



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: County Counsel  
Department No.: 013  
For Agenda Of: January 7, 2014  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Director: Michael C. Ghizzoni, County Counsel  
Contact Information: Martin G. McKenzie, Chief of Litigation (568-2950)  
**SUBJECT:** Approve Agreement for Professional Legal Services with Outside Counsel for Labor Relations Matters (The Zappia Law Firm, A Professional Corporation)

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

**Recommended Actions:**

County Counsel recommends that the Board of Supervisors:

1. Authorize the Chair to execute the attached Agreement for Professional Legal Services between the County of Santa Barbara and The Zappia Law Firm, A Professional Corporation, in an amount not to exceed \$50,000.00; and,
2. Find that the proposed contract is not a "project" under CEQA Guideline 15378(b)(4), in that it does not involve a commitment to any specific project which may result in a potentially significant impact to the environment.

**Summary Text:** From time to time, the County needs legal advice or representation in labor relations matters that County Counsel cannot provide because of temporary staffing limitations. The need can arise on short notice, and in those cases having a contract in place with outside counsel can avoid delays and concomitant costs. The Zappia Law Firm has extensive experience and expertise in representing California public entities in labor relations matters, and County Counsel has worked successfully with the firm in the past. The proposed contract will enable County Counsel to retain the firm to handle labor relations matters as needed within the contract's one-year term and \$50,000 limit.

**Fiscal and Facilities Impacts:** Budgeted – Outside Counsel Designation

**Special Instructions:** Please forward a signed copy to County Counsel.

**Attachments:** Agreement for Professional Legal Services

**Authored by:** Martin G. McKenzie, Chief of Litigation