



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** 4/16/2013  
**Placement:** Set Hearing  
**Estimated Tme:** 6/18/2013, 15 minutes  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Scott D. McGolpin x3010  
Director(s) Public Works Director

Contact Info: Mark A. Schleich, x3600  
Deputy Public Works Director

**SUBJECT:** County Service Area 12 (Mission Canyon Sewer District), Ordinance Relative to Sewer Connection Fees, Sewer Service Charges and Resolution Relative to Collection of Said Charges on the Tax Roll – First Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

- A. Receive report entitled *County Service Area 12 (Mission Canyon Sewer District) Fixed Charges Fee Report for Fiscal Year 2013-2014*.
- B. Set a public hearing on June 18, 2013 on the departmental hearing to:
  1. Adopt an ordinance to increase and set sewer service charges and connection fees for County Service Area 12.
  2. Adopt a resolution relative to the collection of said charges and fees on the tax roll.
  3. Adopt the findings in the attached Notice of Exemption that the proposed action is for the establishment of rates for services provided by County Service Area 12, that no expansion of services or facilities will result, and that any increased revenues will be used for meeting operating expenses and financial reserve needs and requirements, and that the action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR Section 15273. Approve and direct staff to file and post the Notice of Exemption on that basis.

**Summary Text:** This action sets the fiscal year 2013-2014 sewer service charge rates for County Service Area 12, which serves the Mission Canyon area. Rates fund operating, maintenance, and reserve costs. The majority of the costs are attributable to collection, treatment, and disposal services provided by the City of Santa Barbara. This action proposes a change to the current annual sewer service charge from \$722 to \$781 per connection (8.17%).

**Background:**

The Mission Canyon Sewer District (CSA 12) provides wastewater collection services (Public Works Department) as well as tracks septic system performance (separate Board action by the Public Health Department) for inhabitants in Mission Canyon. Wastewater is further collected, treated and disposed by the City of Santa Barbara pursuant to Joint Powers Agreement No. 12,554 dated October 2, 1984. City services, which comprise 77.4% of the proposed budget, in addition to county operations are funded through the sewer service charges. Service charges are collected on the tax roll as provided by the Government Code. CSA 12 is regulated by State Water Resources Control Board (SWRCB) *Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Order No. 2006-0003*.

The proposed resolution also authorizes the collection of sewer service charges on the tax rolls pursuant to Ordinance No. 3574 adopted by board on June 23, 1986 (Chapter 22A of the County Code).

**Performance Measure:** This action is intended to establish sewer service rates sufficient to accommodate the fiscal needs of CSA 12 for its operating and capital expenses.

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized</u> <u>On-going Cost:</u>	<u>Total One-Time</u> <u>Project Cost</u>
Sewer Charges		\$ 636,515.00	
Total	\$ -	\$ 636,515.00	\$ -

The proposed annual sewer service charge of \$781 per year per residential dwelling connection will generate \$636,515 from 815 connections to fund estimated city costs of \$492,232 and CSA 12 operation, maintenance and reserve costs of \$144,283.

**Staffing Impacts:**

No new staffing positions are proposed in this budget.

**Special Instructions:**

- A. Request Clerk of the Board to publish notice of this hearing, as set forth in the attached Notice of Public Hearing, in the Daily Sound, pursuant to Section 6066 of the Government Code. The recommended dates for publication are June 4 and June 10, 2013.
- B. Following Board approval Clerk of the Board to post the Notice of Exemption and forward a stamped copy to the Public Works Department in Santa Maria, attention Christy Angkahan.
- C. Direct the Clerk of the Board to forward certified copies of the ordinance and resolution to:
  - Christy Angkahan, Public Works Dept., Santa Maria
  - Shannon Barcelona, Public Works Dept., Resource Recovery & Waste Management Division, Santa Barbara

**Attachments:**

Notice of Public Hearing

Notice of Exemption

Ordinance

Resolution

Fiscal Charges Fee Report

**Authored by:**

Martin Wilder, Utilities Manager, x8750

**Copy:**

Mark Paul, Deputy Public Works Director of Finance and Administration