

# **Attachment 3**

**Budget Revision Request  
No. 0008793**

# Budget Journal Entry

Document Number: BJE - 0008793  
 Document Description: #21062 Santa Ynez Airport, US Forest Service Building  
 Post On: 4/4/2023

Batch ID: 2760369  
 Processed On:  
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 Created On: 3/20/2023 8:45:23 AM  
 Created By: Toni Bailey

**References**

Audit Trail: Actualizing JE:

**Budget Revision Request**

Agenda Item: Agenda Date: 4/4/2023 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Increase appropriations for Fire Damage Repair at the Santa Ynez Airport US Forest Service building  
 Budget Action: Increase appropriations of \$307,422 in the General Services Capital Outlay fund for Capital Assets funded by insurance proceeds. Increase appropriations of \$291,938 in the General Services General Fund for Services and Supplies funded by insurance proceeds.

Justification: The General Services Department, in partnership with the Santa Ynez Airport Authority (SYAA), has initiated the process to procure design and structural services for the rebuild of the US Forest Service building located on County owned property at the Santa Ynez Airport. The services will include a review of the existing site conditions, to assess structure fire damage, in order to provide full system design through construction administration services. On March 3, 2022, the apparatus bay was engulfed in flames and destroyed the interior of the apparatus bay. Three rooms constructed with wood framing, finished with drywall, spanned the West portion of the apparatus bay.

The Professional Services Agreement (PSA) with 19six Architects and Engineers is not to exceed \$244,255.00 which includes full design services, construction administration services and commissioning services. In addition to the PSA, \$291,937.87 was utilized for emergency repairs; a total of \$63,166.90 will be allocated for project management time for both the current design phase and future bidding and construction phases. Subsequent bidding and construction phases will be awarded in the future based on the completion of the design phase work.

The County received insurance proceeds of \$599,360 to be used for the rebuild of the US Forest Service Building.

**Budget Revision Request Financial Summary**

| Fund  | Department             | Project | Object Level               | Source Amount | Use Amount |
|---|------------------------|---------|----------------------------|---------------|------------|
| 0001 - General  | 063 - General Services |         | 45 - Miscellaneous Revenue | 291,938.00    | 0.00       |
| 0001 - General  | 063 - General Services |         | 55 - Services and Supplies | 0.00          | 291,938.00 |
| Fund: 0001 - General, Department: 063 - General Services Total: |                        |         |                            | 291,938.00    | 291,938.00 |
| 0030 - Capital Outlay   | 063 - General Services |         | 45 - Miscellaneous Revenue | 307,422.00    | 0.00       |
| 0030 - Capital Outlay   | 063 - General Services |         | 65 - Capital Assets        | 0.00          | 307,422.00 |

# Budget Journal Entry

Fund: 0030 - Capital Outlay, Department: 063 - General Services Total: 307,422.00 307,422.00

## Accounting

| Fund  | Dept | GL Acct | LI Acct | Debit Amount      | Credit Amount     | Prog | OUnit | Proj  | Budget Period | Description                                     |
|-------|------|---------|---------|-------------------|-------------------|------|-------|-------|---------------|---|
| 0030  | 063  | 2530    | 8200    |                   | 307,422.00        | 1930 |       | 21062 | 202304        | Ins Proceeds - SY Airport USFS Bldg Fire Damage |
| 0030  | 063  | 2420    | 5780    | 307,422.00        |                   | 1930 |       | 21062 | 202304        | Ins Proceeds - SY Airport USFS Bldg Fire Damage |
| 0001  | 063  | 2530    | 7362    |                   | 291,938.00        | 1220 |       | 21062 | 202304        | Ins Proceeds - SY Airport USFS Bldg Fire Damage |
| 0001  | 063  | 2420    | 5780    | 291,938.00        |                   | 1220 |       | 21062 | 202304        | Ins Proceeds - SY Airport USFS Bldg Fire Damage |
| Total |      |         |         | <u>599,360.00</u> | <u>599,360.00</u> |      |       |       |               |   |

## Signatures

| Signed By     | Approval Level          | Department/Agency-Fund Group | Signed On             | Valid |
|---------------|-------------------------|------------------------------|-----------------------|-------|
| Toni Bailey   | Fund/Department         | 063-General Services Funds   | 3/21/2023 9:00:54 AM  | Y     |
| Lynne Dible   | Fund/Department         | 063-General Services Funds   | 3/21/2023 10:59:02 AM | Y     |
| Dana Grossi   | CEO Analyst             | All Depts-All Funds          | 3/21/2023 1:35:30 PM  | Y     |
| Sara Weal     | FACS Supervisor         | All Depts-All Funds          | 3/21/2023 2:44:53 PM  | Y     |
| Robert Geis   | Chief Deputy Controller | All Depts-All Funds          | 3/22/2023 9:50:56 AM  | Y     |
| Paul Clementi | Budget Director         | All Depts-All Funds          | 3/22/2023 1:54:45 PM  | Y     |