

PEABODY CHARTER SCHOOL



3018 Calle Noguera Santa Barbara CA 93105 805 563 1172 www.peabodycharter.org
Making a difference in our community and world since 1928

April 11, 2014

Via U.S. Mail

County of Santa Barbara
Clerk of the Board of Supervisors
105 E. Anapamu Street, Room 407
Santa Barbara, CA 93101

RE: Conflict of Interest Code – Peabody Charter School

Dear Clerk of the Board:

Enclosed for approval of the Santa Barbara County Board of Supervisors ("Board"), please find the Conflict of Interest Code ("Code") for Peabody Charter School. Please note that this is the initial Code submitted for Peabody Charter School and is not an amendment. Peabody Charter School is a California public charter school located in Santa Barbara, and operating solely within Santa Barbara County. As such, it is our understanding that the Board is Peabody Charter School's appropriate code-reviewing body under the Political Reform Act.

* * *

Should you have any questions regarding this filing, or require any additional information from Peabody Charter School, please contact me.

Sincerely,

Demian Barnett
Principal/Superintendent, Peabody Charter School

2014 MAY 19 PM 3:50
COUNTY OF SANTA BARBARA
CLERK OF THE
BOARD OF SUPERVISORS

PEABODY CHARTER SCHOOL

CONFLICT OF INTEREST CODE

I. ADOPTION

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., Peabody Charter School hereby adopts this Conflict of Interest Code ("Code"), which shall apply to all governing board members, candidates for member of the governing board, and all other designated employees of Peabody Charter School ("Charter School"), as specifically required by California Government Code Section 87300.

II. DEFINITION OF TERMS

As applicable to a California public charter school, the definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

III. DESIGNATED EMPLOYEES

Employees of this Charter School, including governing board members, who hold positions that involve the making or participation in the making, of decisions that may foreseeably have a material effect on any financial interest, shall be "Designated Employees." The Designated Employees are listed in "Exhibit A" attached to this policy and incorporated by reference herein.

IV. STATEMENT OF ECONOMIC INTERESTS: FILING

Each Designated Employee, including governing board members, shall file a Form 700 Statement of Economic Interests ("Statement") at the time and manner prescribed below, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the Designated Employee's position is assigned in "Exhibit A."

An investment, interest in real property or income shall be reportable, if the business entity in which the investment is held, the interest in real property, the business position, or source of income may have a reasonably foreseeable, material impact on a decision made or participated in by the Designated Employee by virtue of his or her position. The specific disclosure responsibilities assigned to each Designated Employee are set forth in "Exhibit B."

Statements Filed With the Charter School. All Statements shall be filed with the Charter School. The Charter School's filing officer shall then make and retain a copy of the Statement and forward the originals to the Santa Barbara County Board of Supervisors.

EXHIBIT A

Designated Positions

I. Persons occupying the following positions are “Designated Employees” and must disclose financial interests in all categories defined in “Exhibit B” (i.e., categories 1, 2, and 3).

- A. Members of the Governing Board
- B. Executive Director/Principal of Charter School
- C. Director of Fiscal Services
- D. Consultants¹

II. Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 1 of “Exhibit B.”

N/A

III. Persons occupying the following positions are designated employees and must disclose financial interests defined in Categories 2 and 3 of “Exhibit B.”

N/A

¹ The Charter School Executive Director/Principal may determine, in writing, that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Charter School Executive Director/Principal’s determination is a public record and shall be retained for public inspection in the same manner and location of interest code.

PEABODY CHARTER SCHOOL BOARD OF DIRECTORS 2013-2014

| | <i>Term Ends</i> |
|--|-------------------------|
| Jason Spievak, Chair and Parent Member | 2014 |
| Andy Beall, Vice Chair and Parent Member | 2014 |
| Kristen Sneddon, Secretary and Parent Member | 2015 |
| Christy Shaefer, Certificated Member | 2014 |
| Marco Silva, Certificated Member | 2015 |
| Andrew Lindsey, Community Member | 2016 |
| Heather Stefanski, Parent Member | 2014 |
| Lorraine Reichel, Community Member | 2015 |
| Lynn Hamilton, Community Member | 2014 |
| Nancy Pinner, Classified Member | 2016 |
| Lauren Rodriguez, Certificated Member | 2016 |

OTHER ATTENDEES

Demian Barnett, Executive Director/Principal

Nancy Dow, Director of Fiscal Services

Julie Bolton, Assistant Principal

Unapproved Minutes

MEETING OF THE BOARD OF DIRECTORS

PEABODY CHARTER SCHOOL

3018 Calle Noguera, Santa Barbara, California 93105

Thursday, March 8, 2012 3:30 PM

VISION OF PEABODY CHARTER SCHOOL

Throughout Santa Barbara County, Peabody Charter School is recognized as the exemplary K- 6 school in the areas of academic excellence, development of the full potential and well being of students, and service to school and the community.

