




BOARD OF SUPERVISORS    Agenda Number:  
AGENDA LETTER

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: County Executive Office  
Department No.: 012  
For Agenda Of: May 20, 2014  
Placement: Set Budget Hearings for  
6/9/14  
  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s)    Mona Miyasato, County Executive Officer   
Contact Info: Tom Alvarez, Budget Director 568-3400

**SUBJECT:** Hearings for the Fiscal Year 2014-15: Recommended Operating Plan and Budget for Santa Barbara County; and Recommended Budget for Santa Barbara County as Successor Agency to the former County of Santa Barbara Redevelopment Agency

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

It is recommended that the Board of Supervisors for the County of Santa Barbara:

1. Receive the Fiscal Year 2014-15 Recommended Operating Plan and Budget for the County of Santa Barbara; and
2. Set hearing for the Fiscal Year 2014-15 Recommended Operating Plan and Budget for the County of Santa Barbara to begin Monday, June 9, 2014 and continue if necessary, through Friday, June 20, 2014, with specific hearings scheduled for Monday, June 9, 2014 and only if needed Wednesday, June 11, 2014.

It also is recommended that the Board of Supervisors for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency:

1. Receive the Fiscal Year 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency; and
2. Set hearing for the Fiscal Year 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency to

begin Monday, June 9, 2014 and continue if necessary, through Friday, June 20, 2014, with specific hearings scheduled for Monday, June 9, 2014 and only if needed Wednesday, June 11, 2014

### **Summary Text:**

The Fiscal Year 2014-15 Recommended Operating Plan and Budget (Attachment A) for Santa Barbara County is hereby submitted to the Board of Supervisors. The Fiscal Year 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency will be submitted separately before the budget hearings. Budget hearings for both are scheduled for the week of June 9-11, 2014, and if necessary, may be continued into the week of June 16-20, 2014.

### **Background:**

Budget Hearings are scheduled to begin at 9:00 a.m. on Monday, June 9, 2014. The County Executive Office will begin with a presentation highlighting the major issues and funding allocations in the Fiscal Year 2014-15 Recommended Budget, and any significant changes made since the April Budget Workshops. Board discussions, deliberation and adoption of the budget are scheduled for Monday, June 9 and Wednesday, June 11, if necessary. The schedule is provided in Attachment C. In line with past practice, Budget Hearings will also be noticed for the week of June 16-20 in the event additional time is needed.

The Recommended Budgets -- for the County of Santa Barbara; and for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency -- will be posted on the County's website at <http://www.countyofsb.org/default.aspx> on Friday, May 16, 2014 and will be available for public review at the Clerk of the Board office, 105 East Anapamu Street, Room 407, Santa Barbara, California, between 8:00 a.m. and 5:00 p.m., weekdays and at the public libraries during their posted operating hours. Budget hearings and availability of the Recommended Budgets will be noticed (Attachment B) no later than Wednesday, May 28, 2014 in the Santa Barbara News-Press, Lompoc Record, Santa Ynez Valley News, and the Santa Maria Times. The printed and bound version of the Fiscal Year 2014-15 Recommended Operating Plan and Budget for Santa Barbara County is available to the public for \$40.00 to cover the cost of printing by contacting the County Executive Office at 805-568-3400.

### **Ongoing Contracts and Grants**

In order to efficiently manage the Board's agenda, a list of on-going grants and contracts, by department, will be presented at budget hearings with a recommendation that the Board approve, as a group, their renewal for FY 2014-15. This process is only for single year contracts, not multi-year agreements. To qualify for this process:

1. all contract terms and conditions, including contract scope of work, must remain unchanged from the prior contract, and
2. the value of the contract cannot change by more than 10% of the prior year

Ongoing contracts or grants in amounts that exceed 10% must be individually presented to the Board for approval. *If rates or units of service change, the contract may qualify for the on-going contracts process if these changes are clearly disclosed on the ongoing contract list.*



