



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: 2/18/14  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors

**FROM:** Department Director(s) Contact Info: Mona Miyasato, County Executive Officer  
Michael Allen, Chief Deputy Clerk of the Board - 568-2240

*John Alvarez for  
M. Miyasato*

**SUBJECT:** Amendments to the 2014 Board of Supervisors' Schedule of Meeting Dates and Locations.

**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

Consider and approve amendments to the 2014 Board of Supervisors' schedule of meeting dates and locations as follows:

- a) Add a meeting of the Board of Supervisors for Monday, March 10, 2014 at 10:00 AM in the Hart Auditorium, CenCal Health Building, 4050 Calle Real, Santa Barbara, to conduct a working session to review budgetary trends and organizational priorities for FY 2014-15;
- b) Cancel the regularly scheduled Board meeting of April 8, 2014; and
- c) Schedule FY 2014-15 Budget Workshops for April 8, 9, and 10, 2014 at 9:00 AM in the County Administration Building, Board of Supervisors Hearing Room, Fourth Floor, 105 E. Anapamu Street, Santa Barbara.
- d) Add a regular meeting of the Board for Tuesday, April 22, 2104.

**Summary Text:**

Over the past 60 days, staff examined several concepts designed to enhance the timeliness and delivery of fiscal data and to maximize the efficiency and transparency of the FY 2014-15 budget development process leading up to Budget Hearings scheduled for the second week June.

The recommended actions reflect a modified approach to the budget development process by amending the meeting schedule to accommodate a working session on Monday March 10, 2014 and Budget Workshops on Tuesday, April 8, Wednesday, April 9, and Thursday, April 10, 2014 in Santa Barbara.

March Working Session: At the working session scheduled for Monday, March 10, 2014, staff will present current and projected fiscal trends, review current funding issues, and provide the Board with an opportunity to discuss organizational priorities to be considered by County departments in the development of presentations during Budget Workshops. The session will be a noticed meeting and open to the public, and will allow for greater detail, discussion and interaction to occur than typically afforded at a regularly scheduled meeting.

April Budget Workshops. Budget Workshops are scheduled to begin at 9:00 a.m. on Tuesday, April 8, 2014 in Santa Barbara. The County Executive Office will initiate the workshops with a presentation highlighting fiscal conditions with departmental budget presentations scheduled for Tuesday, April 8, Wednesday, April 9, and Thursday, April 10, 2014. The earlier schedule is in response to requests by the Board to hear the departments' operating plans earlier in the process. It will also allow the CEO to receive Board and public input prior to the release of the FY14-15 Recommended Operational Plan and Budget.

May Release of Recommended Operational Plan and Budget. Following the workshops, the CEO will finalize and distribute the Recommended Budget by mid-May.

June Budget Hearings. Budget Hearings in which the Board approves the FY14-15 Recommended and FY 2015-16 Proposed Budgets are anticipated to take two days during the second week in June and will be scheduled by a separate Board Letter in May.

April 22, 2014 Board Meeting. Given the cancellation of the regular meeting of April 8, 2014 to accommodate Budget Workshops and the increased length of the Board meetings in March and potentially in April, it was suggested through the agenda review process with the Chair that the Board consider adding a Board meeting on April 22, 2014, a fourth Tuesday. There will not be a meeting of the Board on April 29, 2014, a fifth Tuesday.

Upon approval of this request, all County departments will be advised of the amendments to the meeting schedule. As such, staff is requesting that the Board approve recommendations a) through c).

**Background:**

The 2014 meeting schedule of the Board of Supervisors was adopted on December 3, 2013. Based on business necessity, the schedule of Board meeting dates and locations is amended as appropriate.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Special Instructions:**

Direct the Clerk of the Board to notify Department Directors and appropriate staff of this amendment to the 2014 meeting schedule.

**Attachments:**

Amended 2014 Schedule of Board of Supervisors' meeting dates and locations.

**Authored by:**

Michael Allen, Chief Deputy Clerk of the Board

568-2240

## 2014 Board of Supervisors Schedule

### Meeting Dates and Locations

Amended February 18, 2014

Jan 7	Santa Barbara (1 <sup>st</sup> Mtg. 2014)	Jul 1	Santa Barbara
Jan 14	Santa Maria	Jul 8	Santa Maria
Jan 21	Santa Barbara	Jul 15	No Mtg. ~ NACO
Jan 28	No Mtg. ~ 4 <sup>th</sup> Tues.	Jul 22	No Mtg. ~ 4 <sup>th</sup> Tues.
		Jul 29	No Mtg. ~ 5 <sup>th</sup> Tues.
Feb 4	Santa Barbara	Aug 5	No Mtg. ~ Summer Recess
Feb 11	Santa Maria	Aug 12	No Mtg. ~ Summer Recess
Feb 18	Santa Barbara	Aug 19	Santa Barbara
Feb 25	No Mtg. ~ 4 <sup>th</sup> Tues.	Aug 26	Santa Maria
Mar 4	Santa Barbara		
<u>Mar 10</u>	<u>Budget Working Session (SB)</u>	Sep 2	Santa Barbara
Mar 11	Santa Maria	Sep 9	Santa Maria
Mar 18	Santa Barbara	Sep 16	Santa Barbara
Mar 25	No Mtg. ~ 4 <sup>th</sup> Tues.	Sep 23	No Mtg. ~ 4 <sup>th</sup> Tues.
		Sep 30	No Mtg. ~ 5 <sup>th</sup> Tues.
Apr 1	Santa Barbara	Oct 7	Santa Barbara
<u>Apr 8</u>	<u>Cancelled</u>	Oct 14	Santa Maria
<u>Apr 8, 9, 10</u>	<u>Budget Workshops (SB)</u>		
Apr 15	Santa Barbara	Oct 21	Santa Barbara
<u>Apr 22</u>	<u>Santa Barbara</u>	Oct 28	No Mtg. ~ 4 <sup>th</sup> Tues.
Apr 29	No Mtg. ~ 5 <sup>th</sup> Tues.		
May 6	Santa Barbara	Nov 4	Santa Barbara
May 13	Santa Maria	Nov 11	No Mtg. ~ Veteran's Day
May 20	Santa Barbara	Nov 18	No Mtg. ~ CSAC
May 27	No Mtg. ~ 4 <sup>th</sup> Tues.	Nov 25	No Mtg. ~ Thanksgiving
Jun 3	Santa Barbara	Dec 2	Santa Barbara
Jun 9, 11, 13	Budget Hearings	Dec 9	Santa Maria
Jun 17	Santa Maria	Dec 16	No Mtg. ~ Winter Recess
Jun 24	No Mtg. ~ 4 <sup>th</sup> Tues.	Dec 23	No Mtg. ~ Winter Recess
		Dec 30	No Mtg. ~ Winter Recess
		Jan 6	Santa Barbara (1 <sup>st</sup> Mtg. 2015)
		Jan 13	Santa Maria

#### Anticipated Early Docketing Deadlines

#### Meeting Date

Jan. 7, 2014  
 Jun. 3, 2014  
 Sep. 9, 2014  
 Dec. 9, 2014  
 Jan. 6, 2015

#### Docketing Deadline Date

Thurs. Dec. 19, 2013 (Due to Winter Holidays)  
 Wed. May 21, 2014 (Due to Memorial Day)  
 Wed. Aug. 27, 2014 (Due to Labor Day)  
 Tues. Nov. 25, 2014 (Due to Thanksgiving)  
 Thurs. Dec. 18, 2014 (Due to Winter Holidays)