



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 1/14/14
Placement: Departmental
Estimated Time: 15 Min.
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Michael Allen, Clerk of the Board 568-2240

SUBJECT: Board of Supervisors Appointment to the Retirement Board

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: N/A

As to form: N/A

Recommended Actions:

Consider recommendations regarding the Recruitment Process for filling a vacancy on the Retirement Board of the Santa Barbara County Employees Retirement System.

- a) Receive and file an update on the existing vacancy on the Retirement Board of the Santa Barbara County Employees Retirement System; and
- b) Provide direction to staff regarding the recruitment and appointment process.

Summary Text:

As of December 12, 2013, the Retirement Board of the Santa Barbara County Employees Retirement System has a vacancy due to the resignation of Board Member R. Guy Kraines (Resignation Letter Attached). Staff is seeking direction from the Board regarding the recruitment process to fill the unexpired term (Retirement Board Seat #9, Board of Supervisors Appointment) of Mr. Kraines which ends on December 31, 2014.

This process is at the discretion of the Board of Supervisors. The Board may appoint a sub-committee to review the applications received and make a recommendation to the Board as appropriate, the full Board can review the applications as part of a noticed item on the agenda and make the appointment or the Board may decide on a different process. Staff is requesting direction regarding the appointment process with respect to the current recruitment

During the most recent appointment process, that of Mr. Kraines, the Board chose not to appoint a sub-committee but rather to interview the applicants at a regular meeting of the Board. Alternatively, in the recent past, the Board has appointed a sub-committee charged with reviewing the applications, and as appropriate, making a recommendation to the full Board.

The Clerk of the Board will continue the past practice of advertising the vacancy in multiple editions of newspapers of general circulation countywide. This would include display adds in the Santa Barbara News Press, Santa Barbara Independent, Santa Ynez Valley News, Lompoc Record, Santa Maria Sun and Santa Maria Times. Additional outreach could include notice to financial/trade publications or others as appropriate.

To establish a reasonable timeframe for the submission of applications, staff recommends allowing the application period to run through the month of February with the consideration of applications and appointment by the Board in March.

Gary Amelio, Executive Director of the Retirement Board will be available at the hearing to answer questions related to the Retirement Board.

Background:

The Retirement Board is composed of nine members and two alternates. One member shall be the County Treasurer. Four members are appointed by the Board of Supervisors and shall be qualified electors of the County, one of which may be a member of the Board of Supervisors. One regular member and one alternate are elected by retired members of the system, one regular and one alternate are elected by safety members of the system and two regular members are elected by the general members of the system. The appointments are for three year terms.

Fiscal and Facilities Impacts:

Budgeted: Yes **Special Instructions:**

Direct the Clerk of the Board to notify the Retirement Board Office of the appointment.

Attachments:

Resignation letter of Retirement Board Member R. Guy Kraines

Authored by:

Michael Allen, Chief Deputy Clerk of the Board: (805) 568-2240