### **Outside Agency Requests**

Outside agencies or community-based organizations seeking funding in the Fiscal Year 2014-15 Budget for Santa Barbara County that have not yet submitted requests to the County Executive Office may apply for monies by submitting a Letter of Request to the Clerk of the Board (address above) before 5:00 PM on June 2, 2014. Outside agencies/organizations submitting funding requests will make a three minute presentation on Monday, June 9, 2014 at approximately 1:00 PM. This is not time certain. (See Attachment C)

The Letter of Request shall include:

- Legal name of the agency/organization
- Organizations mission/purpose statement
- Name of person authorized as point of agency/organization contact with email and phone number
- Project/program title
- Requested dollar amount
- Statement of work to be completed with requested funds
- Anticipated public outcome/benefit directly resulting from program/project, and
- Timeline and estimated completion date of program/project.

If the Board approves specific project/program funding to an outside agency/organization through this process, a contract, based on the Letter of Request, will be established between the County and the outside agency in compliance with all applicable contracting legal authorities and policies.

### **Budget Inquiry Forms**

Members of the Board of Supervisors may have questions which the County Executive Office (CEO) can answer prior to Budget Hearings. A form (Attachment D) has been included with this letter to facilitate such inquiries between now and the start of Budget Hearings on June 9, 2014. Additional copies of the form will be available in the CEO's and Board's offices. This form enables the questions and answers to be documented facilitating the ability for others who may have similar questions to be aware of the answer which provides the Board with consistent information during their budget deliberations.

### **Fiscal and Facilities Impacts:**

As indicated in the Fiscal Year 2014-15 Recommended Budget.

### **Special Instructions:**

The Clerk of the Board is requested to notice the budget hearings and availability of the Fiscal Year 2014-15 Recommended Budgets in the Santa Barbara News-Press, Lompoc Record, Santa Ynez Valley News, and the Santa Maria Times no later than Wednesday, May 28, 2014.

### **Attachments:**

- A. FY 2014-15 Recommended Operating Plan and Budget for Santa Barbara County
- B. Notice of Public Hearing
- C. Draft Schedule of Departmental Budget Presentations
- D. Board Inquiry Form

Subject: Hearing Schedule-Notice of FY 2014-15 Operating Plan and Budget

Date: 5/20/2014

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**Authored by:**

Richard Morgantini, Fiscal and Policy Analyst 568-3400

**cc:** Department Directors  
Assistant County Executive Officers  
Fiscal and Policy Analysts  
Recognized Labor Organizations

**Attachment B**  
**PUBLIC NOTICE**

**NOTICE OF PUBLIC HEARING**  
**SANTA BARBARA COUNTY**  
**RECOMMENDED BUDGET FOR THE 2014-2015 FISCAL YEAR**

Notice is hereby given that on Monday, June 9, 2014, at 9:00 a.m. in the Board of Supervisors' Hearing Room, Fourth Floor, County Administration Building, 105 East Anapamu Street, Santa Barbara, California; the Board of Supervisors will meet for the purpose of conducting Public Hearings on:

- The Fiscal Year 2014-2015 Recommended Budget for the County of Santa Barbara. The Recommended Budget for the County of Santa Barbara includes the County's General Operational Budget as well as budgets of special districts governed by the Board of Supervisors; and
- The Fiscal Year 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency.

The hearings are scheduled for June 9<sup>th</sup> including the Board of Supervisors' final determinations. An additional hearing date has been scheduled on June 11<sup>th</sup> should additional deliberations be needed; however, the Board may choose to extend the hearings through June 20, 2014. A tentative daily schedule is available at the County Executive Office, 105 East Anapamu Street, Room 406, Santa Barbara, California; however, individual times on that schedule are subject to change.

Any member of the public may submit written comments and appear at the hearing and be heard regarding any item in the Recommended Budgets or for the inclusion of additional items. All proposals for revisions shall be submitted in writing to the Clerk of the Board of Supervisors before the close of the public hearing. The Board will receive staff's recommended final budget changes which will be available for public review before the Board takes final action on them.

In compliance with the Americans with Disabilities Act, persons needing special assistance to participate in these hearings may contact the Clerk of the Board at (805) 568-2240. Notification of at least 48 hours prior to the meeting will enable the Clerk to make reasonable arrangements.

