



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 9, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department George Chapjian, Community Services Director
Director(s) (805) 568-2467
Contact Info: Joe Dzvonik, Deputy Director, Housing and
Community Development (HCD) Division
(805) 568-3523

SUBJECT: Execution of Subrecipient Agreement for \$653,608 with Channel Islands YMCA Youth and Family Services (YFS) for Permanent Supportive Housing (PSH) services as part of the Youth Homelessness Demonstration Program

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board to execute a Subrecipient Agreement that will provide funding in the amount of \$653,608 from the Youth Homelessness Demonstration Program Grant from the U.S. Department of Housing and Urban Development to Channel Islands YMCA Youth and Family Services (YFS) for Youth Homelessness Demonstration Program scattered site Permanent Supportive Housing (PSH);
- b) Authorize the Community Services Director, or designee, to authorize and execute amendments to the Subrecipient Agreement within the limits set forth therein; and
- c) Determine that the above recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) as the actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve a commitment

to any specific project which may result in a potentially significant physical impact on the environment; and 15378(b)(5), finding that the recommended actions consist of administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Youth Homelessness Demonstration Program (YHDP), administered by the U.S. Department of Housing and Urban Development (HUD), has provided funding to 16 selected “YHDP Communities” nationwide to develop and implement a coordinated community approach to prevent and end youth homelessness. The population to be served by this demonstration program is youth aged 18-24 experiencing homelessness, including unaccompanied and pregnant or parenting youth, where no member of the household is older than 24 years of age. The County of Santa Barbara was selected as a Round 6 YHDP site. HUD awarded \$5,167,564 in funds to address youth homelessness to projects identified by the Santa Maria/Santa Barbara County Continuum of Care Youth Action Board (YAB).

Staff’s recommended action is to approve and authorize the Chair of the Board to execute a Subrecipient Agreement (Attachment A) that will provide funding in the amount of \$653,608 from the county’s YHDP Permanent Supportive Housing (PSH) Grant to YFS for a scattered site permanent supportive housing program in southern Santa Barbara County to serve 8 youth between the ages of 18 and 24.

The source of funds for the Subrecipient Agreement is the YHDP PSH grant in the amount of \$699,898 awarded by HUD to the County’s Community Services Department, Housing and Community Development Division (CSD/HCD), which acts as the lead agency for the Continuum of Care (“CoC”). The County has retained \$46,290 for fund administration and YFS will provide rental assistance and supportive services for eligible youth and young adults experiencing homelessness. The Subrecipient Agreement will allow YFS to provide services through September 30, 2025, at which point the county will evaluate subrecipient’s performance with the option to renew.

Background:

HUD has awarded approximately \$72 million to the selected YHDP Communities, with grant awards ranging from \$1 million to \$15 million per community, based on the service area’s youth population size and poverty rate. YHDP funding is renewable under the Continuum of Care Program and requires cost sharing, matching, or leveraging matched with no less than 25 percent of funds or in-kind contributions from other sources as described in 24 CFR 578.73.

CSD/HCD is the Collaborative Applicant for the Santa Maria/Santa Barbara County CoC. In that role, CSD/HCD applies for HUD funding to support the delivery of housing and services to homeless and formerly homeless individuals, administers the Homeless Management Information System (HMIS) which collects data submitted by homelessness assistance programs, and implements CoC Program activities in Santa Barbara County.

On April 28, 2023, the County released a notice of funding allocate funds to local agencies working to end youth homelessness. The University of California, Santa Barbara (UCSB) was awarded \$699,898 in YHDP funds. However, on September 20, 2023, UCSB notified CSD/HCD that the organization was not able to accept the YHDP funds. HCD/CSD, in order to preserve local funding to end youth homelessness,

assumed the position of HUD grantee for the \$699,898 with the intention of selecting a subrecipient to carry out grant requirements at a later date.

On October 16, 2023, CSD/HCD released a notice of funding for YHDP permanent supportive housing applications in the amount of \$653,608 with the county retaining \$46,290 for administrative costs. An impartial review and rank panel, which included Youth Action Board members, community members, and industry leaders selected Channel Islands YMCA Youth and Family Services as the successful applicant.

Performance Measure:

YFS will be reimbursed for 8 bed of scattered site permanent supportive housing in southern Santa Barbara county over a 2-year period. Reimbursable activities include: Case management, transportation, operating costs, HMIS data entry, and rental costs.

- At least eight (8) persons will be provided with Permanent Supportive Housing.
- At least seven (7) persons will remain in Permanent Supportive Housing as of September 30, 2025 or exit to Permanent Housing during the Time of Performance.
- At least seven (7) persons will maintain or increase their total income from all sources as of September 30, 2025, or when such persons exit from the project.

YFS will provide crucial assistance to HCD and the County in its role in carrying out the Youth Homelessness Demonstration Program. This will ensure HCD effectively utilized YHDP funds and the County fulfills its responsibilities as the grantee and Collaborative Applicant for YHDP and CoC Funds. In turn, this will enhance the Santa Maria/Santa Barbara CoC’s opportunity to maintain and increase future programmatic grant funding allocations to local homeless assistance providers.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			\$ 653,608.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 653,608

Budget Narrative

Obligates \$653,608 of the \$699,898 YHDP Permanent Supportive Housing grant. \$46,290 of the YHDP PSH funds will be used for administration of the of the program. Table 1 shows the annual budget for the 2-year grant.

TABLE 1: Annual budget

Activity Description	Amount
Rental Assistance	\$210,804
Case Management	\$80,000
Transportation	\$10,000
Operating Costs	\$20,000
HMIS data entry, monitoring, and analysis	\$6,000
1 Year Total	\$326,804
2 Year Total	\$653,608

Key Contract Risks:

The County assumes responsibility for the administration of YHDP funds in accordance with all federal requirements governing their use. In addition, the County would be held liable if it or any provider to which it sub-grants funds is found to be non-compliant with applicable requirements. Channel Islands YMCA Youth and Family Services has successfully operated homeless assistance projects in the past.

The Program Subrecipient Agreements will be on a cost-reimbursement basis. This allows CSD to review and monitor subrecipient’s expenditures for eligible costs to the extent prescribed by the federal guidelines to mitigate risk. Disbursements will be made after the subrecipient demonstrates that reimbursable services were provided and substantiate the eligibility of incurred costs to the satisfaction of CSD.

Staffing Impacts:

The current requested activity falls within currently budgeted staff duties.

Special Instructions:

Please email an electronic copy of the Minute Order and one fully executed Subrecipient to Kimberlee Albers (x1090) at kalbers@countyofsb.org and jblack@countyofsb.org

Attachments:

Attachment A – Subrecipient Agreement with Channel Islands YMCA (YFS)
Attachment B – Department of Housing and Urban Development contract with the County of Santa Barbara

Authored by:

Jett Black-Maertz, Housing and Community Development Division