

# BOARD OF SUPERVISORS AGENDA LETTER

Agenda Number:

#3

Clerk of the Board of Supervisors 105 E. Anapamu Street, Suite 407 Santa Barbara, CA 93101 (805) 568-2240

**Department Name:** 

CEO

Department No.:

012

For Agenda Of:

12/2/2014

Placement:

Departmental

Estimated Time: Continued Item:

10 Min.

If Yes, date from:

No

ir res, date from

Vote Required:

Majority

TO:

Select Board(s)

FROM:

Department

Mona Miyasato, County Executive Officer

Director(s)

Contact Info:

Michael Allen, Chief Deputy Clerk of the Board 568-2240

SUBJECT:

Appointment of Special District Boards of Directors in Lieu of Election

## **County Counsel Concurrence**

**Auditor-Controller Concurrence** 

As to form: N/A

As to form: N/A

## **Recommended Actions:**

That the Board of Supervisors:

Approve the appointments, in lieu of election, of qualified individuals to Special District Boards of Directors as reflected in the List of Appointments by Special District.

## **Background:**

On September 16, 2014, the Board of Supervisors was asked by the County Elections Official to appoint in lieu of election those Special District Board Members who had filed the required nomination papers and qualified for the positions. The Board acted on this request and appointed 41 individuals to Special District Boards throughout the County. This hearing was conducted pursuant to Section 10515 of the Elections Code.

In addition, the Board was informed of eight Special District Boards that have one or more vacancies where no candidates had filed nomination papers. Your Board directed staff to initiate outreach efforts in order to locate qualified individuals interested in serving on these Special District Boards. Staff engaged in the following:

 a) Contacted and worked with the individual Special Districts in order to ascertain if currently serving District members or District staff were aware of any qualified individuals who would be interested in serving;

- b) As necessary, published display advertising seeking qualified individuals for the positions; and
- c) Coordinated outreach with the appropriate Board Office(s) to identify individuals who may be interested in serving.

Given the importance of the services provided by Local Special Districts, a critical concern is the availability of a voting quorum (at least three Board members) for each District. The List of Vacancies as provided by the Santa Barbara County Elections is included as Attachment B. Staff has received 9 applications or letters of interest (Attachment C) for the 15 vacant Special District positions.

Should the Board choose to appoint all of the applicants reflected in Attachment A, the following Special Districts Boards will have all available seats filled:

- i) Cuyama Valley Recreation District Five Members
- ii) Cuyama Valley Community Services District Five Members
- iii) Los Alamos Community Services District Five Members
- iv) Santa Maria Valley Water Conservation District Seven members representing Divisions 1 through 7
- v) Santa Ynez River WCD, Improvement District #1, Division #2 Five Members

The following Special District Board will have three of five members:

i) Casmalia Community Services District - Three Members

The Casmalia Community Services Districts will have a working quorum with three members; however, an additional two appointments would need to be made per the provisions of the Elections Code for these Special Districts to have a full Board of five members.

Regarding the Santa Rita Hills Community Services District, staff had previously conducted an extensive outreach seeking individuals interested in serving on the Santa Rita Hills Community Services District Board. This effort included working with the General Manager of the District, targeted display advertising and contacting individually, every registered voter of the District. Staff received no response from any individual eligible to serve on the Board.

The appointed candidates will take office on December 5, 2014; therefore, these appointments must be finalized prior to that date.

# **Special Instructions:**

Please send a copy of the minute order to the Elections Division, Attn: Hector Gonzalez.

