



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: April 5, 2022
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director(s) Public Health Department
Contact Info: Susan Liles (805) 681-5279
Nutrition Services/WIC Program Manager
SUBJECT: Student Support Agreement with the University of New England

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with the University of New England for student preceptorships at the Public Health Department that deviates from the Board approved Student Support Agreement template; and
- b) Approve and authorize the Public Health Director to make immaterial amendments to the University of New England Agreement in accordance with the immaterial amendments section, upon review and concurrence by County Counsel's Office through April 4, 2023; and
- c) Determine that the recommended actions are not a "Project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15378(b)(5) because these activities are organization and administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda for your Board to approve and authorize the Chair to execute a student support agreement (SSA) with the University of New England (Attachment A) that's required for clinical rotational or observational hours for current students. The Board approved the Public Health Department Student Support Agreement template on January 14, 2020. The University of New England SSA deviates from the approved template terms and conditions, as the additional insured endorsement

on the student's general liability policy was negotiated with the University of New England to be removed in the insurance section of the terms, and thus requires Board approval.

Background:

The Public Health Department (PHD) offers learning experiences in community nutrition with the Women, Infants and Children (WIC) Program, and in clinical nutrition with PHD's Health Care Centers. Students are evaluated by a qualified staff member while providing counseling to participants in the WIC program and patients in the Health Care Centers. Students are assigned various projects and participate in other Nutrition Services activities. Students may also have experiences with other programs within PHD and with Community Partners, as time and circumstances allow. Preceptorships are voluntary and are at the discretion of the Program Manager to approve or reject preceptorships based on preceptor availability.

Performance Measure:

N/A

Contract Renewals and Performance Outcomes:

N/A

Fiscal and Facilities Impacts:

Budgeted: No.

Fiscal Analysis:

There are no fiscal or facilities impacts associated with this action as it is purely administrative in nature.

Key Contract Risks:

The student support agreement language requires the institution to ensure that students are covered by professional and general liability insurance in the amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate. Additionally, to minimize the risks associated with the removal of an additional insured endorsement from the terms and conditions, the agreement period is limited to one year to accommodate an identified student.

Staffing Impacts:

There are no staffing impacts associated with this action.

Legal Positions:

0

FTEs:

0

Special Instructions:

Please execute two (2) original Agreements with the University of New England and retain one (1) original Agreement and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at KLazarus@sbcphd.org when available for pick up.

Attachments:

- A. University of New England Student Support Agreement

Authored by:

Susan Liles, Nutrition Services/WIC Program Manager