



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services/Public Health
Department No.: 041/063
For Agenda Of: March 15, 2022
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Public Health Van Do-Reynoso, MPH, PHD, Director (805) 681-5102
General Services Janette D. Pell, Director (805) 568-2626
Contact Info: Darrin Eisenbarth, Deputy Director, Administration, Public Health Department (805) 681-5173
Skip Grey, Assistant Director, General Services Support Services Division (805) 568-3083

SUBJECT: Amended MOU and License Agreement with ASAP Cat Facility for Housing and Care at the Animal Services Shelter, Santa Barbara; Second District (RP File #003768)

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Manager

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board to execute an Amendment to the Memorandum of Understanding Agreement between the Animals Shelter Assistance Program (ASAP) organization and Santa Barbara County;
- b) Approve and authorize the Chair of the Board to execute a License Agreement between the Animal Shelter Assistance Program (ASAP) and Santa Barbara County for the continued use of a triple-wide mobile unit on a portion of the Animal Services Shelter located at 5473 Overpass Road, Goleta, CA 93117, for a term of five (5) years;
- c) Determine that pursuant to Gov. Code §26227, the facilities are not needed and will not be needed for County purposes during the duration of the Amended MOU and the License Agreement and may be used by this non-profit to carry out this valuable program to meet the needs of the population of the County;

- d) Determine that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, Existing Facilities, finding that the action consists of the operation, repair, maintenance, and licensing of existing public or private structures involving negligible or no expansion of existing or former use and approve and direct staff to file and post the Notice of Exemption on that basis.

Summary Text:

This item is on the agenda to approve an Amendment to the 2017 MOU (Attachment 1) to update the insurance and indemnification language to current standards, and extend the term for ASAP to become an external partner by July 1, 2024, and update the contact information for notification purposes. The License Agreement (Attachment 2) allows ASAP to continue the use of the triple-wide mobile unit they donated in to the County in 2004, for the welfare and care of stray, homeless, and feral cats brought to the shelter.

Background:

Santa Barbara County and the Animal Shelter Assistance Program (“ASAP”), a non-profit partner, have had a collaborative and successful relationship since the inception of ASAP in 1989. ASAP’s mission is to save the lives of cats in Santa Barbara County by providing shelter, veterinary care, behavioral support, adoption and foster services, education and community outreach, and seek to: 1) maximize community involvement through volunteerism and outreach; 2) reduce the population of stray, homeless, and feral cats through adoption, spay/neuter and Trap-Neuter-Return programs, redemption, foster care, and education programs; and 3) form strong partnerships with the County and other animal welfare groups to promote animal welfare and related causes. It is the goal of both County and ASAP that ASAP become an external partner during the extended term of the MOU as well as the 5-year term of the License Agreement. ASAP’s use of the facility is to be free rent in lieu of the services provided to the community pursuant to California Government Code §26227.

These actions will involve no expansion of use, and is not likely to have a significant environmental impact. Therefore, this project is exempt from environmental review in accordance with the California Environmental Quality Act (CEQA) Guidelines, Section 15301 – Class 1 (Attachment 4), which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alterations of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.

Fiscal and Facilities Impacts: N/A

Special Instructions:

After Board action, distribute as follows:

1. Original Amendment to Memorandum of Understanding and the License Agreement to Clerk of the Board Files.

2. Duplicate original Amendment to Memorandum of Understanding, the License Agreement, and Minute Order to GS/Real Estate Division, Attn: C. Smith for distribution to ASAP.

Attachments:

1. Amendment to Memorandum of Understanding
2. License Agreement
3. CEQA - Notice of Exemption

Authored by:

Connie Smith, General Services/Real Estate Division