

COUNTY CLERK-RECORDER-ASSESSOR'S  
ADOPTION OF THE  
2014-2015 BIENNIAL AMENDMENTS  
TO THE SANTA BARBARA COUNTY  
SINGLE COMPREHENSIVE CONFLICT OF INTEREST CODE  
FOR COUNTY DEPARTMENTS, COMMISSIONS/BOARDS/COMMITTEES  
AND DEPENDENT SPECIAL DISTRICTS (SINGLE CODE)

(1) The Political Reform Act, Government Code § 81000 et seq., requires state and local agencies to adopt and amend, as circumstances require, conflict of interest codes. A conflict of interest code designates the positions within an agency that “involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest” of the public official. Government Code Section 87302(a). The designated public officials must periodically disclose certain investments, interests in real property, sources of income, gifts, loans and business positions. Agencies must amend their conflict of interest codes when necessary to add or delete positions and disclosure categories; at a minimum a conflict of interest code must be reviewed every two years.

(2) On October 3, 1995, the Board of Supervisors directed the County Clerk-Recorder<sup>1</sup> to adopt a comprehensive conflict of interest code for county departments, certain county related commissions/boards/committees and dependent special districts. (Resolution No. 95-450). Accordingly, on December 5, 1995 the Clerk-Recorder-Assessor adopted a comprehensive conflict of interest code for multiple agencies, which became known as the “Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts” (“Single Code”). The designated positions and disclosure categories for each participating agency are set forth in Exhibit C of the Single Code. The Single Code is intended to help ensure timely amendments and revisions. Additionally, all financial disclosure statements (Form 700's) are filed in the Office of the Clerk-Recorder-Assessor, which provides a central repository for public access. The Board of Supervisors is the “Code Reviewing Body” for the Single Code. Government Code Section 87303.

(3) There have been several amendments to the Single Code, which have added and/or deleted agencies, and revised the list of designated positions and disclosure categories. Amendments are first adopted by the Clerk-Recorder-Assessor and then approved by the Board of Supervisors as Code Reviewing Body.

(4) As part of the 2014-2015 Single Code Biennial Review, the participating agencies have submitted proposed amendments. The Clerk-Recorder-Assessor has assembled the proposed amendments and amends the Single Code as follows (the corresponding Exhibit C documents are attached):

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<sup>1</sup> Subsequently, the Clerk-Recorder was consolidated with the Assessor and is currently the Clerk-Recorder-Assessor.

- a) Exhibit No. C-1, the Agricultural Commissioner/Sealer of Weights and Measures; Cooperative Extension, University of California is amended by reclassifying the “Supervising Weights and Measures Inspector” to “Deputy Sealer”; removing “Agricultural Program Specialist”; and adding “Compliance Coordinator”.
- b) Exhibit No. C-9, the Clerk, Recorder and Assessor is amended by updating “Mapping G/S Supervisor” to “Mapping/GIS Supervisor”; updating “Program Business Leader” to “Program/Business Leader”; and removing “EDP System & Program Analyst Sr.”.
- c) Exhibit No. C-10, the Community Services Department is amended by removing the Human Services Commission. The Human Services Commission is now assigned to Exhibit C-22.
- d) Exhibit No. C-13, the Executive Office is amended by reclassifying the “Emergency Operations Chief” to “Director of Emergency Management”; removing the “Deputy County Executive Officer” and “Communications Director”; and adding “Budget Director”, “Risk Manager”, “Admin Leader” and “Team/Project Leader”.
- e) Exhibit No. C-14, the Finance Corporation is amended by adding “County Treasury Finance Chief” and the “Deputy County Counsel” assigned to the Finance Corporation.
- f) Exhibit No. C-15, the Fire Department is amended by adding “Air & Wildland Battalion Chief”.
- g) Exhibit No. C-21, County Executive Office (CEO)/Human Resources Division is amended by renaming from “Human Resources” to “County Executive Office (CEO)/Human Resources Division”; and adding “Enterprise Leader – Asst. HR Director” and “Program/Business Leader – Business Center”.
- h) Exhibit No. C-22, Human Services Commission is moved from Community Services Department exhibit and added as a separate exhibit.
- i) Exhibit No. C-24, the In-Home Care Network – Public Authority is amended by removing “Program Business Leader – General” and “Department Business Specialist”.
- j) Exhibit No. C-26, Oversight Board of the Successor Agency to the Former County of Santa Barbara Redevelopment Agency was established October 12, 2012 and is added to the Single Code.
- k) Exhibit No. C-27, the Planning & Development Department is amended by adding “Electronic Data Processing Systems and Programming Analyst I/II” and “Civil Engineer”.
- l) Exhibit No. C-28, the Probation Department is amended by reclassifying “Senior IT Manager” to “Chief Innovation Officer”.
- m) Exhibit No. C-33, the Social Services Department is amended by removing “Cost Analysis II”, and adding “DBS (CalWORKs/WTW)” and “DBS (Children & Adult)”.
- n) Exhibit No. C-34, the Surf Development Company is a new agency that was established on June 21, 2012 and is now being added to the Single Code in accordance with In re Siegel 3 FPPC Ops. 62.



- o) Exhibit No. C-35, the Surf Solar Company, Inc. is a new agency that was established on June 21, 2012 and is now being added to the Single Code in accordance with In re Siegel 3 FPPC Ops. 62.
- p) Exhibit No. C-36, the Treasurer-Tax Collector-Public Administrator is amended by reclassifying "Investment/Debt Manager (Enterprise Leader)" to "Investment/Debt Manager (Assistant Department Leader)", "Data Processing Manager (Program-Business Leader)" to "Information Technology Manager (Program-Business Leader)", and "Public Administration Guardian Veterans" to "Public Administrator/Public Guardian/Veterans"; and adding "Assistant Treasurer-Tax Collector-Public Administrator (Assistant Departmental Leader).
- q) Exhibit No. C-38, the Workforce Investment Board is amended by reclassifying "Assistant Department Leader" to "Team Leader".

Additionally, the list of member agencies has been alphabetized and new Exhibit numbers have been assigned. Also nine Exhibit numbers that previously were labeled "Intentionally left blank" are now being utilized.

(5) The other provisions of the Single Code that are not covered by the above Paragraph 4 remain in effect.

(6) Designated employees who are identified in the series C Exhibits attached to the Single Code, shall file original statements of economic interest with the Elections Division of the Office of the Clerk-Recorder-Assessor at 4440-A Calle Real, Santa Barbara, California 93110, or at such other location designated by the Clerk-Recorder-Assessor.

(7) A copy of the Single Code may be obtained at the Elections Division of the Office of the Clerk-Recorder-Assessor at 4440-A Calle Real, Santa Barbara, California 93110.

Adopted this 24 day of November, 2014

  
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Joseph E. Holland  
County Clerk-Recorder-Assessor