



February 5, 2015

Ms. Celeste Manolas, Manager, Capital Projects Division
Santa Barbara County General Services, Support Services
1105 Santa Barbara Street, 2nd Floor
Santa Barbara, CA 93101

Via. Email: cmanolas@countyofsb.org

RE: Proposal for SB 1022 STAR Facility 2-1/2 Day Kick-Off Workshop Participation

Dear Ms. Manolas:

We are very pleased to submit our proposal to participate in the SB 1022 STAR Facility 2-1/2 day kick-off and programming workshop scheduled to occur March 3rd, 4th and the morning of the 5th.

We intend to have in attendance Preconstruction Planning Manager George Dyckes, Construction Project Manager Luz Gonzalez and Project Director Mitch Tornell. Due to schedule conflicts, Mitch will not be in attendance on March 5th due to a schedule conflict. They will travel in on March 2nd by automobile and return following the half-day session on March 5th. Mitch will return on March 4th following the full day sessions. I will attend most of the workshop but will not charge for my time.

Our proposed lumpsum fee of \$13,064 is broken down are as follows:

Labor:

Project Director Mitch Tornell (16 hours at \$180)	\$ 2,880
Preconstruction Planning Manager George Dyckes (20 hours at \$180)	\$ 3,600
Construction Project Manager Luz Gonzalez (20 hours at \$165)	<u>\$ 3,300</u>
Total Labor:	\$ 9,780

Travel Expenses:

Mitch Tornell auto mileage Sacramento – Santa Barbara RT = 766 miles @ \$0.575/mile	\$ 440
George Dyckes auto mileage Sacramento – Santa Barbara RT = 766 miles @ \$0.575/mile	\$ 440
Luz Gonzalez auto mileage Madera – Santa Barbara RT = 500 miles @ \$0.575/mile	\$ 288
Randy Rominger auto mileage SLO – Santa Barbara RTx2 = 104 miles @ \$0.575/mile x 2	\$ 120
Lodging – Mitch 2 nights, George & Luz 3 nights each = 8 nights @ \$170/night	\$ 1,360
Hotel Parking – Assume 8 nights @ \$20/night	\$ 160
Meals March 2 nd – 3 @ \$37.50 each	\$ 113
Meals March 3 rd & 4 th – 5 @ \$50, 1 @ \$37.50 (assume lunches provided)	\$ 288
Meals March 5 th – 2 @ \$37.50	<u>\$ 75</u>
Total Travel Expenses:	\$ 3,284

Thank you for the opportunity to join Santa Barbara County in progressing on this vital facility for the community.

Sincerely,

Randy Rominger
Regional Executive

Capital Expenditure Managers

612 Clarion Court | San Luis Obispo, California 93401 | Phone 805.706.0276 | Fax 805.221.6880 | www.kitchell.com



PURCHASING REQUISITION

Date: **2/6/15**
Dept # / Name: **063/General Services**
Charge To Cost CTR #: **063-99-88-1930-6**
Ship To Cost CTR #: **063-99-88-1930-6**
Bill To Cost CTR #: **063-99-88-1930-6**
Requested By: **Celeste Manolas**
Phone: **568-2622**
REQ NO:

COMMODITY	Item	Description	Qty	Unit	Unit Price	Extension
	1	Consultant to attend and provide professional services for the SB1022 Kick-Off Workshop in Santa Barbara March 3-5, 2015 in accordance with the proposal dated February 5, 2015.			9,780.00	
		Travel expenses to and from Santa Barbara.			3,284.00	
		Services shall not exceed \$13,064.00 without the advance permission of the Project Manager, John Green.				

SUPPLIER	Suggested Supplier (name, address, phone, fax, contact) / Comments / Special Instructions	Purchasing Use Only
	Randy Rominger Kitchell 612 Clarion Ct. San Luis Obispo, CA 93401 805-706-0276 805-221-6880 fax rrominger@kitchell.com Purchasing Supplier No.	<u>Circle one:</u> Renew Extend <u>Insurance:</u> N Y W N/A <u>Ins Dates:</u> Liab WC <u>Local Just.:</u> Local Bid Source Proprietary Price Track Record Other:

FIN DATA	Fund	Dept No	Acct No.	Program	OrgUnit	Project	Amount	I hereby certify there are sufficient funds in the budget indicated for payment of the above.
	033	980		4000	0001	8747	9780.00	
	033	980		4000	0005	8747	3284.00	
								Authorized Signature

PURCHASING ONLY	CommCode:	Order No:	Date	Time	Activity
	Bid No:	Out:	Due:		
	FOB: <input type="checkbox"/> Dest <input type="checkbox"/> Dest Prepay & Add <input type="checkbox"/> Dest Freight Collect <input type="checkbox"/> Origin <input type="checkbox"/> Origin Prepay & Add <input type="checkbox"/> Origin Freight Collect				
	Price Source:				
	Terms:	DelvDate:			
	FA Tags: Count: issued # thru #				
	Completed: Buyer Initials: Date:				

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