# **Attachments:**

Attachment A - List of Appointments by Special District

Attachment B - List of Vacancies

Attachment C – Applications / Letters of Interest

# **Authored by:**

Michael Allen, Chief Deputy Clerk of the Board – 568-2240

cc: Renee Bischof, Santa Barbara County Elections Office

# ATTACHMENT A

# Casmalia Community Services District

- 3 Vacancies (4 yr. terms)
- 1 Qualified Candidate Phil Meza

# Cuyama Community services District

- 2 Vacancies (4 yr. terms)
- 2 Qualified Candidates John MacKenzie & Eulalia Kister

# Cuyama Valley Recreation District

- 2 Vacancies (2 yr. terms)
- 2 Qualified Candidates Laura Price and Kim Eichert

# Los Alamos Community Services District

- 1 Vacancy (2 yr. term)
- 1 Qualified Candidate Leonard Bileti

# SMVWCD DIV #3

- 1 Vacancy (4 yr. term)
- 1 Qualified Candidate Keith Hadick

# SMVWCD DIV. #4

- 1 Vacancy (2 yr. term)
- 1 Qualified Candidate Gerald Mahony

SYRWCD IMP. DIST. #1, Div. #2

- 1 Vacancy (4 yr. term)
- 1 Qualified Candidate Jeff Clay

Santa Rita Hills Community Services District

- 4 Vacancies (3 four yr. terms and 1 two year term)
- 0 Qualified Candidates

# Attachment B

# Vacancies to be Filled

# To be Determined & Appointed by the Board of Supervisors

# Casmalia Community Services District – 3 seats (4 year term)

3 vacancies

To be determined and appointed by the Board of Supervisors

# Cuyama Community Services District – 2 seats (4 year term)

2 vacancies

To be determined and appointed by the Board of Supervisors

# Cuyama Valley Recreation District - Short Term - 2 seats (2 year term)

2 vacancies

To be determined and appointed by the Board of Supervisors

# Los Alamos Community Services District – Short Term – 1 seat (2 year term)

1 vacancy

To be determined and appointed by the Board of Supervisors

# Santa Maria Valley Water Conservation District – Division #3 – 1 seat (4 year term)

1 vacancy

To be determined and appointed by the Board of Supervisors

# Santa Maria Valley Water Conservation Dist. - Div. #4 - Short Term - 1 seat (2 year term)

1 vacancy

To be determined and appointed by the Board of Supervisors

# Santa Ynez River WCD - Improvement District #1 - Division #2 - 1 seat (4 year term)

1 vacancy

To be determined and appointed by the Board of Supervisors

# Santa Rita Hills Community Services District - 3 seats (4 year term)

3 vacancies

To be determined and appointed by the Board of Supervisors

# Santa Rita Hills Community Services District - Short Term - 1 seat (2 year term)

1 vacancy

To be determined and appointed by the Board of Supervisors

# ATTACHMENT C

Applications and/or Statements of Interest of qualified individuals to be considered for appointment to Special District Boards in lieu of election.

# Casmalia Community Services District

November 19, 2014

# To Whom It May Concern:

I am a life-long resident of Casmalia and would like to help out my community by serving on the Casmalia Community Services District board. My mother and many cousins also reside in Casmalia, so I am interested in making sure their quality of life remains a top priority for the board. Thank you for your consideration.

Phil Meza

# DATE RECEIVED

# APPLICATION FOR COUNTY OF SANTA BARBARA BOARD, COMMISSION OR COMMITTEE

Return to: Clerk of the Board of Supervisors 105 E. Anapamu Street, Room 407 Santa Barbara, CA 93101

Copy to Supervisor

Instructions: Please complete each section below. Be sure to enter the title of the Board, Commission or Committee (only one per application) for which you desire consideration in Box 1. For more complete information or assistance, contact the Clerk of the Board of Supervisors. Please print in ink or type. Please note that ALL information provided is a matter of public record, and is subject to disclosure.

Supervisors. Please print in ink o	or type. Please note that		A.*.		-		
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14. SIGNATURE OF APPLICANT:		D30-					

# Cuyama Community Services District

## CUYAMA COMMUNITY SERVICES DISTRICT

4853 Primero Street P.O. Box 368 New Cuyama, CA 93254 Phone (661) 766-2780 Fax (661) 766-2632 ccsd@inreach.com

September 22, 2014

County Clerk, Recorder and Assessor 105 E. Anapamu Street, Room 407 Santa Barbara, CA 93101

Attn: Michael Allen

Clerk of the Board

Re:

Recommendation for Appointment

Dear Mr. Allen:

The Cuyama Community Services District Board of Directors held its last board meeting on September 11<sup>th</sup>, 2014. At that time, your letter regarding recommendations for appointments was presented. John Mackenzie was not present at the meeting; however, he submitted an Application for County of Santa Barbara Board, Commission, or Committee to the CCSD office as a request for re-appointment to his position on the CCSD Board of Directors. The application is enclosed.