---Peabody Charter School Strategic Plan, approved 5-13-09

I. PRELIMINARY

A. CALL TO ORDER AND WELCOME

Meeting is called to order by the Board Chair. Time: 3:32

ROLL CALL AND ESTABLISHMENT OF QUORUM

| | Present | Absent | Term Ends |
|---|---------|--------|-----------|
| Elaine Gibson, Chair and Community Member | X | | 2013 |
| Jason Spievak, Vice Chair and Parent Member | | X | 2014 |
| Linda Stirling, Secretary and Certificated Member | X | | 2013 |
| Christy Shaefer, Certificated Member | X | | 2014 |
| Marco Silva, Certificated Member | X | | 2012 |
| Laurel Lyle, Classified Member | X | | 2013 |
| Amy Saldamando, Parent Member | X | | 2012 |
| Heather Stefanski, Parent Member | X | | 2014 |
| Andy Beale, Parent Member | X | | 2014 |
| Lorraine Reichel, Community Member | X | | 2012 |
| Lynn Hamilton, Community Member | | X | 2014 |

OTHER ATTENDEES

| | |
|--|------------------|
| Dana Sadan, Interim Principal | X |
| Nancy Dow, Director of Fiscal Services | X (late arrival) |

B. APPROVAL OF AGENDA for March 8, 2012

| | | | |
|---------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Saldamando</i> | | | |
| <i>Second: Reichel</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

C. APPROVAL OF Minutes for February 9, 2012

| | | | |
|---------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Saldamando</i> | | | |
| <i>Second: Silva</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

II. COMMUNICATIONS

A. Celebration of Learning- Robotics Team with Eileen Craviotto and Janice Brown

The new Robotics team was introduced to the Board. A short introductory video was presented. The team members explained the process of creating their robot and how the competition component was conducted.

B. ORAL COMMUNICATIONS: Please see instructions on the first page.

C. General Announcements by Board and Staff

- Stefanski reported on the Einstein Charter High School meeting she attended with the SB School Board.
- Stirling reported on the successful hatching of 3 emus after 52 days of incubation.
- Sadan reported on the Jog-a-thon taking place tomorrow.
- Lyle publicly thanked Hung Kit for all his help over the years.
- Shaefer- Shared that the new ipads have been circulated to 12 teachers and are in use. The Getty Museum field trip was successful.
- Silva- Common core classes are ongoing. Many of the PCS teachers are attending.
- Gibson announced the next Town Hall meeting at the SB Museum of Natural History will be on the topic of public unions.

D. For Information:

Financial Report- Nancy Dow

Interim Principal's Report- Dana Sadan

- Ms. Sadan reported on the most recent school board meeting. She thanked all the Peabody families and staff who attended to help support the Charter Renewal.
- The Board retreat is this Saturday in the library.
- Fourth grade students took the State writing test this week.
- The ELD teachers are continuing their training in Lompoc.
- Linda Stirling is being honored at the CAG luncheon tomorrow in Ventura for her work furthering the interests and needs of GATE students.
- The third grade team was honored at a meeting in Lompoc last week for their "Care & Share" project.
- A school-based counselor for students is now on site at PCS.
- Hung Kiet submitted his resignation and a new firm has been hired to replace him. The transition should be smooth.
- The PODEMOS group is going on a trip to the SBMA in lieu of its monthly meeting. **Kermes Festival** is planned for May 4th. The festival will include with food booths, music and dancing. It will be a fundraiser.
- Three teachers are expecting babies. One will not be returning in the fall.

III. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. Report on the Charter Renewal: Glenn Miller and Kate Ford updated the board regarding the status of the Charter Renewal process.

1. The documents have been modified and circulated to the various SB Board members. Dr. Cash reiterated concerns that various board members had.
2. Ms. Ford reviewed issues addressed by the school board and Dr. Cash.

The Board discussed and voted to approve the option to increase enrollment to 775 in the MOU documents.

| | | | |
|-------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Stirling</i> | | | |
| <i>Second: Silva</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

B. Report from the Technology Committee: Dana Sadan and Andy Beall presented that Patrick Guthrie has been hired to replace Hung Kiet for technology support. PCS will be switching providers to COX for services and phones. A new lock down will be put in place that allows more flexibility with the internet. 15 teachers are piloting the ipad program. The ipad pilot group is being used in the classrooms, The teachers participating in the pilot program will develop lessons plans to be shared with other teachers. The teachers have the ipads, Apple TV and the projectors for use in the classroom.

C. Report from the Nominating Committee on the progress on the position of Parent Member:

Ms. Reichel updated the Board on the status of the Nominating Committee's search for a parent candidate on the Board.

IV. ITEMS SCHEDULED FOR DISCUSSION and ACTION

A. Review and approval of By-Laws: By-laws update presented by Dana Sadan and Linda Stirling. The Board reviewed the Charter By Laws and voted to approve.

| | | | |
|---------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Saldamando</i> | | | |
| <i>Second: Reichel</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

B. Review and approval of Conflict of Interest Code As Corrected: Update presented by Dana Sadan and Linda Stirling. The Board reviewed the code and voted to approve.

| | | | |
|----------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Beall</i> | | | |
| <i>Second: Lyle</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

C. Review and approval of the Second Interim Budget Report:

Presented by Nancy Dow. The Board reviewed the Second Interim Budget and voted to approve.

| | | | |
|---------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Saldamando</i> | | | |
| <i>Second: Reichel</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

CLOSED SESSION Moved to Closed Session at 5:50 P.M.

PUBLIC EMPLOYEE: Discipline/Dismissal/Release. NO ACTION TAKEN

PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 6:08PM.

V. FUTURE AGENDA ITEMS

Board members will suggest additional future agenda items for consideration by the Chair. Suggestions will include:

- A. Cafeteria remodel report – April
- B. Special Ed presentation (encroachment, etc.) – TBD
- C. Board retreat (Budget workshop and 3 year Charter plan)– April
- D. Personal issue of computers and access on campus – TBD
- E. Recognition of Parent Service-May
- F. PTSO, PPE, Foundation - May

VI. ADJOURNMENT

The meeting was adjourned at **6:10 PM.**

| | | | |
|---------------------------|-----------------------|-------------------|----------------------|
| <i>Motion: Saldamando</i> | | | |
| <i>Second: Reichel</i> | | | |
| <i>Vote: passed</i> | <i>For: unanimous</i> | <i>Against: 0</i> | <i>Abstention: 0</i> |

Next Board meeting: Thursday, April 12, 2012, 3:30 PM