

ATTACHMENT

B

**JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG) PROGRAM  
2014/15 DIRECT ALLOCATION APPLICATION  
SECTION I: APPLICANT INFORMATION**

<b>JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG) PROGRAM 2014/15 DIRECT ALLOCATION APPLICATION SECTION I: APPLICANT INFORMATION</b>				
APPLICANT NAME		TELEPHONE NUMBER	CFDA#	FEDERAL EMPLOYER IDENTIFICATION NUMBER
			16.523	
STREET ADDRESS		CITY	STATE	ZIP CODE
MAILING ADDRESS (if different)		CITY	STATE	ZIP CODE
				\$
<b>AGENCY INFORMATION</b>				
		July 1, 2014 thru June 30, 2015		
AGENCY NAME				
NAME, TITLE OF PROJECT DIRECTOR			TELEPHONE NUMBER	
STREET ADDRESS			FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
<b>DESIGNATED PROJECT DIRECTOR</b>				
NAME, TITLE			TELEPHONE NUMBER	
STREET ADDRESS			FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
NAME AND TITLE			TELEPHONE NUMBER	
STREET ADDRESS			FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)			TELEPHONE NUMBER	
STREET ADDRESS	CITY	STATE	ZIP CODE	FAX NUMBER
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
APPLICANT'S SIGNATURE				DATE

## SECTION II: PROJECT INFORMATION

### A. PROJECT DESCRIPTION:

**Part I:** In the space below #5, provide the following project information:

1. Describe the project(s)/program(s) to be supported with JABG funds.
2. Define project goals and major activities/services.
3. Define the juvenile justice population(s) to be served by the project, including the estimated number of youth.
4. Support the project need with local data/information.
5. Describe staffing, including classification and number of staff required to achieve project goals.

**Part II:** Further identify the target population for your program by completing the table below. Place an "X" next to at least one population segment (or "not applicable") in each of the six designated areas. Multiple boxes may be checked in any one area. Each "X" shall indicate the populations, if any, to which the program intends to offer targeted services. Targeted services include any services or approaches **specifically designed** to meet the needs of the population (e.g. gender specific, culturally based, developmentally appropriate services).

TARGET POPULATION	
<b>1. RACE</b>	<b>4. AGE</b>
<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Under 11
<input type="checkbox"/> Asian	<input type="checkbox"/> 12-13
<input type="checkbox"/> Black/African American	<input type="checkbox"/> 14-15
<input type="checkbox"/> Hispanic or Latino (of any race)	<input type="checkbox"/> 16-17
<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> 18 and over*
<input type="checkbox"/> Other Race	
<input type="checkbox"/> White/Caucasian	
<b>2. JUSTICE</b>	<b>5. GEOGRAPHIC</b>
<input type="checkbox"/> At-Risk Population (no prior offense)	<input type="checkbox"/> Not applicable
<input type="checkbox"/> First Time Offenders	<input type="checkbox"/> Rural
<input type="checkbox"/> Repeat Offenders	<input type="checkbox"/> Suburban
<input type="checkbox"/> Sex Offenders	<input type="checkbox"/> Tribal
<input type="checkbox"/> Status Offenders	<input type="checkbox"/> Urban
<input type="checkbox"/> Violent Offenders	
<b>3. GENDER</b>	<b>6. OTHER POPULATIONS</b>
<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable
<input type="checkbox"/> Male	<input type="checkbox"/> Mental Health
<input type="checkbox"/> Female	<input type="checkbox"/> Pregnant
	<input type="checkbox"/> Substance Abuse
	<input type="checkbox"/> Truant/Dropout

\*Participants 18 years and over must be under the jurisdiction of the juvenile justice system.

