A. Juvenile Hall**

Title 15, Division 1 or Chapter 1 Standards Corrections Authority (formerly the Board of Corrections), Subchapter 5 Minimum Standards for Juvenile Facilities

210 WIC; 850 WIC

### **B. Home Supervision**

628.1; 840 WIC

### **C. Boys Camp**

Title 15, Division 1 or Chapter 1 Standards Corrections Authority (formerly the Board of Corrections), Subchapter 5 Minimum Standards for Juvenile Facilities

881 WIC; 885 WIC

### **D. Non-Secure Detention**

210.1 WIC; 601 WIC; 626 WIC;

### **E. Medical Care Juveniles**

369 WIC; 739 WIC

### **F. Separate Categories**

284 WIC; 285 WIC; 656.2 WIC; 704 WIC; 729.7 WIC; 742 WIC; 742.20 WIC; 749.22 WIC; 749.23 WIC; 751 WIC; 826 WIC; 826.5 (a) WIC; 826.6 WIC; 827WIC; 48321 ED CODE; 56026 ED CODE; 56325 ED CODE;

## **ADULT DIVISION**

### **A. Adult Investigation:**

1000.5PC; 1001.20 PC to 1001.34 PC; 1001.70 PC to 1001.90 PC; 1191 PC; 1191.1 PC; 1191.2 PC; 1191.3 PC; 1202.4 PC; 1202.4(f) (3) PC; 1202.42PC; 1203 PC; 1203a PC; 1203c PC; 1203d PC; 1203.9 PC; 1203.10 PC; 1203.097(b) (3) PC; 1203.097(b) (4) PC; 1210.1 PC; 4.310 Judicial Rule; 4.411(a) (b) (c) (d) Judicial Rule; 4.411.5 Judicial Rule

### **B. Adult Supervision:**

290(c) (1) PC; 290.4 PC; 295(i) (2) PC; 298 (b) (4) PC; 296.1 (a) (3) (A) PC; 296.1 (a) (5) (A) PC; 298(b) (3) PC; 457.1 (e) PC; 1202.7 PC; 1202.8 PC; 1203.02 PC; 1203.016 PC; 1203.044 PC; 1203.044(h) PC; 1203.045 PC; 1203.047 PC; 1203.055 PC; 1203.055(f) PC; 1203.066 PC; 1203.067 PC; 1203.076 PC; 1203. 097 PC; 1203.1 PC; 1203.1(b) PC; 1203.1bb PC; 1203.1(d) 1203.1(h) PC; 1203.1ab PC; 1203.1b (a) PC; 1203.1e PC; 1203.1g PC; 1203.1k PC; 1203.2 PC; 1203.2(a) PC; 1203.3 PC; 1203.4 PC; 1203.7 PC; 1203.9 (a) PC; 1203.9 (b) PC; 1203.10PC; 1203.12 PC; 1203.13 PC; 1389.6 PC; 1203.95 PC; 3075 PC to 3076 PC; 11180 PC and 11181 PC; 13020 PC

Rev 04/06

# Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 0001119

Budget Journal Entry #

JE

Related Journal Entry #

**Subject / Title:** Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Probation Department: Increase appropriations to recognize \$73,163 of revenue to fund a Deputy Probation Officer, supplies and travel expenses required by the Office of Traffic Safety (OTS) grant for Fiscal Year 2010-11. The total OTS grant award for Federal Fiscal Year 2010-11 is \$97,550. The remaining amount of \$24,387 of the Federal Fiscal Year 2010-11 grant award will be included in Fiscal Year 2011-12 budget.



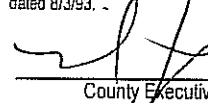
**Justification:** For all changes: explain what the change is for and why it is needed. Attach additional justification, board letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision increases revenues by \$73,163 of the total \$97,550 Federal Fiscal Year 2010-11 Office of Traffic Safety (OTS) grant award in line item account 4789 "Federal- Other" to recognize unanticipated revenues to fund a Deputy Probation Officer to improve overall safety in County through a combination of enforcement and supervision efforts. Appropriations will be increased in "Salaries and Benefits" by \$71,732, in line item account 7650 "Special Departmental Expense" by \$531 and in line item account 7730 "Transportation and Travel" by \$900. The remaining amount of \$24,387 of the \$97,550 OTS Federal Fiscal Year 2010-11 grant award will be included in Fiscal Year 2011-12 budget.

## Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 022 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	71,732   00	00	00	00
Services & Supplies	1,431   00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
<b>Sources:</b>				
Revenue	73,163   00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
<b>Effect on Contingency / RE</b>	-   00	00	00	00

ROUTE 10:  
2010 AUG 20 AM 11:46  
NEW YORK INSTRUCTIONS:  
ADMINISTRATION

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date 8-20-10	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form. 8/20/10  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 8/23/10 Date Transfer/Revision In Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors

## Budget Journal Entry

Document Number: BJE - 0001119 Batch ID: 1241475  
 Document Description: Recognize OTS FY 2011 Processed On:  
 Post On: Processed By:

### References

Audit Trail:

### Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	022	2420	4789	73,163.00		4400			201010	Unanticipated revenue OTS - FY 2011
0001	022	2530	6100		71,732.00	4400			201010	Adj Appropriations for OTS FY 2011 DPO
0001	022	2530	7650		531.00	4400			201010	Adj Appropriations for OTS FY 2011 DPO supplies
0001	022	2530	7730		900.00	4400			201010	Adj Appropriations for OTS FY 2011 DPO travel
Total				73,163.00	73,163.00					

### Signatures

Signed By Signed On Department/Agency



County of Santa Barbara, FIN

Printed: 8/20/2010 9:54:45 AM