John Mackenzie resides at New Cuyama, California. His home telephone number is (Mr. Mackenzie has served the District well since he was first appointed in 2004. He is conscientious and dedicated to the community. He has taken part in many important decisions of the Board.

Mr. Mackenzie has excellent attendance at board meetings. Prior to his retirement in 2013, he commuted to work and worked many long hours while serving on the CCSD Board of Directors. He is reliable to conduct the business required to continue the efficient operation of Cuyama Community Services District.

The District and the community would benefit greatly from his appointment. Please accept the recommendation of the CCSD Board of Directors to appoint John Mackenzie to the 4-year term position.

Sincerely,

Vivian Vickery
Vivian Vickery
Controller, CCSD

Enclosure

# APPLICATION

APPLICATION
FOR
COUNTY OF SANTA BARBARA BOARD,
COMMISSION, OR COMMITTEE
Return to: Clerk, Board of Supervisors
County Administration Building
105 E. Anapamu Street, Room 407
Santa Barbara, CA 93101

DATE RECEIVED

□ Copy to Supervisor

INSTRUCTIONS: Please complete each item below. Be sure to enter the title of the Board, Commission, or Committee (only one per application please) for which you desire consideration. For more complete information or assistance contact the Clerk, Board of Supervisors' Office. This application shall be maintained for a period of one year only. After one year it is necessary to file a new application for another year of eligibility. Please print in ink or type.

1. APPLYING FOR: ( Use specific title)			2. Today's Date:		
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9. Please check appropriate boxes (optional):	10. Education	completed:			
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□ Native American/Alaskan Native □ Other (Please specify)	CAR	CARBAJAL			
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## CUYAMA COMMUNITY SERVICES DISTRICT

4853 Primero Street P.O. Box 368 New Cuyama, CA 93254 Phone (661) 766-2780 Fax (661) 766-2632 ccsd@inreach.com

October 21, 2014

County Clerk, Recorder and Assessor 105 E. Anapamu Street, Room 407 Santa Barbara, CA 93101

Attn: Michael Allen

Clerk of the Board

Re: Recommendation for Appointment

Dear Mr. Allen:

Your letter regarding recommendation for appointments was previously presented to the Cuyama Community Services District Board of Directors. The last CCSD board meeting was held on October 9<sup>th</sup>, 2014. At that meeting Eulalia Kister submitted an Application for County of Santa Barbara Board, Commission, or Committee to the CCSD office as a request for re-appointment to her position on the CCSD Board of Directors. The application is enclosed.

Mrs. Kister resides at / telephone number is ( community. New Cuyama, California. Her home She is a retired nurse and remains dedicated to the

The CCSD Board of Directors first appointed Mrs. Kister on April 10, 2014 to fill a position that was vacant since 2011. Her willingness to serve on the Board is greatly appreciated, especially at a time when difficult decisions must be made. She is reliable to conduct the business required to continue the efficient operation of Cuyama Community Services District.

The District and the community would benefit greatly from her appointment. Please accept the recommendation of the CCSD Board of Directors to appoint Eulalia Kister to the 4-year term position.

