



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

July 12, 2022

Present: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

COUNTY EXECUTIVE OFFICE, GENERAL SERVICES
DEPARTMENT, PLANNING AND DEVELOPMENT
DEPARTMENT, PUBLIC HEALTH DEPARTMENT

File Reference No. 22-00658

RE:

Consider recommendations regarding a Countywide Accela Inc. Licensing, as follows:

- a) Approve and authorize the Chair to execute the first amendment to the Master Services Agreement with Accela, Inc., to add a non-appropriation of funds clause to the agreement;
- b) Approve and authorize the County Executive Officer or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for CEO Cannabis licensing totaling 19 user licenses including user training in an order amount of \$65,399.71 for the period August 31, 2022 through August 30, 2023;
- c) Approve, ratify, and authorize the Planning and Development Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Planning and Development totaling 165 user licenses including user training for a total contract amount not to exceed \$2,276,914.43 for a term of July 1, 2022 through June 30, 2026, subject to annual budget allocations;
- d) Approve, ratify, and authorize the Public Health Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Environmental Health Services totaling 50 user licenses, enhanced reporting, and user training an amount not to exceed \$604,490.38 for July 1, 2022 through June 30, 2026, subject to annual budget allocations; and
- e) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.



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A motion was made by Supervisor Williams, seconded by Supervisor Hart, that this matter be acted on as follows:

- a) Approved and authorized; Chair to execute;
- b) Approved and authorized;
- c) and d) Approved, ratified and authorized; and
- e) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino