



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: September 13, 2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors

FROM: Department George Chapjian, Community Services Director 805-568-2467
Director(s)
Contact Info: Dinah Lockhart, Deputy Director 805-568-3523

SUBJECT: 2022 Continuum of Care Competition Application Authorization

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- A) Authorize the Community Services Department Director, or designee, to submit to the U.S. Department of Housing and Urban Development (“HUD”) the annual Continuum of Care (CoC) consolidated application, which includes County Housing and Community Development Division project applications for FY 2022-23 CoC Program competition funding in the amounts of \$169,050 for HMIS operation, \$68,626 for Santa Barbara County CoC Planning, and \$130,675 for operation of the Coordinated Entry System Projects (collectively, the “CoC Projects”) and non-County community project applications, written commitments of General Fund match in the total amount of \$92,089 for the CoC Projects (Attachment A), and all certifications, standard forms, and other related documents;
- B) Authorize the Community Services Director, or designee, to execute FY 2022 CoC Program Grant Agreements and Scopes of Work with HUD for the CoC Projects in a form substantially similar to the previously approved and executed FY 2021 CoC grant agreements (Attachment B);
- C) Determine that the above recommended actions do not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), as the actions are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and direct staff to file a Notice of Exemption.

Summary Text:

Since 1998, the County of Santa Barbara has applied to the U.S. Department of Housing and Urban Development (HUD) for federal funds under the Continuum of Care (CoC) Program. Annually, the CoC Program provides approximately \$2 million to support the delivery of permanent housing, transitional housing, and supportive services for homeless persons throughout Santa Barbara County. In order to receive funds under the CoC Program, communities must maintain an active Continuum of Care (CoC), which is a local homeless assistance planning network composed of various stakeholders, such as nonprofit homeless service providers, faith-based organizations, governments, businesses, advocates, school districts, hospitals, and law enforcement.

The Community Services Department (CSD), on behalf of the County, applies annually to the Santa Maria/Santa Barbara County CoC and HUD for CoC Program funds to support: a) the delivery of transitional housing and permanent supportive housing to homeless and formerly homeless individuals, respectively; b) the collection of data on individuals assisted by federally-funded homelessness assistance programs; and, c) overall implementation of the CoC Program in Santa Barbara County.

While the CoC and its board have been charged to administer the CoC Program in its geographic area, the CoC can approach other entities, such as the County, to request it to carry out specific functions. The County performs tasks critical to the local implementation of the CoC Program, such as preparing the Consolidated Application for the annual CoC Program Competition and evaluating outcomes of projects funded through the CoC Program. The County serves as the Collaborative Applicant for HUD's annual CoC Program competition, acts as the Lead Agency for the Homeless Management Information System (HMIS), administers the Coordinated Entry System, and functions as the administrative lead for all other CoC activities and grants.

Background:

Authorized by the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, the CoC Program is designed to assist homeless individuals and provide them with the services needed to help them move into transitional and permanent housing with the goal of long-term stability. Funds awarded through the CoC Program may be used to pay for the costs of establishing and operating projects under five program components: permanent housing, transitional housing, supportive services only, Homeless Management Information System (HMIS), and, for eligible communities, homelessness prevention. Additionally, CoC Program funds may be used to support CoC planning activities, such as evaluating outcomes of projects funded by the CoC Program and monitoring and enforcing compliance of recipients and subrecipients of CoC Program funds.

FY 2022 CoC Program Competition

The FY 2022 CoC Program Notice of Funding Availability was published on August 18, 2022. The CoC consolidated application due date into HUD is September 30, 2022. CoC projects awarded in the FY 2021 CoC Program Competition (Table 1) are eligible to apply as renewals. The CoC Board of Directors meet on September 22, 2022 to determine the Priority Listing for HUD submission.

CSD staff will prepare renewal applications for HMIS and Coordinated Entry System operation, as well as for \$68,626 in funding for Santa Barbara County CoC Planning, a non-renewable project. The

County, as Collaborative Applicant, may apply annually for new planning funding on behalf of the Santa Maria/Santa Barbara County CoC (Local CoC) to support planning activities related to the CoC Program. The Collaborative Applicant is the only entity allowed to apply for such funding. Recipients and subrecipients of CoC Program funds must provide cash or in-kind match that is no less than 25 percent of the award amount.

Table 1: FY 2021 CoC Awards

Agency	Project	Project Type	Type of Funding	Amount Awarded
PATH Santa Barbara	Scattered Site Housing	PSH	Renewal	\$1,072,608
PATH Santa Barbara	Scattered Site Housing	PSH	Renewal	\$79,444
Good Samaritan Shelter	Northern SB County RRH Consolidation	RRH	Renewal	\$200,828
Good Samaritan Shelter	Mark's House Transitional Housing – RRH	TH/RRH	Renewal	\$134,393
New Beginnings Counseling Center	New Beginnings RRH*	RRH	Renewal	\$113,315
PATH Santa Barbara	PATH Santa Barbara Rapid Rehousing	RRH	Renewal	\$130,001
SB County HCD	SB County Coordinated Entry	CES	Renewal	\$130,675
SB County HCD	HMIS Consolidation	HMIS	Renewal	\$169,050
The Housing Authority City of Santa Barbara	Shelter Plus Care PRA for Artisan and Bradley Consolidation	PSH	Renewal	\$138,343
Good Samaritan Shelter	Oak Street Transitional Housing	TH/RRH	New	\$118,879
SB County HCD	Planning Grant	Planning	New	\$58,357
	Total 2021 Awards:			\$2,345,893

Table 2 reflects the application and match amounts for the FY 2022 Competition. Agreements substantially similar to the 2021 Grant Agreements (Attachment B) would be executed in 2023.

