



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: 2/11/2014
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: 4/5ths

TO: Board of Supervisors
FROM: General Services Matthew P. Pontes, Director (560-1011)
Contact Info: Celeste Manolas, Manager, Capital Projects (568-2622)
SUBJECT: New Cuyama Family Resource Center and Library, Project #8711
Accept Cash Donation; First District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

Risk Management, Community Services and Social Services

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Accept a cash donation of \$137,500 from the Cuyama Valley Family Resource Center, consistent with County Policy D4.1, for construction of the New Cuyama Family Resource Center and Library Project 8711;
- b) Approve the attached budget revision designating the funds be deposited into Fund 0030, Department 063, Account 8711; and
- c) Find that pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15162, no substantial changes are proposed and no new information of substantial importance has come to light regarding environmental effects of the project or of the sufficiency or feasibility of mitigation measures, and therefore these actions are within the scope of the New Cuyama Family Resource Center and Library project covered by the Mitigated Negative Declaration and Addendum (07NGD-00000-00019), approved and adopted by the Board for the New Cuyama Family Resource Center and Library project on August 14, 2012, and that therefore no new environmental document is required.

Summary Text:

In 2012, bids were received for the New Cuyama Family Resource Center and Library with the intent of awarding phases as funding became available. In November of 2012, the Board awarded contracts to begin construction of Phase I of the New Cuyama Family Resource Center and Library, which included site work and refurbishment of modulares associated with the Library portion of the Master Plan, entirely funded by Community Development Block Grants (CDBG) awarded in 2010 and 2012. In May of 2013, additional donations received by the Cuyama Valley Family Resource Center (CVFRC, a local 501 (c) (3) entity), allowed Phase II of the project to be awarded by the Board. At that time, although elements of the Master Plan Phase II were bid in accordance with California Public Contracts Code, they were omitted from the scope of work due to funding limitations.

At this time, the Cuyama Valley Family Resource Center (CVFRC, a local 501 (c) (3) entity) has pledged \$137,500 to complete some of the omitted alternates of the Phase II project. With acceptance of the gift consistent with the County's Acceptance of Gifts Policy, and approval of the budget revision, additional exterior work that includes landscaping, irrigation, fencing, a gravel parking area, and skirting at the modulares, can be completed within eight weeks of the award of the contract.

Background:

The Community Center, which houses both the Family Resource Center facility and Library adjacent to the existing clinic, has created a hub of government services to the rural, remote community of Cuyama Valley, and has provided a modern building meeting the needs of the existing Family Resource Center and Library programs. With completion of the site work items and skirting, the complex will have enhanced safety and security, and an upgrade in available parking.

The New Cuyama Family Resource Center and Library modular refurbishment is complete, and the facilities are occupied. At the time the Phase II project was awarded in May of 2013 to refurbish modulares and construct the portion of the facility to be utilized by the Family Resource Center, funding limitations precluded site work including fencing, limited landscaping and irrigation, and a gravel parking lot from being included in the project scope, along with skirting on the modulares, although all of these elements were bid as alternates in the overall project bid. At this time the CVFRC has pledged an additional \$137,500 to allow the site work items, as well as skirting, to be added to the facility.

As detailed in the November 13, 2012 Board letter, the plans and specifications were developed in a manner which allowed the complete project to be built in separate phases based on funds available. A total of \$450,000 was awarded to the project from two CDBG grants; \$250,000 was awarded in 2010 and another \$200,000 allocated in 2012. An additional \$370,000 was donated by the CVFRC in 2013 to allow the Phase II construction, and with funds totaling \$137,500 ready to be gifted by the CVFRC to the County, sufficient funding to cover construction and soft costs will allow the site work and skirting to be completed. The total cost of the project, inclusive of all phases and the proposed additional funds, is \$957,500.

CEQA:

A Mitigated Negative Declaration for the New Cuyama Community Center Master Plan was adopted by the Board on July 1, 2008. Also, on August 14, 2012, an addendum to the Mitigated Negative Declaration was approved by the Board pursuant to CEQA Section 15164. The addendum assessed the environmental impact(s) associated with implementation of the New Cuyama Community Center Plan, primarily on the basis of a smaller modular structure, as required by the California Environmental Quality Act (CEQA) (California Public Resources Code 21000 et seq.) and in compliance with the State

CEQA Guidelines (14 California Code of Regulations 15000 et seq.). The complete addendum with exhibits may be found at the following link:

http://www.countyofsb.org/uploadedFiles/General_Services/Capital_Projects/CEQA/CEQA%20ADDENDUM%20NCCCMP_w_MND.PDF.

Fiscal and Facilities Impacts:

Budgeted: Yes

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
CVFRC Gift	\$ 137,500.00		\$137,500.00
Total	\$ 137,500.00		\$137,500.00

Narrative:

The Board of Directors of the CVFRC, a 501(c) (3) which is the repository of all private donations made for the purpose of constructing this project, holds \$137,500 in donations pledged for the additional work. All gifts to the County are to be accepted directly from the CVFRC, and upon execution of the budget revision, will be available in fund 0030, Department 063, Account 8711.

Staffing Impacts:

None

Legal Positions:
0

FTEs:
0

Special Instructions:

Please forward one copy of the minute order to Celeste Manolas, General Services Department - Support Services Division.

Attachments:

1. Budget Revision 0003258

Author:

Celeste Manolas, General Services