

Exhibit I – Page 1
GRM Project Summary

GRM Project Plan & Timeline

Task Description	Assigned To	Estimated Completion
GRM Project Contract & Plan	County & TR	DONE
GRM Server & Product Install	County & TR	DONE
Gap Analysis – Business Processes	County & TR	DONE
Gap Analysis – Reports	County & TR	March
System Configuration	County & TR	April
Interfaces		
Assessor	County & TR	April
Cashiering	TR & Creditron	April
Other Systems	County & TR	May
Engineering for Gaps Identified	TR	June
Business Processes	County & TR	June
Training	TR	June
Data Conversion	County	July
Testing / User Acceptance	County	July
Server Infrastructure	County	August
Reports	Simpler & TR	September
Deployment / Go Live	County & TR	September 2013
Stabilization	County & TR	December 2013
Enhancements	County	December 2015

Exhibit I – Page 2 GRM Project Summary

GRM Engineering Tasks

147 gaps were identified. Of those, 66 were ranked as high priority. Out of that final group, 28 were items selected for development using 3,000 engineering hours. The remaining gaps will be handled outside of GRM.

Phase 1 – due April 2013

Assessor Interface

- CA-SB-IN05 – Annual Assessment Roll Values
- CA-SB-IN06 – Corrected Assessments and Escapes
- CA-SB-IN07 – Supplemental Assessment Roll Values
- CA-SB-IN10 – Parcel Splits and Merges
- CA-SB-IN12 – Pending Supplemental Events
- CA-SB-IN13 – Administrative Data Changes (Names, Addresses, Property Characteristics)
- CA-SB-IN15 – Transfers (Ownership Changes)
- CA-SB-IN17 – Auditor Review/Approve/Reject Supplemental, Corrections, & Escapes
- CA-SB-IN28 – Split Bill Values from Assessor (Undivided Interests)
- CA-SB-IN29 – New Construction Supplemental Events

Tax Collector Billing

- CA-SB-BI02 – New Owner Bills
- CA-SB-BI04 – Undivided Interest Bills

Phase 2 – due May 2013

Cashiering Interface

- CA-SB-IN30 – Outstanding Bill List & Collection File Formats

Assessor Interface/Data

- CA-SB-AA02 – Show Exemptions on GRM Screens for Assmt Admin and Info Center
- CA-SB-AA07 – Enhancements to Event Queue (Work List for Roll Corrections)
- CA-SB-AA10 – Affidavit Detail Reports for Tax Collector

Auditor Levy & Distribution

- CA-SB-DI27 – Teeter Distribution Method
- CA-SB-LV26 – Apportionment Factor Calculation & RDA's
- CA-SB-LV27 – ERAF in Tax Rate Area Ratio
- CA-SB-LV37 – Ability to Place Hold on Assessment Item for Billing

Phase 3 – due June 2013

Assessor Interface

- CA-SB-AA04 – Remove Flags (Indicators) in Batch Mode

Auditor Levy & Distribution

- CA-SB-TA08 – GL Export Enhancements
- CA-SB-LV49 – Assign Number & Reason to Roll Corrections
- CA-SB-LV53 – Jurisdictional Changes for Increment Calculation
- CA-SB-LV54 – Homeowner Exemption Claim without RDA's
- CA-SB-DI05 – Track/Cap Supplemental Admin Fee
- CA-SB-DI06 – Supplemental Admin Fee Calculation on Gross

Tax Collector Billing

- CA-SB-BI09 – Tax Bill Formats (Annual, Supplemental, etc.)

Exhibit I – Page 3
GRM Project Summary

GRM Project Resources

Position	Department	Dedicated FTEs
Core Project Team		
Project Manager	Auditor	0.8
Business Analyst	Auditor	0.9
Programmer, Conversion	Auditor	1.0
Programmer, Interfaces	Auditor	0.8
Programmer, Interfaces	Auditor	0.5
Contract Manager	Tax Collector	0.2
Programmer, Interfaces	Tax Collector	0.5
Business Analyst	Tax Collector	0.8
Technical Analyst	Tax Collector	0.8
		6.3
Contractors		
Mainframe Analyst	Gleason Government Systems, Inc.	0.5
Programmer, Conversion	Simpler Systems	0.6
Programmer, Reports	Simpler Systems	0.6
		1.7
Total Project Team FTEs:		8.0
Server Infrastructure		
System Admin, SQL/Backups	Auditor	0.5
System Admin, Web/App	Auditor	0.2
System Admin, Maintenance	Tax Collector	0.1
		0.8

Total GRM Project Labor Costs to Date:

\$	4,496	Assessor
\$	906,594	Auditor
\$	482,503	Tax Collector
\$	1,393,593	

**Exhibit I – Page 4
GRM Project Summary**

GRM Project Costs

<u>Licensing & Maintenance:</u>	<u>Total Estimate</u>	<u>As of 3/25/13 Paid-To-Date</u>	
Software License Fees	650,000	487,500	4/28/2011
5 years of maintenance	860,670	-	
	1,510,670	487,500	
<u>Professional Services:</u>			
Project Plan	135,000	135,000	2/7/2011
Gap Analysis Document	337,500	270,000	3/12/2012
Data Conversion	337,500	-	
User Acceptance Testing	202,500	-	
End User Training	135,000	-	
Go Live	67,500	-	
Final Acceptance	135,000	-	
Contingency	215,000	-	
Reimbursable Travel	150,000	41,320	
	1,715,000	446,320	
Total not-to-exceed amount	3,225,670	933,820	Total contract
Hardware & software budget	69,000	46,391	
Contractors (Gleason & Simpler)	300,000	210,181	Est. thru Sept+
Labor costs	2,400,000	1,393,593	Est. thru Sept
	5,694,670	2,583,985	Total project