Table 2: FY 2022 CoC Program Competition County CoC Projects

Project Title	Subrecipient	Description	Operating Year	Application Amount	Match Amount
Coordinated Entry System	N/A	Supports the coordination of outreach and referrals across the County and matches participants to housing and services based on disabling conditions, length of time homeless, and severity of service needs.	8/1/23 – 7/31/24	\$130,675	\$32,669
HMIS Consolidation	N/A	Supports the operation of the county-wide HMIS—an information technology system used to collect data on homeless individuals assisted by local programs.	8/1/23– 7/31/24	\$169,050	\$42,263
Santa Barbara County CoC Planning	N/A	Supports planning activities related to the implementation of the CoC Program.	One-year term	\$68,626	\$17,157
Total				\$368,351	
General Fund Match Requirement for County					\$92,089

Individual projects for inclusion in the consolidated application are approved first at the local level by the Santa Maria/Santa Barbara County CoC, and then at the national level by HUD. A CoC Review and Rank Committee appointed by the Santa Maria/Santa Barbara County CoC Board to act on behalf of the CoC reviews, ranks, or rejects applications for projects originating in Santa Barbara County. Ranked applications will be included in the CoC Consolidated Application and Project Priority Listings and submitted to HUD by the September 30, 2022 deadline.

Current County Roles and Responsibilities

Collaborative Applicant

In partnership with homeless service providers, community groups, and government agencies, CSD facilitates local planning efforts in regards to homelessness. Critical among them is the preparation and submission of the previously described annual consolidated application for funding. Though most funds awarded locally under the CoC Program flow directly from HUD to the operators of homeless assistance projects, CSD plays a central role in coordinating and writing the consolidated application on behalf of the local CoC.

CSD also performs critical administrative functions for the CoC, such as aggregating and submitting shelter and housing inventory data to HUD annually, facilitating evaluations of CoC Program-funded projects, providing technical assistance, and coordinating the review and evaluation of local Emergency Solutions Grants (ESG) Program applications to the State of California Department of Housing and Community Development.

HMIS Lead Agency

HUD requires all CoCs to implement a single Homeless Management Information System (HMIS) within their geographic areas that is capable of storing client-level information on the characteristics and service needs of homeless persons and persons at risk of homelessness. Since 2005, the County has been the lead administrator of the Santa Barbara County HMIS. In this role, CSD, on behalf of the County, oversees day-to-day system administration, provides technical support and training, and ensures system integrity and availability. CSD also applies annually for funds under the CoC Program to partially finance system and staff costs; CoC Program funds are the primary source of funding for the countywide HMIS. CSD receives \$169,850 in CoC Program funds annually specifically for staff costs and licenses. Along with a required cash match provided by the County, CoC Program funds will support one FTE position.

Performance Measures

The Santa Maria/Santa Barbara County CoC evaluates the performance of CoC Program-funded projects that provide housing and/or services to homeless and formerly homeless individuals according to the following measurement areas: project performance (e.g., number of persons exiting to or remaining in permanent housing and number of adults with earned income at follow-up or project exit), utilization and cost effectiveness, and timely expenditure of funds.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			\$92,089
State			
Federal			\$368,351
Fees			
Other:			
Total	\$	-	\$
		\$	-
		\$	460,440

Recipients and subrecipients of CoC Program funds must provide cash or in-kind match that is no less than 25 percent of the award amount. For HMIS Consolidation, Coordinated Entry System, and Santa Barbara County CoC Planning, \$92,089 in General Fund contributions are used to satisfy the match requirement. Funds will be used to support CSD staff costs incurred for HMIS, CES operation, and CoC Planning activities.

Key Contract Risks: The CoC Program is a federally-funded program subject to associated federal requirements. As the recipient of federal funds, the County is responsible for ensuring that CoC Program funds are used in accordance with CoC Program requirements. CSD has experience administering CoC Program funds and funds awarded under other HUD programs on behalf of the County.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at dlockhart@co.santa-barbara.ca.us.
- 2) Please email an electronic copy of the Minute Order to Jett Black-Maertz at jblack@co.santa-barbara.ca.us.

Attachments:

- A. Match Commitment Letters for Planning, HMIS, and CES grants**
- B. 2021 Continuum of Care Grant Agreement**

Authored by: Jett Black-Maertz, Housing and Community Development Division

cc: