



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: 05/17/2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer (805) 882-3652
Director(s)
Contact Info: Karyn Milligan, Manager (805) 882-3653
kmillig@co.santa-barbara.ca.us

SUBJECT: Fiscal Year (FY) 2022-2024 Agreement with Community Solutions, Inc.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Community Solutions, Inc. (CSI) (a local vendor) to provide training and quality assurance of motivational interviewing services, with a total contract amount not to exceed \$73,920;
- B. Authorize the Chief Probation Officer or designee to approve subsequent line-item budget changes in an amount not to exceed 10% of the stated line-item budgeted amounts for each service, as long as the total contract amount of each Agreement is not increased, and as long as the total budgeted amounts by each funding source are not exceeded;
- C. Determine that these activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that these activities are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

CSI will provide Motivational Interviewing (MI) training and quality assurance to Deputy Probation officers supervising clients. MI is a evidence-based counseling technique that is used to create behavior change and enhance an individual’s intrinsic motivation to change. Locally, CSI also delivers evidence-based drug and alcohol group services and cognitive behavioral therapy to adults on probation supervision. Through general funds, the attached Agreement with CSI, a community-based organization, will continue to provide officer training in MI to help clients explore and resolve ambivalence about behavior change.

Background:

Motivational Interviewing (MI) is an evidence based practice that has been demonstrated to change behavior. When used by a skilled officer, MI can increase offenders’ motivation to comply with supervision requirements, participate in treatment, and address criminogenic needs, thereby reducing their failure rate on community supervision. The Santa Barbara County Probation Department began training officers in MI in 2013 and partnered with CSI in 2018 to provide staff training and quality assurance.

Deputy Probation Officers assigned to a supervision caseload are required to complete MI training. Training is also provided to Juvenile Institutions Officers at Susan J. Gionfriddo Juvenile Justice Center and Los Prietos Boys Camp. Staff are required to first complete a foundational training course in the classroom and subsequently submit interview recordings to a qualified coach. Feedback is provided by the coach to the staff person in a one-on-one session that is strength-based and formative, utilizing and modeling the principles of MI so that staff are provided concrete feedback and tools to build and grow from. Once proficient, staff continue to submit periodic recordings to ensure the learned skills are preserved.

The execution of the Motivational Interviewing (MI) agreement will extend officer training through 2024.

Performance Measure:

The Agreement contains performance measures to monitor program implementation and improve staff proficiency.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 36,960.00	
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ 36,960.00	\$ -

Narrative:

Execution of the Agreement will not increase the General Fund Contribution to the Probation Department.

Key Contract Risks:

A risk assessment has been completed and key contract risks were not identified.

Staffing Impacts:

Legal Positions:

No effect

FTEs:

No effect

Special Instructions:

Please return one (1) fully signed original of the Agreement to:
Christina Sibley, Fiscal Manager
Probation Department
117 E. Carrillo St., Santa Barbara CA 93101

Attachments:

Attachment A: Community Solutions Inc., FY 2022-2024 Agreement

Authored by:

Karyn Milligan, Manager