Sincerely,

Wirian Vickery
Vivian Vickery
Controller, CCSD

Enclosure

# APPLICATION FOR

FOR
COUNTY OF SANTA BARBARA BOARD,
COMMISSION, OR COMMITTEE
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DATE RECEIVED

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Department: Count. Clinic. Title: Lun Date: 1983-1994  9. Please check appropriate boxes (optional): Ethnic or racial identity:    White   Black (African American)   Sex   White   Black (African American)   Remaile   Hispanic     Description   Description   Description   Description     Asian/Padific Islander   Description   Description     Native American/Alaskan Native   Other (Please explain why you are interested in serving and what experience you bring to the Commission or Committee for which you are applying.    Lexperience: Please explain why you are interested in serving and what experience you bring to the Commission or Committee for which you are applying.    How are applying.   Description   Description   Description	Are you or have you been employed by the County of Santa Barbara	7 DYES D		- 70		
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# Cuyama Valley Recreation District

I Kim Eichert am requesting to be appointed to the Cuyama Valley Recreation District Board. I have previously sat on the board as an incumbent for the past several months. I currently sit on the Board for the Resource center whose main goal is to assist the members of the Cuyama Valley. I feel that serving on the board of both the resource center and Recreation District I can increase the relationship between the two so that together we can assist the community together. I am also highly involved with 4H, the parents club, toys for tots and so much more.

As a member of the Cuyama valley who has children that utilize the services at the Recreation District I feel that I can continue to bring a lot of good suggestion for the children and adults of the community. I myself also work for Community Action Commission of Santa Barbara County so I understand many of the requirements and regulations of working with children, community members and governance. As a person I strive to be a productive member of the community and help were I can as much as possible. I feel that serving on the board for a full term can help me achieve this goal.

I hope you take my request to serve on the board into consideration.

Thank you for your time and support.

Kim Eichert

Dear Board of Supervisors,

My name is Laura Price. I am a mother of 3 (ages 8 yrs, 4 yrs and 6 months). I have lived in the Cuyama Valley for the last 10 years and my husband was born & raised in Cuyama. Both my husband and myself work in Cuyama at family run businesses. I have served on the Cuyama Recreation Board for the last year, most of that time I have served as the Board Chair. I would very much like to continue my position on the board. I am a firm believer that a community is only as strong or as active as the people in it. There have been some amazing changes going on and I am thrilled to have been a part of that. I look forward to seeing more changes & growth in our community.

Thank you for your consideration in this matter.

Respectfully Submitted,

Laura Price

# Los Alamos Community Services District

# LOS ALAMOS COMMUNITY SERVICES DISTRICT

82 North Saint Joseph St • (805) 344-4195 • Fax (805) 344-2908 Post Office Box 675 LOS ALAMOS, CALIFORNIA 93440

September 16, 2014

Santa Barbara County Clerk of the Board 105 E. Anapamu Street, Room 407 Santa Barbara, Ca. 93101

Re: 1 Vacancy- 2 Year Term

Dear Board of Supervisors,

The Los Alamos Community Services District was not aware that we had one vacancy for a two year term, until we received the letter from the County Clerk Recorder. I discussed this issue with Suzanne Jackson and for some reason this vacancy position slipped through the process.

Leonard Bileti was appointed on October 23, 2013 to fill the Board Member Vacancy from prior Director Jimmy Powers, who resigned August 30, 2013. The District is recommending that Leonard Bileti be appointed to fill this two year term.

Enclosed, is a copy of Leonard Bileti's original application. His contact information is as follows:

Leonard Bileti

Should you have any questions or comments, please feel free to contact me.

Sincerely,

Candyce Clark

Secretary to the Board

Office Manager/Treasurer

# LOS ALAMOS COMMUNITY SERVICES DISTRICT

82 North Saint Joseph St • (805) 344-4195 • Fax (805) 344-2908 Post Office Box 675 LOS ALAMOS, CALIFORNIA 93440

MUST BE REGISTERED TO VOTE AND LIVE WITHIN THE LOS ALAMOS COMMUNITY SERVICES DISTRICT BOUDARIES TO BE ELIGIBLE FOR THE POSITION

Application Requirements

Due in the Office by October 15, 2013

Dear Applicant,

Thank you for your interest in the available Board Member position with the Los Alamos Community Services District. The Board Meetings are held the fourth Wednesday of each month at 7:00 p.m. Occasionally, a Special Board Meeting might be held in addition to the regularly scheduled monthly meeting. The monthly stipend is ninety nine dollars for each Board Member who attends. Dental and vision benefits are included for each Board Member. This does not include any family members. Details of these benefits will be available after appointment of the Board Member position. When appointed, you will be required to take an Ethics and Board Member Training Class.

Name: Leonard (Len) Bilet, Address:
Why are you interested in becoming a Board Member? \\d\like \to
serve the Jos alamos Community; interested
in our infrastructure, sustainability and
The opportunity to support our District.  Are you familiar with the operations of the District?
Yes - Towned our Services District with
General Manager Mr. Kevin Barnard
Any additional comments or qualifications?  U.S. Arm u. Veteran with 20 years of service,
Currently a GS-11 with U.S. G.S.A. Acquisition Svc.
Signature: Leonard Bilet Date: 10-10-2013

# Santa Maria Valley Water Conservation District – Division #3

# APPLICATION FOR APPOINTMENT TO A SPECIAL DISTRICT VACANCY

Institution	Major	Degree	Year
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E-MAIL:			
PHONE (DAYTIME): PH	HONE (EVENING	):Saw	re
BUSINESS OR MAILING ADDRESS: Tel xein	a Farus	1	
RESIDENCE ADDRESS:			
NAME: Keith C Hadick		AGE (optional	λ.
DISTRICT: Division #3		DATE: 10	.31.2014
***************************************	<pre><pre></pre></pre>	**************	***************
You will be advised by the district board if your ap interest.	pointment is con	firmed. Thank	you for your
Date Due: 11, 3. 2014			
If you are interested in serving on a special disapplication and return it to:	strict Board of D	irectors, pleas	se complete thi
Instructions			

			-27	
WERK		EXPERIENCE		
Organization	City .	Position	From	To
Orcett Foregoine	Santa Maria	Leades/Prostor	90	G 2
5. W. Foursquere	Santa Maria		98	2007
Bonita School	Sawter Mewila	Mi .	2010	2014

# STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

For the post 32 years I have been working for a family with 5 generations of experience in the farming Industry. We correctly manage over 4,000 acres with over 42 water wells that reach from Sisquer to the Guadalupe Dunes and the Oso Flaco area as well.

In recent years water issues have become more and more critical to our way of life. As Production Manager a big part of my responsibility is to discuss and encluate water use and distribution as well as new locations for well expansion and mater goality.

I would very much like to serve on the Board and share my point of view, More importantly I believe the Board has a lot they can show me. I look forward to expanding my understanding of our mater issues here locally.

CERTIFICATION:

Thank You

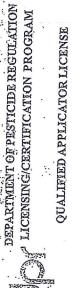
I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature

10.31.2014

wearing corrective lenses.  Wearing hearing aid.  accompanied by a Skiil Performance Evaluation Certiticate (SPE)  qualified by operation of 49 CFR 391.64  driving within an exempt intracity zone (49 CFR 391.62)	ard Sorr	Robert J. Martinez   Advanced Practice Nurse	CAPATE SANGUES REPORTING TO A LIBERTALIZATION NOT REALLY TO BE SANGUED A LIBERTALIZATION NOT STATE.  18 QUALIFIED A LIBERTALIZATION NOT STATE.  19 A LIBERTALIZATION NOT STATE.  19 A LIBERTALIZATION NOT STATE.	CA 93444  QAL 128353  RIVER'S MEDICAL CERTIFICATE EXPIRATION DATE  4/11/2016	an array and the second
in accordance with the Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.49) and with knowledge of the driving duties, I find this person qualified; and, if applicable, only when:    wearing corrective lenses.   waiver/exemption accompanied by a skill Performance Evaluation Certificate (SPE)   qualified by operation of 49 CFR 391.64   driving within an exempt intracity zone (49 CFR 391.62)	The information I have prosented and complete. A attachment embodies my on file in my office.	Robert J. Mar	CA TANGED INCENSE REPRESENTATION OF THE PROPERTY OF THE PROPER	TOWNER OF THE STREET OF THE EXTENSION OF THE STREET OF THE	L 51A (REV. 6/2002)





