



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

**Submitted on:
(COB Stamp)**

Department Name: Community Services/General Services
Department No.: 057/063
For Agenda Of: February 25,2025
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

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TO: Board of Supervisors

FROM: Department Directors: Jesùs Armas, Community Services
Kirk A. Lagerquist, General Services

Contact Info: Jeffrey Lindgren, Deputy Director, Community Services, (805) 686-5076
Ted Teyber, Assistant Director, General Services, (805) 568-3083

SUBJECT: Park Ranger Resident Rental Agreement; Multiple Districts (Folio # 003752)

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence Risk Manager

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Chair of the Board of Supervisors to approve and execute the attached Park Ranger Resident Rental Agreement.
- b) Authorize and approve the Community Services Department (CSD) Director, or designee to approve and execute future Park Ranger Resident Rental Agreements on behalf of the County of Santa Barbara Board of Supervisors upon review and concurrence by the Auditor-Controller, Risk Management, County Counsel and on the condition that no significant changes are made to the agreement.
- c) Determine that the above-recommended action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA)

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pursuant to section 15301, finding that the action is not a project as they are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and direct staff to file the Notice of Exemption.

Summary:

This item is being brought to the Board of Supervisors to request the Board’s approval and execution of the attached Park Ranger Resident Rental Agreement to be used by the Community Services Department Parks Division for resident rangers working and residing on County property administered and enforced by the Community Services Department, Parks Division. The purpose of providing a residence to a Parks Division Ranger as a condition of employment is to provide prompt response to the public at all times the employee is present, and to permit a reduction in cost to the County through 1) the avoidance of call-back of employees living away from the park, and 2) by permitting the resident employee flexibility in adjusting the 40-hour work schedule regularly assigned.

Background:

The Parks Division has utilized resident rangers and employees for over 50 years as a way to provide after-hours staff availability for urgent and emergency situations. This item updates the rental agreement for resident rangers. Currently, Parks maintains four resident ranger residences at Jalama Beach and one at Manning Park. The agreement currently used by CSD/Parks was severely outdated and required updating to meet current county standards.

The proposed action of approving CSD/Parks Division’s Park Ranger Resident Rental Agreement for employee housing, is exempt from the California Environmental Quality Act (CEQA) guidelines, pursuant to Section 15301, *Existing Facilities*, and approve and direct staff to file and post the attached Notice of Exemption on that basis.

Special Instructions to Clerk of the Board:

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| 1. Original Lease Agreement. | Clerk of the Board Files |
| 2. Duplicate Lease Agreement and Copy of Minute Order | Real Property Division
Attn: Debbie Hambleton |
| 3. Copies of documents and Minute Order | Auditor-Controller,
Attn: Betsy Schaffer |

Attachments:

- Attachment A - Original Lease Agreement.
- Attachment B – CEQA Notice of Exemption

Authored by: Debbie Hambleton, Real Property Agent II