



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** August 30, 2022  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director Joyce E. Dudley, District Attorney, x82308  
Contact Info: Michael Soderman, Chief Financial & Administrative Officer, x82303

**SUBJECT:** Fiscal Year 2022-2023 Cal OES Grant Application Authorization

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the District Attorney, or her designee, to execute a Certification of Assurance of Compliance for the following California Office of Emergency Services (Cal OES) grant applications to be submitted during Fiscal Year 2022-2023:
  - i. Victim Witness Assistance Program;
  - ii. Unserved/Underserved Advocacy Program;
  - iii. Child Advocacy Center Program (KC);
  - iv. Elder Abuse Program;
  - v. County Victim Services (XC); and
  - vi. Human Trafficking Advocacy Program; and
  
- b) Approve and authorize the District Attorney, or her designee, to re-apply for the following California Office of Emergency Services (Cal OES) grants during Fiscal Year 2022-2023:
  - i. Victim Witness Assistance Program;
  - ii. Unserved/Underserved Advocacy Program;
  - iii. Child Advocacy Center Program (KC);
  - iv. Elder Abuse Program;
  - v. County Victim Services (XC); and

- vi. Human Trafficking Advocacy Program; and
- c) Approve and authorize the Chair to execute a Certification of Assurance of Compliance for the following California Office of Emergency Services (Cal OES) grant applications to be submitted during Fiscal Year 2022-2023:
  - i. Victim Witness Assistance Program;
  - ii. Unserved/Underserved Advocacy Program;
  - iii. Child Advocacy Center Program (KC);
  - iv. Elder Abuse Program;
  - v. County Victim Services (XC); and
  - vi. Human Trafficking Advocacy Program.

**Summary Text:**

The District Attorney’s Office receives multiple grant awards from Cal OES for grant programs that continue from year to year. In order to continue these programs, the District Attorney’s Office must re-apply for these grants on an annual basis. The District Attorney’s Office was previously authorized by the Board of Supervisors to apply for and accept the awards for all of the grants referenced herein. The District Attorney’s Office is requesting authorization to re-apply for the grants listed in the below table during Fiscal Year 2022-2023.

All Cal OES grant applications require the applicant to submit a signed Certification of Assurance of Compliance (COAOC) with the application packet. This document serves as written proof from the governing board that the department official executing the grant award documents is authorized to do so. As part of the application process for each Cal OES grant, the District Attorney’s Office must request authorization for the District Attorney and the Chair of the Board of Supervisors to execute the COAOC. The COAOC will be included with the application packet for each Cal OES grant that the District Attorney’s Office re-applies for during Fiscal Year 2022-2023.

Upon approval of the grant applications by Cal OES, the District Attorney’s Office will continue to return to the Board for authorization to accept the grant awards. The District Attorney’s Office will also continue to bring any new grant applications and awards to the Board of Supervisors for authorization.

The table below identifies Cal OES grants previously approved by the Board of Supervisors and the Fiscal Year 2022-23 Adopted Budget amounts. The District Attorney’s Office is requesting authorization to re-apply for the Cal OES grants listed below during Fiscal Year 2022-23:

Program Title	Granting Agency	FY 22-23 Adopted Budget	Current Grant Period Ends
Victim Witness Assistance Program	Cal OES	\$ 714,839	09/30/2022
Unserved/Underserved Advocacy Program	Cal OES	\$ 228,334	12/31/2022
Child Advocacy Center Program (KC)	Cal OES	\$ 206,000	03/31/2023
Elder Abuse Program	Cal OES	\$ 118,172	12/31/2022
County Victim Services (XC)	Cal OES	\$ 225,116	12/31/2022
Human Trafficking Advocacy Program	Cal OES	\$ 154,500	12/31/2022
<b>Total</b>		<b>\$ 1,646,961</b>	

**Background:**

The District Attorney's Office currently maintains a portfolio of six Cal OES grants. Since 1978, the District Attorney has received partial funding through Cal OES to enhance service levels without requiring additional County General Fund contributions. The Cal OES grants provide vital funding that enables the District Attorney to provide comprehensive services to crime victims through its Victim Witness Assistance Program. The Victim Witness Assistance Program is designated by the Board of Supervisors as the primary provider of help and support to victims of violent crime, as per Penal Code sections 13835 et seq. The Victim Witness Assistance Program is responsible for advocating on behalf of victims of crime, assisting victims navigate the criminal justice system, and obtaining crime victim compensation in an attempt to mitigate the negative impacts of crime.

**Fiscal and Facilities Impacts:**

Budgeted: Yes. There is no cost to re-apply for Cal OES grants. In addition, the revenues and expenditures referenced in the grants herein are included in the Fiscal Year 2022-23 Adopted Budget.

**Fiscal Analysis:**

Revenues totaling \$1,646,961 for previously approved grants are included in the District Attorney's Fiscal Year 2022-23 Adopted Budget. Revenue for grants not included in the District Attorney's budget will be brought back to the Board through a Budget Adjustment request if necessary. Matching requirements for grants will be met with existing staff already performing grant-related functions or other funding sources as necessary.

**Key Contract Risks:**

There is minimal risk to the County. These grants have been renewed for multiple years and there is no cost to re-apply for Cal OES grants.

**Special Instructions:** Please return the following items to John DeAlba, DA Department Business Specialist:

- a) One (1) Minute Order
- b) One (1) Duplicate Original Signed Cal OES Certification of Assurance of Compliance

**Attachments:**

- a) Cal OES Certification of Assurance of Compliance

**Authored by:**

John DeAlba, Department Business Specialist (x82434)