



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: 11/1/2022 (first reading)
and 11/29/2022 (second
reading)
Placement: Departmental
Estimated Time: 15 minutes on
11/1/2022
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Maria Elena De Guevara, Human Resources Director
Director(s) 805-568-2816
Contact Info: Erin Jeffery, Employment & Workforce Planning Division Chief,
805-568-2808

SUBJECT: Amendment to Article X, Sec. 2-71 of Santa Barbara County Code Chapter 2 –
Administration

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: Select_Concurrence

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- A. Approve the introduction (first reading) of an ordinance amending Article X, Sec. 2-71 of Chapter 2 – Administration (attachment A) of the Santa Barbara County Code; and
- B. Read the title of the Ordinance and waive full reading of the Ordinance; and
- C. Continue the item to the Administrative Agenda of November 29, 2022 to consider the adoption (second reading) of an ordinance amending Santa Barbara County Code, Article X, Sec. 2-71 of Chapter 2 – Administration.

On November 29, 2022:

- A. Adopt the attached ordinance (second reading) amending Article X, Sec. 2-71 of Chapter 2 – Administration of the Santa Barbara County Code; and
- B. Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), because it consists of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

The recommended actions revise the Santa Barbara County Code as follows: authorizes the County Executive Officer (CEO) to designate supervision/etc. of appointed department heads to designated assistant county executive officers (ACEOs); clarifies the performance evaluation process for appointed department heads; provides that the Board may reevaluate this authority at the time of appointment of a new CEO; and strikes the requirement for the CEO to obtain Board approval to remove any appointed department head. The Board will continue to approve the hiring of any appointed department head.

Background:

These changes to the Santa Barbara County Code are needed in order to provide the CEO with maximum flexibility in managing County operations by authorizing the CEO to designate ACEOs to supervise appointed department heads as well as allowing the CEO to remove appointed department heads, except County Counsel. Additionally, this action specifies that the CEO or designated ACEO shall provide annual performance evaluations for appointed department heads to the Board for comment.

Further language specifies that the Board may reevaluate the authority granted by these changes upon the appointment of a new CEO.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: Costs are included in the FY 22-23 adopted budget and there are no fiscal impacts associated with the recommended actions.

Special Instructions:

1. Direct the Clerk of the Board to publish notice pursuant to Government Code Section 25124.
2. Return one copy of the adopted ordinance and one Minute Order by email to emjeffery@countyofsb.org and one copy to the Director of Human Resources at mdeguevara@countyofsb.org

Attachments:

Attachment A – Revised Article X, Sec. 2-71 of Chapter 2 – Administration, Santa Barbara County Code - Clean Copy

Attachment B – Revised Article X, Sec. 2-71 of Chapter 2 – Administration, Santa Barbara County Code – Changes Tracked

Authored by: Erin Jeffery

CC:

Mona Miyasato, County Executive Officer
Rachel Van Mullem, County Counsel