



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 14, 2014
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Herman D. Parker, Community Services Director (805) 568-2467
Director(s)
Contact Info: Dinah Lockhart, Deputy Director of HCD (805) 568-3523
SUBJECT: **Subrecipient Agreement with Good Samaritan Shelter for Supportive Housing Program Grant for the Period Beginning October 1, 2013 and Ending September 30, 2015**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A) Approve and authorize the Chair of the Board of Supervisors to execute a Supportive Housing Program Subrecipient Agreement with Good Samaritan Shelter in the amount of \$122,209 (Attachment A); and
- B) Determine that the approval and execution of the Subrecipient Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the activities are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activities in question may have a significant effect on the environment, the activities are not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

On October 18, 2011, the Board of Supervisors authorized the Community Services Department (CSD) to submit a consolidated application to the United States Department of Housing and Urban Development (HUD) for homeless assistance funding through the Continuum of Care (CoC) Homeless Assistance Programs as authorized by Subtitle C of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C., § 11301 et seq.). The consolidated application included a new program

application for Lompoc Transformative Housing to be administered by Good Samaritan Shelter. On September 23, 2013, HUD notified the County that the application for Lompoc Transformative Housing to be administered by Good Samaritan Shelter was selected for final funding in the amount of \$125,189 over two years, of which \$2,980 will be retained by the County for grant administration and \$122,209 will be passed to Good Samaritan Shelter, as subrecipient, for service delivery and program administration. The Board's approval of the Supportive Housing Program Subrecipient Agreement will provide Good Samaritan Shelter with federal funds for the delivery of transitional housing to homeless families for the period beginning October 1, 2013 and ending September 30, 2015 in compliance with federal requirements.

Background:

Authorized by the McKinney-Vento Homeless Assistance Act, the Supportive Housing Program, part of the CoC Homeless Assistance Programs, is designed to promote the development of supportive housing and supportive services to assist homeless individuals and families in their transition from homelessness and to enable them to live as independently as possible.

The Santa Maria/Santa Barbara County CoC is a county-wide planning network comprised of non-profit and government entities that plan for and provide housing and services for homeless individuals and families. CSD, on behalf of the County as the 'lead agency' of the Santa Maria/Santa Barbara County CoC, prepares and submits the consolidated application for competitive funding through the CoC Homeless Assistance Programs. In addition, the County, through CSD, applies for funding for individual programs, such as Lompoc Transformative Housing, as part of the consolidated application.

At its October 18, 2011 hearing, the Board directed CSD staff to submit a new program application for transitional housing for homeless families in the Lompoc Valley under HUD's Fiscal Year 2011 CoC Homeless Assistance Competition. The County submitted an application requesting \$125,189 over two years to support the delivery of transitional housing and supportive services to six homeless families. On March 13, 2012, HUD notified the County that the application for Lompoc Transformative Housing to be administered by Good Samaritan Shelter was conditionally selected for funding. The County submitted a Technical Submission, or detailed project plan, to HUD on August 29, 2013 to finalize its selection. On September 23, 2013, HUD notified the County that the application for Good Samaritan Shelter's Lompoc Transformative Housing program was selected for final funding.

The County will act as grantee and financial pass-through for Good Samaritan Shelter for Lompoc Transformative Housing. As grantee, the County will be responsible for contract management and compliance oversight.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized</u> <u>On-going Cost:</u>	<u>Total One-Time</u> <u>Project Cost</u>
General Fund			
State			
Federal			\$ 125,189.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 125,189.00

Narrative: As authorized by HUD, the County will share a portion of the funds to be spent on grant administration with Good Samaritan Shelter. Of the \$5,961 in grant administration funds awarded for Lompoc Transformative Housing, \$2,980 will be retained by the County and the balance will be passed to Good Samaritan Shelter.

Key Contract Risks:

The Supportive Housing Program is a federally-funded program subject to associated federal requirements. Good Samaritan Shelter has prior experience operating and managing federally-funded homeless assistance programs.

The Subrecipient Agreement is a cost reimbursement contract; the County will only reimburse Good Samaritan Shelter for costs that are eligible under the Supportive Housing Program and Subrecipient Agreement and documented in a manner that is acceptable to the County. CSD staff will continually assess the performance of Good Samaritan Shelter to determine if services are provided in compliance with applicable requirements. The County will provide payment after demonstration that reimbursable services have been provided.

Special Instructions:

Please email an electronic copy of the Minute Order to CSD, Housing and Community Development Division at HCD@co.santa-barbara.ca.us. Please execute three (3) originals of the Subrecipient Agreement and send to A.J. Quinoveva (x1090).

Attachments:

- Attachment A: Supportive Housing Program Subrecipient Agreement, Good Samaritan Shelter
- Attachment B: CEQA Notice of Exemption

Authored by:

A.J. Quinoveva, Housing and Community Development Division (805-560-1090)