



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Planning and
Development
Department No.: 053
For Agenda Of: March 18, 2014
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Glenn S. Russell, PhD, Director, Planning and Development,
Director(s) (805) 568-2085

Contact Info: Jeffrey Hunt, AICP, Deputy Director, Long Range Planning Division,
(805) 568-2072

SUBJECT: 2013 Comprehensive Plan Annual Progress Report

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- A. Receive and file the *2013 Comprehensive Plan Annual Progress Report* (Attachment 1) as required by Government Code Section 65400, and
- B. Determine that the Board of Supervisors' action is not a project, pursuant to CEQA Guideline Section 15378(b)(5).

Background:

Government Code Section 65400 requires the "planning agency" of certain cities and all counties to provide by April 1 of each year an annual report to the "legislative body," the Governor's Office of Planning and Research (OPR), and the California Department of Housing and Community Development (HCD) documenting the status of the comprehensive plan and progress in its implementation, the progress in meeting County's share of regional housing needs, and the level of consistency with State guidelines on mandated elements of the plan.

For purposes of Government Code Section 65400, Santa Barbara County Code Section 2-25.1 establishes the County Planning Commission and the Montecito Planning Commission as the planning agency for the County. The Board of Supervisors is the legislative body for the County. As a result, the

County Planning Commission and Montecito Planning Commission receive, file, and provide by April 1 of each year the annual progress report to the Board of Supervisors, OPR, and HCD.

Enclosed is the County's *2013 Comprehensive Plan Annual Progress Report*, which includes data tables on housing element implementation and annual building activity (Attachment 1), and 2014-2015 Annual Work Program (Attachment 2). The report summarizes programs undertaken by the Planning and Development Department in 2013 (January 1, 2013 through December 31, 2013) to maintain and implement the County's Comprehensive Plan. The report also provides details on housing production, including a subsection on the Isla Vista plan area. Specifically, the report is divided into the following sections:

1. Purpose of the Annual Progress Report,
2. Structure of the Comprehensive Plan and Supporting Documents,
3. Comprehensive Plan Amendments and Implementation Activities for 2013,
4. Housing Element Activity, and
5. 2014-2015 Work Program.

In summary, the County continues to make progress towards maintaining and implementing the Comprehensive Plan and meeting its share of regional housing needs.

Planning Commissions Recommendations:

The Montecito Planning Commission and County Planning Commission reviewed the annual progress report on February 26, 2014 and March 5, 2014, respectively, and voted 5-0 to receive, file, and provide the report to the Board of Supervisors, OPR, and HCD. The planning commission staff reports (Attachments 2 and 4) and action letters (Attachments 3 and 5) are enclosed. Staff will provide the report to OPR and HCD by April 1, 2014.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Preparation of the Comprehensive Plan Annual Progress Report is a State-mandate and is budgeted in the Long Range Planning Division of the Planning and Development Department on page D-168 of the County of Santa Barbara Operating Plan, Fiscal Year 2013-14 Recommended Budget. Staff spent approximately 100 hours/\$6,500 preparing and presenting the report to the Planning Commissions.

Special Instructions:

The Clerk of the Board shall forward a copy of the minute order to the Planning and Development Department, Attention: David Villalobos, Hearing Support.

Attachments:

- Attachment 1: *2013 Comprehensive Plan Annual Progress Report*
- Attachment 2: Montecito Planning Commission Staff Report (dated February 10, 2014)
- Attachment 3: Montecito Planning Commission Action Letter (dated February 26, 2014)
- Attachment 4: County Planning Commission Staff Report (dated February 20, 2014)
- Attachment 5: County Planning Commission Action Letter (dated March 5, 2014)

Authored By:

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