



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Probation  
**Department No.:** 022  
**For Agenda Of:** May 2, 2023  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Holly Benton, Chief Probation Officer  
Director(s) (805) 803-8588  
Contact Info: Spencer Cross, Acting Deputy Chief Probation Officer  
(805) 882-3753

**SUBJECT:** Fiscal Year 2022-2024 First Amendment to Agreement with Sanctuary Centers of Santa Barbara

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to Agreement for Services of Independent Contractor with Sanctuary Centers of Santa Barbara (BC 22003) to extend the Agreement for Services of Independent Contractor ("Agreement") for an additional year for services rendered Fiscal Year 23-24, amend the budgeted service level within the statement of work, and increase the total contract maximum amount up to \$101,000 ("Maximum Contract Amount").
- B. Authorize the Chief Probation Officer or designee to approve subsequent immaterial changes to the agreement including authorizing additional services, amending program staffing requirements, amending service locations, and adding program goals, outcomes, and measures, and reallocation of funds between funding sources. Authorize the Chief Probation Officer or designee to approve line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for each service. Immaterial changes can be made as long as the total contract amount of the agreement is not increased, and subject to the Board's ability to rescind this delegated authority at any time, and provided that in no event shall any such amendment extend the term of the agreement.
- C. Determine that these activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that these activities are

covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA.

**Summary Text:**

On May 17, 2022, the Board approved the Agreement with Sanctuary Centers of Santa Barbara to provide enhanced outpatient mental health treatment services and related recovery and re-entry services for the dual-diagnosis population. The Agreement now requires amendment in order to extend services for an additional year and to modify the approved statement of work and budget in anticipation of the current and continued demand for services.

**Background:**

The current executed Agreement provides enhanced outpatient mental health treatment services and related recovery and re-entry services for dual-diagnosis persons, including realigned offenders under Post-release Community Supervision (PRCS), Post Sentence Supervision (PSS), and clients under standard supervision in the cities of Santa Barbara, Goleta, Carpinteria and surrounding areas (South County).

The services provided by Sanctuary Centers of Santa Barbara for the dual diagnosis population are being utilized heavily in the SB678 budgeted portion of the contract and are anticipated to be exhausted prior to the end of the fiscal year. The California Community Corrections Performance Incentives Act of 2009 (Senate Bill 678 [SB678]) established a system of performance-based funding that shares state General Fund savings with county probation departments based on its "Return to Prison Rate" (RPR) to incentivize counties to invest in evidence-based practices proven to reduce recidivism and improve outcomes for individuals on felony probation, thereby lowering commitments to state prison.

The SB678 budgeted portion of the contract has seen a greater increase in utilization due to a greater number of clients who are eligible under SB678 than realigned clients and the latter have additional services available through other realigned funding. The contracted amount for realignment will be sufficient for the remainder of the current fiscal year (FY 22-23), therefore no additional funding is being requested for this portion.

To ensure there are no gaps in services for clients who have been assessed with mental health and recovery treatment service needs, it is necessary to amend the contract to add additional funding to carry through the end of the current fiscal year. The department anticipates the continued need for these services through FY 23-24 and it is necessary to extend the contract for an additional fiscal year, amend the budgeted service level, and increase funding for an additional year of services accordingly.

**Performance Measure:**

The Agreement contains performance measures to monitor program implementation and improve staff proficiency.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 36,000.00	\$ 65,000.00	
Federal			
Fees			
Other:			
Total	\$ 36,000.00	\$ 65,000.00	\$ -

**Narrative:**

Execution of the First Amendment extends the agreement for an additional year of services for services rendered FY 23-24 commencing July 1, 2023, and ending no later than June 30, 2024, amends the budgeted service level, and also increases the SB678 Budget by \$6,000 to \$21,000 for the remainder of FY 22-23 with a total SB678 Budget for FY 22-23 not to exceed \$36,000, and includes an additional payment of \$65,000 for AB109 and SB678 services rendered FY 23-24 increasing the Agreement budget not-to-exceed \$101,000 for FY 22-24.

Execution of the amendment will not increase the General Fund contribution to the Probation Department.

**Key Contract Risks:** A risk assessment has been completed and key contract risks were not identified.

**Staffing Impacts:**

**Legal Positions:**  
No effect

**FTEs:**  
No effect

**Special Instructions:**

Please return one (1) fully signed original of the First Amendment to:

Christina Sibley, Fiscal Manager  
Probation Department  
117 E. Carrillo St., Santa Barbara CA 93101

**Attachments:**

Attachment A: First Amendment to Agreement with Sanctuary Centers of Santa Barbara Fiscal Year 2022-2024, BC 22003

Attachment B: Agreement for Services of Independent Contractor, Sanctuary Centers of Santa Barbara, Fiscal Year 2022-2023, BC 22003

**Authored by:**

Emir Saafir, Probation Manager