



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**AMENDED STEPS GRANT AGREEMENT**

**between**

**THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES**

**and**

**COUNTY OF SANTA BARBARA WORKFORCE DEVELOPMENT BOARD**

*Agreement No. 00003410*

*Amendment #3*

Effective July 14, 2020, the Foundation for California Community Colleges (“Foundation”), a 501 (c)(3) nonprofit organization, and County of Santa Barbara Workforce Development Board (“Contractor”) entered into a STEPS Grant Agreement (“Agreement”).

WHEREAS, the parties now wish to extend the term of the Agreement, add \$500,000 of new funding for Fiscal Year 2023, and revise terms.

THEREFORE, the parties hereby amend the Agreement as follows:

1. **Amendment to the reference of 2020 and 2021 STEPS throughout the Agreement.** The name of the project/program referenced throughout the Agreement is hereby amended by replacing “*2020 Summer Training and Employment Program for Students (STEPS)/2020 STEPS*” with “*2020, 2021 and 2022 STEPS.*”
2. **Amendment to the Term of the Agreement (Page 1).** The Term of the Agreement is hereby amended by replacing “*June 30, 2022*” with “*June 30, 2023.*”
3. **Amendment to the Amount of the Agreement (Page 1).** The Amount of the Agreement is hereby amended by replacing “*\$1,000,000*” with “*\$1,500,000*”.

Note: The original agreement of **\$500,000** shall be for the period of July 14, 2020 through June 30, 2021, **\$500,000** shall be for the period of July 1, 2021 through June 30, 2022, and **\$500,000** shall be for the period of July 1, 2022 through June 30, 2023.

4. **Amendment Exhibit A, CONTRACTOR section of Section 2 (Page 3).** The CONTRACTOR section of the Agreement is hereby amended by deleting in its entirety and replacing with the following:

**CONTRACTOR**

County of Santa Barbara Workforce Development Board  
Luis Servin  
Program Manager  
130 E. Ortega Street  
Santa Barbara, CA 93101  
805-896-6835  
[lservin@countyofsb.org](mailto:lservin@countyofsb.org)

5. **Amendment to Exhibit A, (Scope of Work).** Exhibit A, Sections 4 and 5 of the Agreement are hereby amended by deleting in its entirety and replacing with the following:

*“4. Workplace Readiness Training: Each participating SWD will receive job exploration and/or workplace readiness training under the STEPS program OR will have completed relevant training within the year prior to participating in STEPS. Examples of eligible activities are outlined in Section 1B of the attached SFP (Exhibit E). CONTRACTOR may deliver alternative work readiness training activities with FOUNDATION’s written approval (via email).”*

*“5. Work Experience: Each participating SWD must receive work experience, paid at no less than minimum wage mandated by Local, Federal, or State law. If any given SWD is unable to complete all designated hours of work experience (as determined in awardees proposal), CONTRACTOR may move those remaining work experience hours to a different SWD. CONTRACTOR is required to verify that all participating SWDs have met all ‘right to work’ and ‘selective service’ requirements. FOUNDATION shall provide Employer of Record service for all CONTRACTOR’s SWDs completing paid work experience under this Agreement.”*

6. **Amendment to Exhibit A, (Scope of Work).** Exhibit A of the Agreement are hereby amended by adding the following:

*“10. Funding information: STEPS funds are federal Workforce Innovation and Opportunity Act (WIOA) Title IV Vocational Rehabilitation funds from the U.S. Department of Education.*

- a. CFDA: 84.126A*
- b. VR Fed 2022 grant number: H126A220005”*

7. **Amendment to Exhibit B, Section 1 (Cost Reimbursement Agreement).** The total amount not to exceed of STEPS Grant Funds is hereby amended by replacing “\$1,000,000” with “\$1,500,000”.

8. **Amendment to Exhibit B, Section 2.C (Invoicing and Payment).** Section i. is added to Section 2.C of the Agreement in its entirety to state *“The 2020 STEPS funds are for the program year term from July 14, 2020 through June 30, 2021, 2021 STEPS funds are for the program year term*

from July 1, 2021 through June 30, 2022, and 2022 STEPS funds are for the program year term from July 1, 2022 through June 30, 2023.”

9. **Amendment to Exhibit B, Section 2.C (Invoicing and Payment).** The total amount not to exceed of STEPS Grant Funds is hereby amended by replacing “\$1,000,000” with “\$1,500,000”.
10. **Amendment to Exhibit B, Section 4 (Project Budget).** Exhibit B, Section 4 of the Agreement is hereby amended by adding the following Project Budget Table for FY23:

<b><i>Personnel</i></b>	
<i>Salaries</i>	\$24,214.94
<i>Fringe Benefits</i>	\$13,834.06
<b><i>Workplace Readiness Training Stipend</i></b>	
<i>Stipends</i>	\$0
<b><i>Work Experience Wages &amp; Taxes</i></b>	
<i>Total Wages</i>	\$264,167
<i>Total Taxes</i>	\$52,833
<b><i>Career Catalyst Flat Fee</i></b>	
<i>Flat Fee</i>	\$60,000
<b><i>Subcontractor</i></b>	
<i>Subcontractor fees</i>	\$84,951
<b><i>TOTAL</i></b>	<b>\$500,000</b>

11. **Amendment to Exhibit A, (Scope of Work).** Exhibit A, Section 1, of the Agreement is hereby amended by incorporating reference to Exhibit E in the first sentence of the first paragraph, as follows:
  1. *“This Agreement is entered into by and between the Foundation for California Community Colleges, a California non-profit 501(c)(3) corporation, (hereinafter referred to as the FOUNDATION), and the County of Santa Barbara, on behalf of its Workforce Development Division, (hereinafter referred to as the CONTRACTOR), for the purpose of providing pre-vocational training and work experience services to students with disabilities in accordance with the Solicitation for Proposals (SFP) for the 2020, 2021 and 2022 STEPS (Summer Training and Employment Program for Students) Grant, which is attached hereto as Exhibit E.”*

All other terms of the Agreement shall remain unchanged and in full force and effect.

THE PARTIES HEREBY EXECUTE THIS AMENDED AGREEMENT.

**CONTRACTOR**

**FOUNDATION FOR CALIFORNIA  
COMMUNITY COLLEGES**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Daniel Nielson

Print Name: Joseph Quintana

Title: Director, Santa Barbara County  
Department of Social Services

Title: Chief Operating Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACTOR**

**FOUNDATION FOR CALIFORNIA  
COMMUNITY COLLEGES**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Raymond L. McDonald

Print Name: Tim Aldinger

Title: Director, Santa Barbara County Workforce  
Development Board

Title: Executive Director, Workforce  
Development

Date: \_\_\_\_\_

Date: \_\_\_\_\_