**PROGRAM PURPOSE AREA(S):** All funded projects must fall within one or more federally recognized purpose areas established for JABG. Attachment B includes a detailed listing of the 18 program purpose areas from which each applicant must choose. Each separate program purpose area identified in this section will require subsequent data reporting on quarterly progress reports to the BSCC. For this reason, applicants are encouraged to consolidate their programs into one program purpose area whenever possible. In addition to the Program Purpose areas, and as mentioned previously, the SACJJDP encourages JABG recipients to align the use of their direct allocation with the three priority areas that are identified in the SACJJDP's Strategic Plan. The three priority areas are: (1) Disproportionate Minority Contact, (2) Evidence-Based Practices, and (3) a strategy to support efforts to develop and strengthen services, programs, and policies that promote positive outcomes for youth, their families, and communities. More information about these priority areas is provided in the Overview of Grant Award section of this application.

In the space below, please indicate the selected program purpose area(s) by number and topic, and the federal dollar amount allotted to each. (*Example: #8 Juvenile Drug Courts - \$47,189*)

- B. **FEDERAL PERFORMANCE MEASURES:** All grantees must report data to the BSCC on mandatory **Core Measures** developed by the OJJDP (see table below). Additionally grantees are to report on the performance indicators for each program purpose area identified in their application. Once a program purpose area(s) has been chosen in Section II-A above, applicants are to click the corresponding PDF link(s) below to locate the performance measure grid that identifies the data to be collected and reported. Please note the grid identifies the mandatory measures to be collected in the "Output/Outcome Measures" column and the precise data to be reported in the "Reporting Format" column. Applicants must select **at least one** Output Measure **and** one Outcome Measure for each program purpose area identified. In the space below, please indicate the selected program purpose area(s) by number and topic, along **with at least one** Output Performance Measure **and one** Outcome Performance Measure that will be reported throughout the grant period. (*Example: #8 Juvenile Drug Courts – Output Measure/Number of drug court slots – Outcome Measure/Number and percent of eligible youth to enter the drug court.*)

Data to be collected will fall into either one or both of the following categories:

- Direct Service - Defined as an actual service with an individual or group which could take the form of mentoring, counseling, or educational activities. The efforts of these services are defined as prevention, intervention, or rehabilitative.
- System Improvement – Defined as efforts to make desired changes in overall practices, policies or procedures through activities such as hiring personnel, providing training or technical assistance, purchasing equipment/supplies or new information systems, or conducting research.

Grantees must determine which category best describes their project, as this will later determine the data to be collected in the quarterly progress reports.

## JABG Purpose Areas

### Core Measures

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 1 Graduated Sanctions

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 2 Facilities

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 3 Hiring Court Staff/Pretrial Services

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 4 Hiring Prosecutors

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 5 Funding for Prosecutors

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 6 Training Law Enforcement/Court Personnel

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 7 Gun Courts

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 8 Drug Courts

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 9 Juvenile Records

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 10 Information Sharing

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 11 Accountability-Based Programs

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 12 Risk/Needs Assessments

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 13 School Safety

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 14 Restorative Justice

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 15 Court/Probation Programming

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 16 Hiring Detention/Corrections staff

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 17 Reentry

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

### 18 Indigent Defense

Performance Measures Matrix  
([PDF](#) | [MS Word](#))

C. **R.E.D. REGIONAL TRAINING:** In the space below enter the number and position(s) of the staff you intend to send to R.E.D. regional trainings.

## SECTION III: BUDGET INFORMATION

**A. WAIVER AND MATCH CALCULATION:** Completion of this segment of the budget section is only for those applicants receiving waivers of funding from other jurisdictions. Applicants not receiving waivers may skip to the next segment – part B of this budget section.