A copy of the Fiscal Year 2014-2015 Recommended Budgets for the County of Santa Barbara; and for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency, will be available for public review on May 16, 2014 at the Clerk of the Board office, 105 East Anapamu Street, Room 407, Santa Barbara, California, between 8:00 a.m. and 5:00 p.m. on weekdays. Copies will also be available at the County's Fourth District office at 401 East Cypress Avenue, Lompoc; and the Fifth District office at 511 East Lakeside Parkway, Santa Maria. Additional copies of the Fiscal Year 2014-2015 Recommended Budgets will be available for public review at all main libraries during library operating hours.

Questions may be directed to the County Executive Office at (805) 568-3400.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

Michael Allen  
CLERK OF THE BOARD OF SUPERVISORS

By \_\_\_\_\_  
Deputy Clerk



## Attachment C

### Monday, June 9, 2014

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<b>9:00 AM</b>	<b>Public Comment</b>
<b>9:15 AM</b>	<b>Budget Overview</b> ..... (Mona Miyasato)
<b>9:45 AM</b>	<b>Budget in Brief</b> .....Section C - Summary Financial Information (Tom Alvarez)
<b>10:30 AM</b>	<b>State Budget Update (May Revise)</b> ..... (Dennis Bozanich)
<b>10:45 AM</b>	<b>Break</b>
<b>11:00 AM</b>	<b>Functional Group Summaries</b>
	Policy & Executive.....(Terri Maus-Nisich)
	Health & Human Services .....(Terri Maus-Nisich)
	Public Safety..... (Renee Bahl)
	Community Resources & Public Facilities ..... (Renee Bahl)
	General Government & Support Services ..... (Renee Bahl)
<b>11:45 AM</b>	<b>Public Comment</b>
<b>Noon</b>	<b>Lunch</b>
<b>1:00 PM</b>	<b>Non-County Agency Requests</b>
	Outside Organizations and Non-County Agencies Requests (3 minutes)
<b>1:30 PM</b>	<b>General County Programs</b>
	Successor Agency and Fund Balances .....(Tom Alvarez)
<b>2:00 PM</b>	<b>Recommended Budget Hearing Summary</b> ..... (Mona Miyasato)
<b>2:15 PM</b>	<b>Preliminary Board Deliberations and Decision Making</b>
	Consider the approval of the 2014-2015 Recommended Budget for Santa Barbara County including Final Budget Adjustments, renewal of ongoing grants, renewal of ongoing contracts, and direction regarding the Adoption of Final Budget by Reference.
	Consider the approval of the 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency.
	<b>Adjournment</b>

### Wednesday, June 11, 2014

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<b>9:00 AM</b>	<b>Public Comment (as necessary)</b>
<b>9:15 AM</b>	<b>Board Deliberations and Decision Making (as necessary)</b>
	Consider the approval of the 2014-15 Recommended Budget for Santa Barbara County including Final Budget Adjustments, renewal of ongoing grants, renewal of ongoing contracts, and direction regarding the Adoption of Final Budget by Reference.

Subject: Hearing Schedule-Notice of FY 2014-15 Operating Plan and Budget

Date: 5/20/2014

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Consider the approval of the 2014-2015 Recommended Budget for the County of Santa Barbara as Successor Agency to the former County of Santa Barbara Redevelopment Agency.

### **Adjournment**

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Attachment D

Board Inquiry Form		Inquiry Number:												
<table border="1"><thead><tr><th colspan="2">Board Member</th></tr></thead><tbody><tr><td>Carbajal</td><td></td></tr><tr><td>Wolf</td><td></td></tr><tr><td>Farr</td><td></td></tr><tr><td>Adam</td><td></td></tr><tr><td>Lavagnino</td><td></td></tr></tbody></table>	Board Member		Carbajal		Wolf		Farr		Adam		Lavagnino		Department:	Date:
Board Member														
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Adam														
Lavagnino														
Page(s) of Budget Book:														
Request/Question:														
Response Prepared by:														
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