



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: June 17, 2014
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director, (805) 346-7101
Director(s)
Contact Info: Amy Krueger, Division Chief for Social Services Operations, (805) 346-7248

SUBJECT: Agreement with Family Care Network, Inc for the provision of an Independent Living Program for out-of-home care youth

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Family Care Network, Inc. to provide an Independent Living Program for Child Welfare Services/Probation youth for the period 7/1/14 through 6/30/15 for a total Agreement amount not to exceed \$210,000.00.
- b) Determine that the execution of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines Section 15061 (b) (3), finding that the execution of the Agreement is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

Through a competitive bidding process, the Department of Social Services selected Family Care Network, Inc. (FCNI) to provide a creative service delivery approach for the Independent Living

Program (ILP) which serves both Child Welfare Services and Probation youth. Program oversight will continue to be provided by the Santa Barbara County Department of Social Services ILP Coordinator. The goal of the ILP is to assist youth in making the transition from foster care to self sufficiency by providing services such as assistance in obtaining a high school diploma, career exploration, vocational training, job placement and retention, training in daily living skills, training in budgeting and financial management skills, substance abuse prevention, and preventive health activities. The Santa Barbara County ILP embraces academic education, self care education, and life skills education as the foundation for the ILP at the onset of services for youth aged 16 to 18 (optional for 14-15 year olds) and through the emancipation continuum. Education and training provided to former foster youth 18 to 20 involved with ILP includes housing information, counseling, employment, education, finances and other appropriate support and services in order to complete the youth's own efforts to achieve self-sufficiency.

This contract contains a clause that allows for termination by the department in the event funding from any source is diminished or becomes unavailable.

Background:

The State holds the Department accountable for compliance with Division 30 and 31 of the California Manual of Policy and Procedures and with the regulations cited therein; and services provided under this Agreement conform with Division 30 and 31 of the California Manual Policy and Procedures and with the regulations cited therein. These regulations necessitate ILP services to provide learning activities in the following areas: Money Management, Job Skills/Career Planning, Educational Planning, Health and Counseling, Living Independently, Resource Listing and Training, and Mentor Relationships. In addition, the Santa Barbara County ILP includes: an Aftercare Program, Transportation, Job Training, Involvement of Care Providers, and Integration of existing services, Survival Skills, Interpersonal/Social Skills and Computer Skills.

Performance Measure:

Core Outcome ILP Requirements	Plan
Education	100% of eligible youths in ILP will have an individualized and identified secondary education completion program.
Employment	100% of all eligible youths in ILP will be referred for an employment and/or work training assessment.
Resource Listing	100% of all eligible youth in ILP will have information, verbal and/or written provided to them in the areas of community resources.
Career Development	100% of all eligible youth in ILP will have information, verbal or written provided to them in the areas of job seeking, writing a resume, interviewing skills and employment expectations.
Health and Safety	100% of all eligible youth in ILP will have information, verbal and/or written provided to them in the areas of substance abuse, pregnancy prevention, and sexually transmitted diseases and will have a medical provider.
Financial Resources	100% of all eligible youth in ILP will have information, verbal or written provided to them in the areas of financial literacy, opening and maintaining an active bank account and successfully completing a budget.
Housing	100% of all eligible youth in ILP will have information, verbal or written provided to them in the areas of locating housing, utilities, basic understanding of landlord and tenant rights and keeping a home secure.
Daily Living Skills	100 % of all eligible youth in ILP will have a documented assessment

	of their daily living skills with identified activities for attaining competency in this area.
Survival Skills	100% of all eligible ILP youths will have a documented assessment of their survival skills with identified activities for attaining competency in this area.
Interpersonal/Social Skills	100% of all eligible ILP youths will have a documented assessment of their interpersonal/social skills with identified activities for attaining competency in this area.
Computer/ Internet Skills	100% of all eligible ILP youths will be tested for their computer/internet skills with an expectation that they possess basic skill levels with identified activities for attaining competency in this area.

Youth Target Outcomes	Plan
Money Management	<ul style="list-style-type: none"> Follows a budget = 85% Savings account = 90% Responsible banking = 75% Paying bills and wise spending = 75% Successfully completed TILP goals = 90%
Job Skills/Career Planning	<ul style="list-style-type: none"> Prepared resume and job applications = 100% Seeking work = 100% Has a job = 85% Established a career objective & goals = 95% Successfully completed TILP goals = 95%
Educational Planning	<ul style="list-style-type: none"> Able to complete HSD or equivalency = 100% Assigned a tutor = 25% Has completed HSD or equivalency = 95% Has a college or vocational training plan = 100% Enrolled in higher education or vocational training = 75% Successfully completed TILP goals = 95%
Health and Wellbeing	<ul style="list-style-type: none"> Referred to necessary services = 100% Currently receiving necessary health services = 100% Prepares healthy menus = 85% Engaged in positive social activities = 95% Uses MediCal or health insurance = 100% Successfully completed TILP goals = 95%
Independent Living	<ul style="list-style-type: none"> Follows a transportation plan = 100% Completed housing exercise = 100% Secured housing and furnishings = 100% of those seeking housing Successfully completed TILP goals = 95%

Personal and Community Resources	<ul style="list-style-type: none"> • Has all vital documents = 100% • Uses community resources = 80% • Successfully completed TILP goals = 90%
Permanent Supportive Relationships	<ul style="list-style-type: none"> • Has requested a mentor = 25% • Has an assigned mentor/intern = 30% • Has established a community-based support team = 70% • Successfully completed TILP goals = 90%

Key Contract Risks:

The risk assessment worksheet has been completed. FCNI is insured for General and Professional Liability. DSS has had a positive and productive relationship with FCNI. FCNI has been operating the ILP Program the last three (3) years. DSS is confident of FCNI's abilities to continue providing services through June 2015.

FCNI has been performing satisfactorily.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			\$ 95,460.00
Federal			\$ 114,540.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 210,000.00

Narrative:

Approval and execution of this contract will result in total direct contract expenditures of no more than \$210,000. Appropriations and associated funding for FY 2014-2015 are included in the Department of Social Services recommended budget under the Social Service Programs division. This contract is 100% funded by federal grant funds and state 2011 realignment funds. Funding levels are subject to change from year to year, depending on the federal grant amount the State receives. Execution of this Contract will not result in additional General Fund contributions. The Agreement contains a non-appropriation clause in the event funds are not appropriated.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send one (1) duplicate original Agreement and one (1) copy of the Minute Order to:

Department of Social Services
Attn: Contracts Coordinator
2125 S. Centerpointe Parkway
Santa Maria, CA 93455

Attachments:

Agreement for Services of Independent Contractor

Authored by:

Amy Krueger, Division Chief for Social Services Operations

cc: