



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

May 24, 2022

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**Present:** 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

PUBLIC HEALTH DEPARTMENT

File Reference No. 22-00460

**RE:** Consider recommendations regarding a First Amendment to the Agreement with SEP Technology Consulting, LLC, as follows:

- a) Approve and authorize the Chair to execute a First Amendment of the Professional Services Agreement with SEP Technology Consulting, LLC, to increase the contract amount by \$78,870.00 for a maximum contract amount not to exceed \$277,290.00 to complete software modernization and migration services for the Public Health Department and to extend the term of the contract through June 30, 2023;
- b) Delegate to the Director of Environmental Health Services the authority to issue amendments to the above agreement to increase the contract maximum in an amount not to exceed 10% of the maximum contract amount of \$277,290.00, or \$27,729.00; and
- c) Find that the above recommended actions are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline Sections 15378(b)(2), 15378(b)(4), and 15378(b)(5) in that the actions involve a continuing administrative or maintenance activity, the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and organizational or administrative activities of government that will not result in the direct or indirect physical change in the environment.

**A motion was made by Supervisor Hart, seconded by Supervisor Nelson, that this matter be acted on as follows:**

- a) **Approved and authorized; Chair to execute;**
- b) **Delegated; and**
- c) **Approved.**

**The motion carried by the following vote:**

**Ayes:** 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino