



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Information Technology  
**Department No.:** 067  
**For Agenda Of:** February 6, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5ths

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**TO:** Board of Supervisors

**FROM:** Department Chris Chirgwin, Chief Information Officer (CIO), (805) 568-2608  
Director(s)  
Contact Info: Andre Monostori, Deputy CIO, (805) 568-2606

**SUBJECT:** Agreement for Services of Independent Contractor with BMAK, Inc., dba CompuWave; All Districts.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

Other Concurrence: CEO Budget & Executive IT Council (EITC)

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute the Agreement with BMAK, Inc., dba CompuWave to procure annual infrastructure maintenance and support in an amount not to exceed \$277,370.10, beginning December 23, 2023 through January 31, 2025; and
- b) Approve the attached budget revision request BJE – 0009541 that increases appropriations by \$277,371 in the Information Technology Department funded by a release of unreserved retained earnings (4/5 Vote Required); and
- c) Determine that the above recommended actions are government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary:**

This item is on the agenda to request that the Board of Supervisors (Board) approve, ratify, and authorize the Chair to enter into the Agreement with BMAK, Inc., dba CompuWave for the provision of maintenance and support subscriptions for FY23-24 for a total maximum contract amount not to exceed \$277,370.10, for the period of December 23, 2023 through January 31, 2025.

**Background:**

CompuWave continues to be a valued partner with the County in the procurement of various IT-related products and services. For this request, CompuWave will act as the reseller for the renewal of the maintenance and support to be provided by Dell for ITD’s existing Avamar and Data Domain on-premise back-up infrastructure, which is essential to maintaining backups of County data . As outlined in Exhibit A (Statement of Work) of the Agreement, examples of the maintenance and support with Dell, as procured through the reseller CompuWave, include 24x7 remote monitoring, installation of new software releases, replacement parts delivery, and mission-critical support, among a host of other services.

The renewal has been reviewed and approved by the project request approvers on behalf of the Executive Information Technology Council (EITC).

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 23-24 Total One-Time Cost</u></b>
ITD Internal Service Fund 1915 (Unreserved Retained Earnings)	\$ 277,370.10
Total	\$ 277,370.10

Narrative: Funding to cover the cost of the Agreement is included in the Internal Service Fund (ISF) rates charged to departments in the approved FY 2023-2024 Information Technology Fund 1915. This item requires Board approval due to having exceeded \$200,000 in Countywide aggregate spend with this vendor. Funding will be provided by a release of unreserved retained earnings within Fund 1915.

**Key Contract Risks:**

The Agreement for the fiscal year is provided at a fixed cost, limiting any financial risk to the County. The services being provided are by a company with a strong history and financial background, so the overall risk of this Agreement is considered low.

**Special Instructions:**

Clerk of the Board: Please return one (1) copy of the executed agreement plus the minute order of the action to the Information Technology Department, attention: Andre Monostori, Deputy CIO, Information Technology Department.

**Attachments:**

Attachment A—CompuWave Agreement

Attachment B—BJE 0009541

**Authored by:**

Jason Womack, Administrative Office Professional II