1.	Applicant unit of local government direct grant amount	(A)	\$	0
2.	Additional direct grants received from other eligible recipients (waivers):			
	Waiving jurisdiction:	Waiver Amount:		
		\$ 0		
		\$ 0		
		\$ 0		
	Total amount from other recipients	(B)	\$	0
3.	Total amount of federal award (A + B)	(C)	\$	0
4.	Cash Match (C / .9 x .1) (round to nearest dollar)	(D)	\$	0
5.	Total Project Costs (C + D) (round to nearest dollar)	(E)	\$	0

NOTE: The above Waiver and Match table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

**B. BUDGET LINE ITEM TOTALS:** Please complete the applicable fields in the following table for the proposed budget.

- Administrative overhead may not exceed 5% of the total grant funds requested.
- With the exception of new and permanent construction projects requiring a 50% cash match, the required cash match for all other projects is 10% of the total project costs. See Attachment A for pre-calculated 10% match amounts based on federal formula (federal allocation divided by 0.9 X .10 for each line item).
- Other may include travel related costs for participants attending the DMC regional training (see Overview of Grant Award and Application Requirements).

Budget Line Items	Grant Funds	Cash Match	Total
Salaries and Benefits			\$ -
Services and Supplies			\$ -
Professional Services			\$ -
CBO Contracts			\$ -
Administrative Overhead			\$ -
Fixed Assets/Equipment			\$ -
Other			\$ -
<b>Total</b>	\$ -	\$ -	\$ -

NOTE: The budget table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

D. **BUDGET LINE ITEM DETAILS:** Provide sufficient detail/breakdown to explain how the requested funds outlined in the table above will be expended in each applicable line item. Detail total must equal detail of line item totals in above table. Identify match items, their respective dollar amounts, and source of the match funds.

1. **SALARIES AND BENEFITS:** Number of staff, classification, salary and benefits.
2. **SERVICES AND SUPPLIES:** Includes leases, rent, and utilities.
3. **PROFESSIONAL SERVICES:** Includes evaluator, consultant services, therapists, and other professionals as required.
4. **COMMUNITY-BASED ORGANIZATIONS:** Name of organization and services to be provided.
5. **ADMINISTRATIVE OVERHEAD:** Indicate percentage and how calculated. This total may not exceed 5% of the grant funds.
6. **FIXED ASSETS/EQUIPMENT:** Office equipment, vehicles, and other equipment necessary to perform program activities.
7. **OTHER:** This includes travel, training costs, and any other items not covered above but necessary to meet program goals.

#### SECTION IV: LOCAL ADVISORY BOARD

In meeting the federal requirement, indicate in the spaces below the membership of the locally designated advisory board charged with reviewing the plan for expending JABG funds.

**Date of meeting to approve application:**

<u>Name</u>	<u>Title</u>	<u>Agency</u>

## SECTION V: GOVERNING BOARD RESOLUTION

As part of the grant application process, applicants must submit a resolution from the City Council/Board of Supervisors addressing specified issues. **Please see Attachment D for a Sample Resolution.** The resolution need not be submitted at the same time as the application document; however, the original resolution or copy thereof must be provided to the BSCC prior to a grant award agreement being signed. Resolutions may be directed by mail to the JABG Coordinator, Colleen Stoner at the Board of State and Community Corrections, 600 Bercut Drive, Sacramento, CA 95811.

## SECTION VI: AUDIT IDENTIFICATION

Grant recipients must submit an audit of expenditures within 120 days following the end of the grant period. Grantees may choose either a program specific audit or a single federal audit. Federal guidelines allow grant recipients receiving \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in a fiscal year to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the \$500,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this application, please **check one of the boxes** below to indicate the grantee's choice for meeting the audit requirement.

☐ In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the identified grant will be included in the City/County **Single Federal Audit Report**, which will be submitted to the BSCC within the required timeframe of 120 days from the end of the 12-month grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates reasons for the extension and the timeframe needed.

OR

☐ In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a **Program Specific Final Audit Report** to the BSCC within the required timeframe of 120 days from the end of the 12-month grant period.

PLEASE E-MAIL YOUR COMPLETED APPLICATION  
BY MAY 30, 2014

To  
[Colleen.Stoner@bscc.ca.gov](mailto:Colleen.Stoner@bscc.ca.gov)