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12/31/2014 AD

# Santa Maria Valley Water Conservation District – Division #4

# Santa Ynez River Water Conservation District – Improvement District #1, Division #2



September 19, 2014

2014 SEP 22 AM 1:59

COUNTY OF SAMIA BAREARA CLERK OF THE 50/8D OF SUPERVISORS

TRUSTEES:

DIVISION 1 LOS OLIVOS Harlan J. Burchardi

DIVISION 2 SOLVANG Dennis Beebe

DIVISION 3 SOLVANG Kevin Walsh

DIVISION 4 SANTA YNEZ Harry F. Poor

TRUSTEE-AT-LARGE Karen M. Carroll

MANAGER/SECRETARY Chris Dahlstrom

BROWNSTEIN HYATT FARBER SCHRECK, LLP General Counsel Santa Barbara County Clerk of the Board 105 E. Anapamu Street Room 407 Santa Barbara, CA 93101 (email <a href="mailto:sbcob@co.santa-barbara.ca.us">sbcob@co.santa-barbara.ca.us</a>)

Subject: Recommendation for Division 2- Board of Trustee to the Santa Ynez River Water Conservation District, ID No.1

Dear Mr. Holland,

At the regular meeting on September 16, 2014 of the Santa Ynez River Water Conservation District, No.1 Board of Trustees, the Board recommended Mr. Jeff Clay as the candidate to be appointed to fill the vacancy position for Division 2 – Solvang. The Board recommended Mr. Clay based on his past service on the Board and his knowledge of the District.

Mr. Clay's residence address is Solvang California 93463. He also provided contact information either by email at or by phor

I would greatly appreciate any information on the timing of the appointment or the Board of Supervisor's meeting date when the action would take place.

Thank you for your assistance.

Best regards,

Chris Dahlstrom

General Manager/Secretary to the Board

Cc: Suzanne Jackson, Elections Supervisor

### September 10, 2014

Santa Barbara County Clerk of the Board 105 E. Anapamu Street Room 407 Santa Barbara, CA 93101

(Email: sbcob@co.santa-barbara.ca.us)

Santa Ynez River Water Conservation District, ID No.1

P.O. Box 157

Santa Ynez, CA 93460

(Email: General@syrwd.org)

Subject:

Appointment as Board of Trustee to Santa Ynez River Water Conservation District, ID

No.1 - Division 2 - Solvang

Dear Honorable Board of Supervisors and Board of Trustees,

My name is Jeff Clay and it is my desire to serve again on the Santa Ynez River Water Conservation District, ID No.1 Board as a Trustee representing Division 2 – Solvang. It was honor to have been elected in 2006 to this Board as the Division 2 Trustee and my privilege to serve with other Trustees until 2010. At that time, there were many challenging water matters that I and my colleagues on the Board contemplated, collaborated in, and resolved with reason and in the best interest of the ID No.1 customers. It is my intention to continue in that effort from four years ago, work with the Trustees and knowledgeable staff, and bring to the ID No.1 Board that high level of collaboration and sensibility for the benefit of the customers ID No.1 serves.

I reside within the ID No.1 boundaries and in Division 2 which is currently the vacancy I wish to fill.

My address is

Should you wish to contact me directly, I can be reached via email at

or by phone at

I respectfully request that the Board of Supervisors consider my appointment as the Division 2 Trustee because I truly believe I am qualified based on my previous tenure as a Trustee, my experience and involvement in water matters having previously served on the Board, and my understanding of the community as a Santa Ynez Valley resident for 25 years.

I sincerely appreciate the Board of Supervisor's consideration and look forward to serving again on the ID No.1 Board.

Best regards,

Jeff Clav

Cc: Trustee At-Large – Karen Carroll
Trustee Harlan Burchardi – Division 1
Trustee Dennis Beebe – Division 2
Trustee Kevin Walsh – Division 3

Trustee Harry Poor - Division 4

# Santa Rita Hills Community Services District

No Applications Submitted